

**APPROVED**

**DONNER SUMMIT PUBLIC UTILITY DISTRICT  
P.O. BOX 610 – SODA SPRINGS – CALIFORNIA – 95728  
TELEPHONE (530) 426-3456 – FAX (530) 426-3460  
E-mail: [tskjelstad@dspud.com](mailto:tskjelstad@dspud.com)**

**Minutes of the Regular Meeting of the Board of Directors  
Held: April 15, 2008**

**STAFF PRESENT:** Tom Skjelstad, General Manager; Jim King, Plant Manager; Julie Bartolini, Office Manager; Deleane Mehler, Office Assistant  
**OTHERS PRESENT:** Geoffrey O. Evers, General Counsel; Mike Livak, Royal Gorge, LLC

**1. Call to Order**

The Regular Meeting of April 15, 2008 of the Donner Summit Public Utility District Board of Directors was called to order at 6:11pm, by President Cathy Preis, at the Boardroom located at 53823 Sherrit Lane, Soda Springs California. Deleane Mehler is taking notes as Recording Secretary.

**2. Roll Call**

|                                   |   |         |
|-----------------------------------|---|---------|
| Cathy Preis, President            | - | Present |
| Rachel Tolmachoff, Vice President | - | Absent  |
| Bob Sherwood, Secretary           | - | Absent  |
| Philip Gamick, Director           | - | Present |
| Lori Van Meter, Director          | - | Present |

**3. Clear the Agenda**

There were no changes to the agenda.

**4. Public Participation  
None**

**5. Consent Calendar:**

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests an item to be removed from the Consent Calendar for a separate action. Any items

removed will be considered after the motion to approve the Consent Calendar.

- A. Cash Disbursements–General, Month of March 2008 --\$149,607.92
- B. Cash Disbursements – Payroll, Month of March 2008 --\$51,546.15
- C. Financial Statements thru January 31, 2008
- D. Regular Meeting Minutes of March 18, 2008

**Motion: Accept The Consent Calendar**

By: Phil Gamick

Second: Lori Van Meter

Vote: 3 Ayes, 0 Noes, 2 Absent, 0 Abstain,

**Motion Carries**

## 6. Department Reports

### A. Administration: Tom Skjelstad, General Manager

1. **Big Bend Mutual Water Company** – Consideration of Service Agreement between DSPUD and Big Bend Mutual Water Company. Tom Skjelstad reviewed the most recent version of the draft Service Agreement between Donner Summit Public Utility District and Big Bend Mutual Water Company. He recommended that the Board of Directors accept the Service Agreement.

**Motion: To Authorize Tom Skjelstad To Execute The Service Agreement Between Donner Summit Public Utility District and Bend Mutual Water Company**

By: Lori Van Meter

Second: Phil Gamick

Vote: 3 Ayes, 0 Noes, 2 Absent, 0 Abstain,

**Motion Carries**

2. **DSPUD Principal County- update on the District's Principal County status.** Tom Skjelstad informed the Board of Directors that Placer County is now Donner Summit Public Utility District's Principal County, based on the fact that the District is a multi-county district's "Principal County" is defined by Government Code §56066 as the "*County having all or the greater portion of the entire assessed value, as shown on the last equalized assessment roll of the county or counties, of all taxable property within a district[.].*"

**3. Letter to Royal Gorge LLC regarding water sale to Granite Construction for dust control. - Reported**

**B. Sewer and Water Department – Jim King, Chief Plant Operator**

- 1. Waste Water Flow Data – for March-Reported**
- 2. Fresh Water Flow Data – for March-Reported**
- 3. Operations and Maintenance Summary – activities during the month of March.-Reported**
- 4. District Sewer System Management Work Plan and Schedule-Reported**

**C. Safety Committee Meeting Minutes**

- 1. Administrative and Operations Department Safety Committee – March meeting.**

**Motion: Accept Safety Meeting Minutes**

**By: Lori Van Meter**

**Second: Phil Gamick**

**Vote: 3 Ayes, 0 Noes, 2 Absent, 0 Abstain,**

**Motion Carries**

**7. President’s Report**

**A. Placer LAFCo Election of Special District Representative-**

There was discussion regarding the upcoming election for Placer LAFCo Special District Representative.

**Motion: Cast the DSPUD vote for John Moberly, of Squaw Valley Public Service District, to fill the seat of Placer LAFCo Special District Representative**

**By: Phil Gamick**

**Second: Lori Van Meter**

**Vote: 3 Ayes, 0 Noes, 2 Absent, 0 Abstain,**

**Motion Carries**

**8. Public Participation  
None**

**9. Correspondence:**

- A. Letter from Ambrose Tuscano and Megan Seifert requesting full or mostly full refund for sewer permits purchased in June of 2007. The board discussed the letter from Ambrose Tuscano**

and Megan Seifert. It was decided that pursuant to Ordinance 2007-01 to deny their request for a refund.

**Motion: Deny Ambrose Tuscano and Megan Seifert a full of mostly full refund**

By: Lori Van Meter

Second: Phil Gamick

Vote: 3 Ayes, 0 Noes, 2 Absent, 0 Abstain,

**Motion Carries**

**B. Letter from Royal Gorge LLC in Response to the District's letter of April 8, 2008 regarding Royal Gorge LLC's water sale to Granite Construction. -Reported**

**10. Resolution 2008-03 of the Donner Summit Public Utility District Adopting the Donner Summit Public Utility District Sewer System Management Plan**

**Motion: Adopt Resolution 2008-03, DONNER SUMMIT PUBLIC UTILITY DISTRICT SEWER SYSTEM MANAGEMENT PLAN**

By: Phil Gamick

Second: Lori Van Meter

Roll Call Vote

Bob Sherwood - Absent

Cathy Preis - Aye

Phil Gamick - Aye

Lori Van Meter - Aye

Rachel Tolmachoff - Absent

**Motion Carries**

**11. CLOSED SESSION: None**

**12. Informational** In accordance with Government Code Section 54954.2(a), Directors may make brief announcements or brief reports on their own activities (concerning the District). They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.

**13. Adjournment**

**Motion: Adjourn at 7:15 P.M.**

By: Phil Gamick

Second: Lori Van Meter

Vote: 3 Ayes, 0 Noes, 2 Absent, 0 Abstain

Donner Summit Public Utility District  
Regular Board Meeting – Minutes  
April 15, 2008

**Motion Carries**

Schedule of Upcoming Meetings

Regular Meeting - May 20, 2008  
Regular Meeting - June 17, 2008  
Special Meeting - June 24, 2008 (tentative, if necessary)

The wording in these minutes are as reread from the notes taken by the Clerk of the Board.

Respectfully Submitted,

Deleane Mehler  
Clerk of the Board