

APPROVED

**DONNER SUMMIT PUBLIC UTILITY DISTRICT
P.O. BOX 610 – SODA SPRINGS – CALIFORNIA – 95728
TELEPHONE (530) 426-3456 – FAX (530) 426-3460**

**Minutes of the Regular Meeting of the Board of Directors
Held: August 19, 2014**

STAFF PRESENT: Tom Skjelstad, General Manager; Jim King, Plant Manager;
Julie Bartolini, Office Manager

OTHERS PRESENT: Geoffrey O. Evers, General Counsel by telephone from 8732 Casa
Del Rio, Fair Oaks CA 95628; Norm Saylor; Caleb Dardick,
SYRCL

1. Call to Order

The Regular Meeting of August 19, 2014 of the Donner Summit Public Utility District Board of Directors was called to order at 6:05 p.m. by President Cathy Preis, at 53823 Sherritt Lane Soda Springs, California.

2. Roll Call

Cathy Preis, President	- Present	
Sara Schrichte, Vice President	- Present	
Bob Sherwood, Secretary	- Present	
Philip Gamick, Director		- Present
Alex Medveczky	- Present	

WASTEWATER PLANT TOUR

6:05 p.m. Wastewater Treatment Plant Tour.

7:00 p.m. meeting resumed in the Board Room.

Phil Gamick left the meeting at 7:00 p.m.

3. Clear the Agenda Tom Skjelstad requested that 6.A.3 be moved before 6.A.1.

4. Public Participation Norm Saylor provided the Board of Directors an indepth history of Lake Van Norden. He summarized by stating that he is looking for support to bring Lake Van Norden back.

5. Consent Calendar:

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests an item to be removed from the Consent Calendar for a separate action. Any items removed will be considered after the motion to approve the Consent Calendar.

- A. Cash Disbursements – General, Month of July 2014 -- \$175,349.70**
- B. Cash Disbursements – Payroll, Month of July 2014 -- \$62,950.45**
- C. Regular Meeting Minutes of July 15, 2014**

Motion: Accept the Consent Calendar

By: Bob Sherwood
Second: Alex Medveczky
Vote: 4 Ayes, 0 Noes, 1 Absent, 0 Abstain

Motion Carries

6. Department Reports

A. Administration: Tom Skjelstad, General Manager

- 3. South Yuba River Citizens League Annual River Cleanup-** a request from SYRCL asking the DSPUD to help sponsor its annual cleanup. Caleb Dardick, Executive Director of SYRCL was in attendance to discuss the benefits of the cleanup and DSPUDs participation. Tom Skjelstad reported that he had received a letter from Caleb Dardick, Executive Director of SYRCL. Caleb on behalf of SRYCL is requesting \$500.00 from the District to support the Annual South Yuba River Cleanup Day. There are cleanup locations on Donner Summit and SYRCL has asked if the District would be willing to support this event.

Originally Caleb had asked if the District would be willing to contribute \$1,000.00. Tom Skjelstad told him that he thought that was too much but perhaps the District could donate \$500.00 and provide some equipment such as our ATV to haul the bags filled with trash.

Tom Skjelstad believes that the District could receive some well-deserved exposure by participating in the annual cleanup. Donner Summit Public Utility District would be recognized on the SYRCL website for all downstream users to see. Additionally, it would be another accomplishment that the District could point to as an example of our dedication to clean water.

The administration at SYRCL has changed since 2009 and Tom Skjelstad recommends that the Board vote to participate to a level of \$500.00 and provide some logistical support.

Caleb Dardick addressed the Board of Directors and commended the District for its commitment to the Community and the Water shed. He provided the Board an overview of SYRCL – what they stand for and what they do. Their mission is to unite the community and protect the watershed. He requested that the Donner Summit Public Utility District donate \$500.00 to the Yuba River Cleanup and Restoration Day.

Motion: Donate \$500.00 to the South Yuba River Citizens League River Cleanup and Restoration Day.

