

**APPROVED**

**Donner Summit Public Utility District  
Board of Directors Regular Meeting  
Minutes  
Tuesday, July 19, 2022 - 6:00 P.M.  
DSPUD Office, 53823 Sherritt Lane, Soda Springs California**

**STAFF PRESENT:** Steven Palmer, General Manager; Jim King, Plant Manager  
Deleane Mehler, Office Assistant

**OTHERS PRESENT:** Geoffrey O. Evers, General Counsel

**1. Call to Order**

For the Regular Meeting (Section 54954), July 19, 2022 at 6:00 P.M., the meeting was conducted via Zoom due to the COVID-19 pandemic and in accordance with Governor Newsom's Executive Order N-29-20 and Assembly Bill 361.

The Regular Meeting of July 19, 2022 of the Donner Summit Public Utility District Board of Directors was called to order at 6:02 p.m. by President Cathy Preis.

**2. Roll Call**

Cathy Preis, President	- Present
Philip Gamick, Director	- Present
Alex Medveczky, Secretary	- Present
Joni Kaufman, Director	- Present
Dawn Parkhurst, Director	- Present

**3. Clear the Agenda- None**

**4. Public Participation –** *This is time set aside for the public to address the Board on any matter not on the agenda. Comments related to any item already on the agenda should be addressed at the time that that item is considered. Each speaker will be limited to five minutes, but speaker time may be reduced at the discretion of the Board President if there are a large number of speakers on any given subject. None.*

**5. Consent Calendar**

*All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests an item to be removed from the Consent Calendar for a separate action. Any items removed will be considered after the motion to approve the Consent Calendar.*

**A. Approve Finance Report for July 19, 2022**

- 1. Cash Disbursements–General, Month of June**
- 2. Cash Disbursements–Payroll, Month of June**
- 3. Schedule of Cash and Reserves, May**
- 4. Accountants Financial Statements, May**

**B. Approve Regular Meeting Minutes June 21, 2022**

**C. Approve Monthly Safety Meeting Minutes – June, 2022**

**D. Approve Engagement Letter with Gibson and Company for an Audit of Financial Statements for the Fiscal Year Ending June 30, 2022**  
Approve engagement letter and authorize General Manager to sign.

**Motion: Accept the Consent Calendar**  
By: Phil Gamick  
Second: Joni Kaufman  
Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain, 0 Vacancy  
**Motion Carries**

**6. Department Reports**

- A. Administration - Steven Palmer, General Manager.** The General Manager reported that the district has received the draft online GIS map of the District infrastructure.
- B. Operations and Maintenance Summary, June.** Reported.

**7. Action Items**

- A. Adopt a Resolution Designating the General Manager as Applicant’s Agent for Obtaining State and Federal Financial Assistance (CalOES 130)**

**Motion: Adopt Resolution 2022-26 Designating the General Manager as Applicant’s Agent for Obtaining State and Federal Financial Assistance (CalOES 130)**

By Joni Kaufman  
Second: Alex Medveczky

Roll Call Vote

Cathy Preis	-	Aye
Phil Gamick	-	Aye
Alex Medveczky	-	Aye
Joni Kaufman	-	Aye
Dawn Parkhurst	-	Aye

**Motion Carries**

- B. Adopt a Resolution to Continue Remote Board Meetings in Accordance with Assembly Bill 361**

**Motion: Adopt Resolution 2022-27 to Continue Remote Board Meetings in Accordance with Assembly Bill 361**

By Phil Gamick  
Second: Joni Kaufman

Roll Call Vote

Cathy Preis	-	Aye
Phil Gamick	-	Aye
Alex Medveczky	-	Aye
Joni Kaufman	-	Aye
Dawn Parkhurst	-	Aye

**Motion Carries**

- 8. Director Reports:** *In accordance with Government Code Section 54954.2(a), Directors may make brief announcements or brief reports on their own activities (concerning the District). They may ask questions for clarification make a referral to staff or take action to have staff place a matter of business on a future agenda.* Alex Medveczky reported that he will be resigning from the Donner Summit Public Utility District Board of Directors when his term is over.

## 9. Adjournment

**Motion:**      **Adjourn Meeting at 6:26 p.m.**  
**By:**            Alex Medveczky  
**Second:**      Joni Kaufman  
**Vote:**          5 Ayes, 0 Noes, 0 Absent, 0 Abstain, 0 Vacancy  
**Motion Carries**

### Schedule of Upcoming Meetings

Regular Meeting – August 16, 2022  
Regular Meeting – September 20, 2022  
Regular Meeting – October 18, 2022

Respectfully Submitted,

*Deleane Mehler*

Deleane Mehler  
Administrative Assistant