**Donner Summit Public Utility District**
**Board of Directors Regular Meeting**
**Minutes**
**Tuesday, May 16, 2023 - 6:00 P.M.**
**DSPUD Office, 53823 Sherritt Lane, Soda Springs California**

**STAFF PRESENT:**     Steven Palmer, General Manager; Jim King, Plant Manager; Deleane Mehler, Office Assistant

**OTHERS PRESENT:**     Geoffrey O. Evers, General Counsel; Catherine Hansford, Hansford Economic Consulting

1. **Call to Order**

   The Regular Meeting of May 16, 2023 of the Donner Summit Public Utility District Board of Directors was called to order at 6:11 p.m. by President Cathy Preis.

2. **Roll Call**
   Cathy Preis, President          - Present
   Joni Kaufman, Vice President    - Present
   Dawn Parkhurst, Secretary       - Present
   Philip Gamick, Director         - Present
   Craig Combs, Director           - Present

3. **Clear the Agenda**- None

4. **Public Participation –** *This is time set aside for the public to address the Board on any matter not on the agenda. Comments related to any item already on the agenda should be addressed at the time that that item is considered.  Each speaker will be limited to five minutes, but speaker time may be reduced at the discretion of the Board President if there are a large number of speakers on any given subject.* None.

5. **Consent Calendar**
   *All items listed under the Consent Calendar are considered to be routine and will be approved by one motion.  There will be no separate discussion of these items unless a member of the Board requests an item to be removed from the Consent Calendar for a separate action.  Any items removed will be considered after the motion to approve the Consent Calendar*

   A. **Approve Finance Report for May 2023**
      1. **Cash Disbursements–General**, Month of April
      2. **Cash Disbursements–Payroll,** Month of April
      3. **Schedule of Cash and Reserves,** March
      4. **Accountants Financial Statements,** March

   B. **Approve Regular Meeting Minutes for April 18, 2023**

    **C.**      **Approve Monthly Safety Meeting Minutes – April 2023**
            **Motion:**     **Accept the Consent Calendar**
            By:          Joni Kaufman
            Second:     Craig Combs
            Vote:       5 Ayes, 0 Noes, 0 Absent, 0 Abstain, 0 Vacancy
            **Motion Carries**

**6. Department Reports**
    **A.**      **Administration - Steven Palmer, General Manager**. Reported
    **B.**      **Operations and Maintenance Summary, April.** Reported

**7. Public Hearings**
    **A.**      **Adopt an Ordinance Implementing a New Sewer Connection Fee for the Sugar Bowl West and East Villages Sewer Improvements.** Catherine Hansford, Hansford Economic Consulting gave a slide show presentation regarding the New Sewer Connection Fee for the Sugar Bowl West and East Villages. There were no Public in attendance.

            **Motion:**      **Adopt Ordinance 2023-02 of the Donner Summit Public Utility District Implementing a New Sewer Connection Fee for the Sugar Bowl West and East Villages Sewer Improvements**
            By:          Joni Kaufman
            Second:     Dawn Parkhurst
            Vote:       5 Ayes, 0 Noes, 0 Absent, 0 Abstain, 0 Vacancy
            **Motion Carries**

**8. Action**
    **A.**      **Adopt an Ordinance Amending Ordinance 2023-03 to Clarify Fees Charged to Connect to the Sewer System**

            **Motion:**      **Adopt Ordinance 2023-03 of the Donner Summit Public Utility District to Clarify Fees Charged to Connect to the Sewer System**
            By:          Phil Gamick
             Second:     Joni Kaufman
             Vote:       5 Ayes, 0 Noes, 0 Absent, 0 Abstain, 0 Vacancy
            **Motion Carries**

    **B.**      **Draft Fiscal Year 2023/2024 Budget and Five-Year Capital Improvement Plan**
            General Manager, Steven Palmer gave a slide presentation on the 2023–24 Draft Budget and Five Year Capital Improvement Plan.

**9. Director Reports:** *In accordance with Government Code Section 54954.2(a), Directors may make brief announcements or brief reports on their own activities (concerning the District).  They may ask questions for clarification make a referral to staff or take action to have staff place a matter of business on a future agenda.*

## 10.  Adjournment

**Motion:** **Adjourn Meeting at 7:31 p.m.**
By:        Phil Gamick
Second:    Joni Kaufman
Vote:      5 Ayes, 0 Noes, 0 Absent, 0 Abstain
**Motion Carrie**

Schedule of Upcoming Meetings

Regular Meeting – June 16, 2023
Regular Meeting – July 18, 2023
Regular Meeting – August 15, 2023

Respectfully Submitted,


Deleane Mehler
Administrative Assistant