

APPROVED

**Donner Summit Public Utility District
Board of Directors Regular Meeting
Minutes
Tuesday, June 20, 2023 - 6:00 P.M.
DSPUD Office, 53823 Sherritt Lane, Soda Springs California**

STAFF PRESENT: Steven Palmer, General Manager; Jim King, Plant Manager; Deleane Mehler, Office Assistant

OTHERS PRESENT: Geoffrey O. Evers, General Counsel, by Zoom, Tom Sleckman Peninsula Ski Club, by Zoom

1. Call to Order

The Regular Meeting of June 20, 2023 of the Donner Summit Public Utility District Board of Directors was called to order at 6:02 p.m. by President Cathy Preis.

2. Roll Call

Cathy Preis, President	- Present
Joni Kaufman, Vice President	- Present
Dawn Parkhurst, Secretary	- Present
Philip Gamick, Director	- Present
Craig Combs, Director	- Present

3. Clear the Agenda- None

4. Public Participation – *This is time set aside for the public to address the Board on any matter not on the agenda. Comments related to any item already on the agenda should be addressed at the time that that item is considered. Each speaker will be limited to five minutes, but speaker time may be reduced at the discretion of the Board President if there are a large number of speakers on any given subject.* None.

5. Consent Calendar

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests an item to be removed from the Consent Calendar for a separate action. Any items removed will be considered after the motion to approve the Consent Calendar

A. Approve Finance Report for June 2023

- 1. Cash Disbursements–General, Month of May**
- 2. Cash Disbursements–Payroll, Month of May**
- 3. Schedule of Cash and Reserves, April**
- 4. Accountants Financial Statements, April**

B. Approve Regular Meeting Minutes for May 16, 2023

C. Approve Monthly Safety Meeting Minutes – May 2023

D. Adopt Resolution 2023-07 Establishing the Appropriations Limit for Fiscal Year 2023/24

- E. Adopt Resolutions 2023-08 and 2023-09 Fixing and Placing the Annual Special Tax Levy for Community Facilities District No. 1**
- F. Adopt Resolutions 2023-10 and 2023-11 Requesting Collection of Unpaid Charges on the Nevada and Placer County Tax Rolls**

Motion: Accept the Consent Calendar
By: Phil Gamick
Second: Joni Kaufman
Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain, 0 Vacancy

Motion Carries

6. Department Reports

- A. Administration - Steven Palmer, General Manager. Reported.**
- B. Operations and Maintenance Summary, May. Reported.**

7. Action

- A. Adopt Resolution 2023-12 Approving Fiscal Year 2023/2024 Budget and Five-Year Capital Improvement Plan**

Motion: Adopt Resolution 2023-12 Approving Fiscal Year 2023/2024 Budget and Five-Year Capital Improvement Plan

By: Joni Kaufman
Second: Craig Combs

Roll Call Vote

Cathy Preis	-	Aye
Phil Gamick	-	Aye
Craig Combs	-	Aye
Joni Kaufman	-	Aye
Dawn Parkhurst	-	Aye

Motion Carries

- B. Approve Funding Agreement with Placer County Water Agency for Financial Assistance Program Grant in the Amount of \$20,400 for Environmental Permitting and Design for the Big Bend Water System Phase 1 Pipeline Replacement**

Motion: Approve Funding Agreement with Placer County Water Agency for Financial Assistance Program Grant in the Amount of \$20,400 for Environmental Permitting and Design for the Big Bend Water System Phase 1 Pipeline Replacement

By: Phil Gamick
Second: Dawn Parkhurst
Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain, 0 Vacancy

Motion Carries

C. Vote for Special District Risk Management Authority Board of Directors

Motion: Vote for Three Candidates for the Special District Risk Management Authority Board of Directors
By: Criag Combs
Second: Joni Kaufman
Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain, 0 Vacancy
Motion Carries

D. Vote for California Special District Association Board of Directors

Motion: Vote for One Candidate for The California Special District Association Board of Directors
By: Joni Kaufman
Second: Phil Gamick
Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain, 0 Vacancy

Motion Carries

8. Director Reports: *In accordance with Government Code Section 54954.2(a), Directors may make brief announcements or brief reports on their own activities (concerning the District). They may ask questions for clarification make a referral to staff or take action to have staff place a matter of business on a future agenda. None.*

9. Adjournment

Motion: Adjourn Meeting at 6:54 p.m.
By: Joni Kaufman
Second: Phil Gamick
5 Ayes, 0 Noes, 0 Absent, 0 Abstain, 0 Vacancy
Motion Carries

Schedule of Upcoming Meetings

Regular Meeting – July 18, 2023
Regular Meeting – August 21, 2023
Regular Meeting – September 19, 2023

Respectfully Submitted,

Deleane Mehler
Administrative Assistant