

**Donner Summit Public Utility District
Board of Directors Regular Meeting
Agenda
Tuesday, January 15, 2013 - 6:00 P.M.
DSPUD Office, 53823 Sherritt Lane, Soda Springs California**

For the Regular Meeting (Section 54954), January 15, 2013 at 6:00 P.M., the meeting will commence at the District's Administration Office located at 53823 Sherritt Lane, Soda Springs California.

Any member of the public desiring to address the Board on any matter within the Jurisdictional Authority of the District or on a matter on the Agenda before or during the Boards consideration of that item may do so. After receiving recognition from the Board President, please give your Name and Address (City) and your comments or questions. In order that all interested parties have an opportunity to speak, please limit your comments to the specific topics of discussion.

Unless specifically noted, the Board of Directors may act upon all items on the Agenda.

- 1. Call to Order**
- 2. Roll Call**
- 3. Clear the Agenda**
- 4. Public Participation**
- 5. Consent Calendar:**

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests an item to be removed from the Consent Calendar for a separate action. Any items removed will be considered after the motion to approve the Consent Calendar.

- A. Cash Disbursements – General, Month of November 2012-- \$131,619.57 and December 2012 -- \$1,147,890.25**
- B. Cash Disbursements – Payroll, Month of November 2012-- \$55,254.98 and December 2012 -- \$59,050.44**
- C. Regular Meeting Minutes of November 20, 2012**
- D. Financial Statements as of July 30, 2012**

6. Department Reports

A. Administration: Tom Skjelstad, General Manager

- 1. Stantec Monthly Construction Report for the DSPUD Wastewater Facilities Upgrade and Expansion Project, Month of November, 2012-** monthly report of construction activity for November 2012.
- 2. DSPUD/Syblon Reid Third Progress Pay Request –** The Third Progress Pay Request Estimate for the DSPUD WW Facilities Upgrade and Expansion Project.
- 3. DSPUD Fourth Progress Pay Request-** request for disbursement of funds for soft (project CM and engineering services) project costs.
- 4. DSPUD Annexation of Big Bend Mutual Water Company-**status of annexation proceedings.
- 5. Request for Change of Date for the February Board Meeting-** request to change the date of the Regular Board meeting of February 19 to February 12.

B. Sewer and Water Department – Jim King, Chief Plant Operator

- 1. Waste Water Flow Data – for November and December 2012**
- 2. Fresh Water Flow Data – for November and December 2012**
- 3. Operations and Maintenance Summary –** activities during the month of November and December.

C. Monthly Safety Committee Meeting Minutes, Month of December.

7. President’s Report:

- 1 Syblon Reid Extra Work Order for Additional Trees at the WWTP and Irrigation Site –** description and cost for additional tree removal at the wwtp site and irrigation site. Jack Harbour, P.E. and Stantec project manager will be in attendance

8. Committee Reports: None

9. Resolutions: None

10. Correspondence: None

11. Closed Session: None

12. Informational In accordance with Government Code Section 54954.2(a), Directors may make brief announcements or brief reports on their own activities (concerning the District). They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.

13. Adjournment

Schedule of Upcoming Meetings

Regular Meeting - February 19, 2013 (tentative)
Regular Meeting - March 19, 2013
Regular Meeting - April 16, 2013

We certify that on January 11, 2013 a copy of this agenda was posted in public view at 53823 Sherritt Lane Soda Springs, California and the Soda Springs/Norden Post Office.

Deleane Mehler
Administrative Assistant

Thomas G. Skjelstad
General Manager