

APPROVED  
**DONNER SUMMIT PUBLIC UTILITY DISTRICT**  
**P.O. BOX 610 – SODA SPRINGS – CALIFORNIA – 95728**  
**TELEPHONE (530) 426-3456 – FAX (530) 426-3460**  
**Minutes of the Regular Meeting of the Board of Directors**  
**Held: November 17, 2020**

**STAFF PRESENT:** Tom Skjelstad, General Manager; Jim King, Plant Manager; Julie Bartolini, Office Manager

**OTHERS PRESENT:** Geoffrey O. Evers, General Counsel by telephone from 8732 Casa Del Rio, Fair Oaks CA,

**1. Call to Order**

For the Regular Meeting (Section 54954), November 17, 2020 at 6:00 P.M., the meeting was conducted via Zoom due to the COVID-19 pandemic and in accordance with Governor Newsom's Executive Order N-29-20.

The Regular Meeting of November 17, 2020 of the Donner Summit Public Utility District Board of Directors was called to order at 6:13 p.m. by President Cathy Preis.

**2. Roll Call**

Cathy Preis, President	- Present
Sara Schrichte, Vice President	- Present
Bob Sherwood, Secretary	- Present
Philip Gamick, Director	- Present
Alex Medveczky, Director	- Present

**3. Clear the Agenda- No Changes**

**4. Public Participation- None**

**5. Consent Calendar:**

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests an item to be removed from the Consent Calendar for a separate action. Any items removed will be considered after the motion to approve the Consent Calendar.

- A. Cash Disbursements—General, Month of October \$162,212.41**
- B. Cash Disbursements—Payroll, Month of October \$118,437.12**
- C. Regular Meeting Minutes of October 20, 2020**

**Motion: Accept the Consent Calendar**  
**By: Bob Sherwood**  
**Second: Alex Medveczky**  
**Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain**

**Motion Carries**

## 6. Department Reports

### A. Administration: Tom Skjelstad, General Manager

1. **Sugar Bowl, West and East Village Sewer Plan-** Tom Skjelstad reported that there has been a positive development to the District's efforts to connect the West and East Village areas in Sugar Bowl to the District's sewer system.

In 2009, the District agreed to annex into the District 50 parcels located in the West and East Village area of Sugar Bowl Corporation. Written into the Placer County, Local Agency Formation Commission (the authorizing agency) annexation documents is a paragraph stating that all the annexed parcels are required to connect to the District's sewer system within 10 years if treatment capacity is available or when septic systems failed. It is Geoff Evers, the District's attorney opinion that the District has capacity, the parcels are required to connect.

Below are Tom Skjelstad's recommendations as to how the District should proceed.

#### 2021

- Begin an outreach program over the winter explaining all the above.
- Decide on a financing method. Hansford Economic Consulting is working on developing a financing plan.
- Contract with Auerbach Engineering for contract plans and specifications for both the West and East Village. Auerbach Engineering developed the Sewer Master Plans for both Villages.
- Hold a virtual public meeting to present the project(s) and receive feedback from the parcel owners.

#### 2022

- Go to bid. Award a contract. Begin construction.

**Motion: Proceed with the Sugar Bowl East and West Village Sewer Plan.**

By: Bob Sherwood

Second: Sara Schrichte

Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain

**Motion Carries**

### B. Sewer and Water Department – Jim King, Chief Plant Operator

1. **Waste Water Flow Data – for October-Reported**
2. **Fresh Water Flow Data – for October-Reported**
3. **Operations and Maintenance Summary – activities during the month of October.** Jim King reported the following:

### Operations WWTP

- Spray irrigation to the ski hill at Soda Springs Resort was discontinued on 10/19, discharged 3.0 MG.
- Began river discharge on 10/19 and discharged .95 MG.
- From 10/21 to 10/25 sent all effluent flows to the irrigation tank for future snow making at Soda Springs Ski Area.
- Staff worked on pumping down lift stations and refueling the generators during the PG&E power safety outage.
- Had annual inspection by the Nevada County Department of Environmental Health.
- Received bulk load of soda ash for the silo.
- Removed part of a tree that fell and hit the EQ tank #2.

### Operations Water Plant

- The repairs the Lake Angela Dam were started and completed.

### Repair and Maintenance WTP

- Had outside contractor (Tucker) replace the brakes on the snow cat.

## **C. Monthly Safety Committee Meeting Minutes, Month of October.**

**Motion: Accept the Safety Committee Meeting Minutes for October**

**By: Bob Sherwood**

**Second: Alex Medveczky**

**Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain**

### Motion Carries

## **7. Correspondence: None**

## **8. President Report-**

### **1. Nevada County Oath of Office: Cathy Preis and Bob Sherwood**

Julie Bartolini administered the Nevada County Oath of Office to appointed Directors in lieu of election, Cathy Preis and Bob Sherwood.

## **9. Resolutions: None**

- 10. Informational:** In accordance with Government Code Section 54954.2(a), Directors may make brief announcements or brief reports on their own activities (concerning the District). They may ask questions for clarification make a referral to staff or take action to have staff place a matter of business on a future agenda. It was decided to cancel the December 15, 2020 Board of Directors meeting and move the January meeting to January 12, 2021.

**11. Adjournment:**

**Motion:**      **Adjourn Meeting at 7:08 p.m.**  
**By:**            Bob Sherwood  
**Second:**      Alex Medveczky  
**Vote:**          5 Ayes, 0 Noes, 0 Absent, 0 Abstain

**Motion Carrie**

Schedule of Upcoming Meetings

Regular Meeting - December 15, 2020  
Regular Meeting – November 17, 2020  
Regular Meeting – January 20, 2021

Respectfully Submitted,

Deleane Mehler  
Administrative Assistant