By: Bob Sherwood
Second: Sara Schrichte
Vote: 4 Ayes, 0 Noes, 1 Absent, 0 Abstain

Motion Carries

1. **Stantec Monthly Construction Report for the Month of July 2014.** Reported.
 2. **Syblon Reid Progress Payment Request #22 DSPUD Disbursement Request #23-** Syblon's payment request for work performed and/or products purchased for the periods of July 1, 2014 to July 31, 2014 and DSPUD Disbursement Request #23. Reported.
 3. **South Yuba River Citizens League Annual River Cleanup-** a request from SYRCL asking the DSPUD to help sponsor its annual cleanup. Caleb Dardick, SYRCL Executive Director will be in attendance to discuss the benefits of the cleanup and DSPUD participation. Previously addressed.
 4. **Letter to Stantec Engineering Consultants-** letter to Stantec requesting credits for electrical change orders and status of engineering budget on the WWTP Upgrade and Expansion Project. Tom Skjelstad reported that at this time he doesn't have a formal response from Stantec.
 5. **Update on Big Bend Water Situation-** status of water supply at Big Bend. Tom Skjelstad reported that a ratepayer from Big Bend informed the District on Friday, August 8th that a pipe coming from one of the wells had become disconnected. Tom Skjelstad and Justin Vosburgh went up to the well and observed water flowing out of the well at approximately 5 times more than the other springs. Justin Vosburgh reconnected the well that afternoon and Big Bend has water. It appears that this well will provide water into the winter.
 6. **Soda Springs Ski Area Request to Use Recycled Water for Snowmaking-** informational. Soda Springs is considering requesting to use recycled water for snowmaking as allowed for in the District's permit. Reported.
- B. Sewer and Water Department – Jim King, Chief Plant Operator**
1. **Waste Water Flow Data – for July-** Reported.
 2. **Fresh Water Flow Data – for July-** Reported.
 3. **Operations and Maintenance Summary –** activities during the month of July. Jim King reported the following:

Operations WWTP

- Started and began use of the new influent drum screening system.
- Put reactor #2 on-line along with the membranes and the UV systems.
- Setup new automatic effluent sampler.
- Removed and sent back to Sierra Chemical all of the chlorine and sulfur dioxide gas cylinders from the plant.

- Staff has spent multiple hours working out start up issues with the treatment system.
- Drained reactor #1 so the retrofitting could begin.

Operations Water Plant

- Began addressing issues to the water treatment due to changes in the lake water quality.

Repairs and Maintenance WWTP

- Replaced check valve on the new membrane chemical feed system.

Repairs and Maintenance WTP

- Applied heavy dose of chlorine to the filter to clean it out.

4. **Water Quality in Lake Angela-** report on the water quality conditions at Lake Angela the District's water source. Algae is appearing at the lake. Jim King reported that Clean Lakes came up and tested the water in Lake Angela. They will be treating the algae next week.

C. Monthly Safety Committee Meeting Minutes, Month of July

Motion: Accept the Safety Committee Meeting Minutes for July

By: Sara Schrichte

Second: Alex Medveczky

Vote: 4 Ayes, 0 Noes, 1 Absent, 0 Abstain

Motion Carries

7. President's Report: None

8. Committee Reports: None

9. Resolutions: RESOLUTION 2014-08 OF THE DONNER SUMMIT PUBLIC UTILITY DISTRICT ASSIGNING AND AUTHORIZING SAUERS CONSULTING ENGINEERS TO SIGN THE CLAIM FORMS FOR THE DISTRICT'S SAFE DRINKING WATER STATE REVOLVING FUND LOAN. Amended the Resolution to read Authorizing Dean Marsh P.E. to sign the claim forms for the District's Safe Drinking Water State Revolving Fund Loan.

Motion: AUTHORIZING DEAN MARSH P.E. TO SIGN THE CLAIM FORMS FOR THE DISTRICT'S SAFE DRINKING WATER STATE REVOLVING FUND LOAN

By: Bob Sherwood

Second: Sara Schrichte

Roll Call Vote

Bob Sherwood - Aye

Phil Gamick - Absent

Cathy Preis - Aye

Alex Medveczky - Aye

Sara Schrichte - Aye

Motion Carries

10. Correspondence:

1. **Informational District emails to Big Bend water users and response emails from Big Bend water users.** Reported.
2. **Letter dated July 22, 2014 from Sierra Lakes County Water District Board President regarding Change Orders on Sewer Plant Project.** Reported.

11. Closed Session: None

- 12. Informational** In accordance with Government Code Section 54954.2(a), Directors may make brief announcements or brief reports on their own activities (concerning the District). They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.

13. Adjournment:

Motion: Adjourn Meeting at 8:30 p.m.

By: Bob Sherwood

Second: Alex Medveczky

Vote: 4 Ayes, 0 Noes, 1 Absent, 0 Abstain

Motion Carries

Schedule of Upcoming Meetings

Regular Meeting - September 16, 2014

Regular Meeting - October 21, 2014

Regular Meeting - November 18, 2014

The wording in these minutes are as reread from the notes by the Clerk of the Board.

Respectfully Submitted,
Deleane Mehler
Administrative Assistant

