

**APPROVED**

**DONNER SUMMIT PUBLIC UTILITY DISTRICT  
P.O. BOX 610 – SODA SPRINGS – CALIFORNIA – 95728  
TELEPHONE (530) 426-3456 – FAX (530) 426-3460  
Minutes of the Regular Meeting of the Board of Directors  
Held: October 20, 2020**

**STAFF PRESENT:** Tom Skjelstad, General Manager; Jim King, Plant Manager; Julie Bartolini, Office Manager; Deleane Mehler

**OTHERS PRESENT:** Geoffrey O. Evers, General Counsel by telephone from 8732 Casa Del Rio, Fair Oaks CA,

**1. Call to Order**

For the Regular Meeting (Section 54954), October 20, 2020 at 6:00 P.M., the meeting was conducted via Zoom due to the COVID-19 pandemic and in accordance with Governor Newsom's Executive Order N-29-20.

The Regular Meeting of October 20, 2020 of the Donner Summit Public Utility District Board of Directors was called to order at 6:09 p.m. by President Cathy Preis.

**2. Roll Call**

Cathy Preis, President	- Present
Sara Schrichte, Vice President	- Present
Bob Sherwood, Secretary	- Present
Philip Gamick, Director	- Present
Alex Medveczky, Director	- Present

**3. Clear the Agenda- No Changes**

**4. Public Participation- None**

**5. Consent Calendar:**

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests an item to be removed from the Consent Calendar for a separate action. Any items removed will be considered after the motion to approve the Consent Calendar.

- A. Cash Disbursements—General, Month of September \$96,195.44**
- B. Cash Disbursements—Payroll, Month of September \$85,939.56**
- C. Regular Meeting Minutes of September 15,2020**

**Motion: Accept the Consent Calendar**  
**By: Bob Sherwood**  
**Second: Alex Medveczky**  
**Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain**

**Motion Carries**

## 6. Department Reports

### A. Administration: Tom Skjelstad, General Manager

1. **Lake Angela Dam Tendon Repairs-** Tom Skjelstad reported that RK Contractors has completed the Road Improvement work at Lake Angela.

Neil's Control Blasting began the tendon replacement work on the 14<sup>th</sup> and estimate the project will be done in 7 days. The total cost of the project is \$86,468.63, \$63,532.00 under budget.

### B. Sewer and Water Department – Jim King, Chief Plant Operator

1. **Waste Water Flow Data – for September-Reported.**
2. **Fresh Water Flow Data – for September-Reported.**
3. **Operations and Maintenance Summary –** activities during the month of September.

#### Operations WWTP

- Continued filling recycled water tank trucks for Hwy 40 upgrades.
- Conducted annual sewer line “Hot Spot” cleaning and sewer lift station cleaning.
- Staff refueled and pumped down sewer lift stations during PG&E power shut down.

#### Operations Water Plant

- Collected 10 lead and copper samples from customers per the state's annual requirement.
- Staff participated in a meeting with the contractor and engineer regarding the tendon repairs at Lake Angela Dam.
- Installed water meter at the new general store site.
- Installed a construction water meter at the new general store site.

### C. Monthly Safety Committee Meeting Minutes, Month of September.

**Motion: Accept the Safety Committee Meeting Minutes for September**

**By:** Sara Schrichte

**Second:** Bob Sherwood

**Vote:** 5 Ayes, 0 Noes, 0 Absent, 0 Abstain

#### Motion Carries

7. **Correspondence:** Tom Skjelstad reported that he had received a very nice email from Peter A. Burnes, Board President, South Yuba River Citizens League complementing the District on its commitment to water quality in the South Yuba.

## 8. President Report- None

**9. Resolutions: 2020-11 of the Donner Summit Public Utility District Designating Surplus Property and Declaring Such Property Available for Sale.**

**Motion: 2020-11 of the Donner Summit Public Utility District Designating Surplus Property and Declaring Such Property Available for Sale.**

By: Bob Sherwood  
Second: Alex Medveczky

Roll Call Vote

Bob Sherwood	-	Aye
Phil Gamick	-	Aye
Cathy Preis	-	Aye
Alex Medveczky	-	Aye
Sara Schrichte	-	Aye

**Motion Carries**

**10. Informational:** In accordance with Government Code Section 54954.2(a), Directors may make brief announcements or brief reports on their own activities (concerning the District). They may ask questions for clarification make a referral to staff or take action to have staff place a matter of business on a future agenda. None.

**11. Adjournment:**

**Motion: Adjourn Meeting at 6:41 p.m.**

By: Alex Medveczky

Second: Bob Sherwood

Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain

**Motion Carries**

Schedule of Upcoming Meetings

Regular Meeting - November 17, 2020

Regular Meeting - December 15, 2020

Regular Meeting - January 20, 2021

Respectfully Submitted,

Deleane Mehler  
Administrative Assistant