

APPROVED

**Donner Summit Public Utility District
Board of Directors Regular Meeting Minutes
Tuesday, December 17, 2024 - 6:00 P.M.
DSPUD Office, 53823 Sherritt Lane, Soda Springs California**

STAFF PRESENT: Steven Palmer, General Manager; Jim King, Plant Manager;
Deleane Mehler, Office Assistant

OTHERS PRESENT: Geoffrey O. Evers, General Counsel, by Zoom

1. Call to Order

The Regular Meeting of December 17, 2024 of the Donner Summit Public Utility District Board of Directors was called to order at 6:00 p.m. by President Cathy Preis.

2. Roll Call

Cathy Preis, President	- Present
Joni Kaufman, Vice President	- Present
Dawn Parkhurst, Secretary	- Present
Philip Gamick, Director	- Present
Craig Combs, Director	- Present

3. Clear the Agenda- None

4. Public Participation – *This is time set aside for the public to address the Board on any matter not on the agenda. Comments related to any item already on the agenda should be addressed at the time that that item is considered. Each speaker will be limited to five minutes, but speaker time may be reduced at the discretion of the Board President if there are a large number of speakers on any given subject.* None.

5. Consent Calendar

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests an item to be removed from the Consent Calendar for a separate action. Any items removed will be considered after the motion to approve the Consent Calendar.

A. Approve Finance Report for December 2024

- 1. Cash Disbursements–General**, Month of November
- 2. Cash Disbursements–Payroll**, Month of November
- 3. Schedule of Cash and Reserves**, October
- 4. Accountants Financial Statements**, October

B. Approve Regular Meeting Minutes for November 19, 2024

C. Approve Safety Minutes for November 2024

Motion: Accept the Consent Calendar
By: Craig Combs
Second: Joni Kaufman
Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain, 0 Vacancy

Motion Carries

6. Department Reports

- A. Administration - Steven Palmer, General Manager.** Reported.
- B. Operations and Maintenance Summary, November.** Reported.

7. Information - None

8. Action

- A. Oath of Office**
 - i. Cathy Preis, Dawn Parkhurst, Joni Kaufman**

Steven Palmer administered the Oath of Office to appointed Directors.

- B. Select Board Officers – President, Vice President, Secretary**

Motion: 2024 Board Officers to Remain the Same for 2025
By: Phil Gamick
Second: Craig Combs
Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain

Motion Carries

- C. Approve the Calendar Year 2025 Board Meeting Dates**

Motion: Approve the Calendar Year 2025 Board Meeting Dates
By: Joni Kaufman
Second: Dawn Parkhurst
Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain

Motion Carries

- 9. Director Reports:** *In accordance with Government Code Section 54954.2(a), Directors may make brief announcements or brief reports on their own activities (concerning the District). They may ask questions for clarification make a referral to staff or take action to have staff place a matter of business on a future agenda.*

10. Adjournment

Motion: Adjourn Meeting at 6:33 p.m.
By: Joni Kaufman
Second: Craig Combs
Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain, 0 Vacancy

Motion Carries

Schedule of Upcoming Meetings

Regular Meeting – January 21, 2025

Regular Meeting – February 18, 2025

Regular Meeting – March 18, 2025

Respectfully Submitted,

Deleane Mehler

Deleane Mehler
Administrative Assistant