

APPROVED

**Donner Summit Public Utility District
Board of Directors Regular Meeting
Minutes**

Tuesday, January 16, 2024 - 6:00 P.M.

DSPUD Office, 53823 Sherritt Lane, Soda Springs California

STAFF PRESENT: Steven Palmer, General Manager; Jim King, Plant Manager;
Deleane Mehler, Office Assistant

OTHERS PRESENT: Geoffrey O. Evers, General Counsel, by Zoom

1. Call to Order

The Regular Meeting of January 16, 2024 of the Donner Summit Public Utility District Board of Directors was called to order at 6:00 p.m. by President Cathy Preis.

2. Roll Call

Cathy Preis, President - Present

Joni Kaufman, Vice President - Present

Dawn Parkhurst, Secretary - Present

Philip Gamick, Director - Present

(by teleconference at: 6482 Willow Breeze Lane, Las Vegas, Nevada)

Craig Combs, Director - Present

3. Clear the Agenda- None

4. Board Organization

A. Select Board Officers – President, Vice President, Secretary.

Motion: 2023 Board Officers to Remain the Same for 2024

By: Phil Gamick

Second: Craig Combs

Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain

Motion Carries

B. Board Meeting Calendar for 2024. Reported.

5. Public Participation – *This is time set aside for the public to address the Board on any matter not on the agenda. Comments related to any item already on the agenda should be addressed at the time that that item is considered. Each speaker will be limited to five minutes, but speaker time may be reduced at the discretion of the Board President if there are a large number of speakers on any given subject. None.*

6. Consent Calendar

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests an item to be removed from the Consent Calendar for a separate action. Any items removed will be considered after the motion to approve the Consent Calendar.

- A. Approve Finance Report for January 2024**
 - 1. Cash Disbursements–General**, Month of December
 - 2. Cash Disbursements–Payroll**, Month of December
 - 3. Schedule of Cash and Reserves**, November
 - 4. Accountants Financial Statements**, November

- B. Approve Regular Meeting Minutes for December 19, 2023**

Motion: Accept the Consent Calendar
By: Joni Kaufman
Second: Dawn Parkhurst
Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain, 0 Vacancy
Motion Carries

7. Department Reports

- A. Administration - Steven Palmer, General Manager.** Reported

- B. Operations and Maintenance Summary, November.** Reported

8. Action

- A. Adopt a Resolution Approving a Professional Services Agreement with Goodwin Consulting Group Inc. for Community Facilities District Formation and Administration Services for the Sugar Bowl West and East Village Sewer Project in the Amount of \$110,000**

Motion: Adopt Resolution 2024-01 of the Donner Summit Public Utility District Approving a Professional Services Agreement with Goodwin Consulting Group Inc. for Community Facilities District Formation and Administration Services for the Sugar Bowl West and East Village Sewer Project in the Amount of \$110,000

By: Dawn Parkhurst

Second: Craig Combs

Roll Call Vote:

Cathy Preis - Aye

Phil Gamick - Aye

Craig Combs - Aye

Joni Kaufman - Aye

Dawn Parkhurst - Aye

- 9. Director Reports:** *In accordance with Government Code Section 54954.2(a), Directors may make brief announcements or brief reports on their own activities (concerning the District). They may ask questions for clarification make a referral to staff or take action to have staff place a matter of business on a future agenda.*

10. Adjournment

Motion: **Adjourn Meeting at 6:39 p.m.**
By: Joni Kaufman
Second: Dawn Parkhurst
Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain, 0 Vacancy
Motion Carries

Schedule of Upcoming Meetings

Regular Meeting – February 20, 2024
Regular Meeting – March 19, 2024
Regular Meeting – April 16, 2024

Respectfully Submitted,

Deleane Mehler

Deleane Mehler
Administrative Assistant