

APPROVED

DONNER SUMMIT PUBLIC UTILITY DISTRICT
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Minutes of the Special Meeting of the Board of Directors
Held: November 28, 2006

STAFF PRESENT: Tom Skjelstad, Jim King, Kristy Champagne, Kirk Sullivan

OTHERS PRESENT: Geoff Evers, Todd Foster, Mike Livak, Rachel Tolmachoff, Annie Mudge, Carrie Hoyt, Robert Rye

1. Call to Order

The Special Meeting of the November 28, 2006 of the Donner Summit Public Utility District Board of Directors was called to order at 6:10 p.m., by President Julie Davies, at the Board Meeting Room located at 53823 Sherritt Lane, Soda Springs California. Kristy Champagne is taking notes as recording secretary.

2. Roll Call

Julie Davies, President	-	Present
Cathy Preis, Vice President	-	Present
Bob Sherwood, Secretary	-	Present
Philip Gamick, Director	-	Present
Dave Oneto, Director	-	Present

3. Clear the Agenda

It was decided to take agenda items out of order. The minutes do not necessarily reflect the order in which items were discussed.

4. Consent Calendar

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests an item to be removed from the Consent Calendar for a separate action. Any items

removed will be considered after the motion to approve the Consent Calendar.

- A. Cash Disbursements – General, Month of October 2006 -- \$532,487.26
- B. Cash Disbursements – Payroll, Month of October 2006 -- \$18,525.81
- C. Regular Meeting Minutes – October 17, 2006

Motion: Accept The Consent Calendar As Read

By: Bob Sherwood

Second: Dave Oneto

Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain

Motion Carries

8. Committee Reports

A. Board Policy Committee: recommendation to pass Ordinance 2006–04 and direct staff to advise Royal Gorge that the 25 EDU'S for their proposed project (Home sites at the Summit Valley) are rescinded or extended. Annie Mudge of the Morrisson and Forester Law Group, Todd Foster and Mike Livak addressed the board. Mr. Livack presented an updated schedule for the home sites at Summit Valley. Ms. Mudge explained her efforts in moving the project through Nevada County.

11. CLOSED SESSION: 7:05 p.m.

- B. Conference with Legal Counsel – Regarding Anticipated or Threatened Litigation pursuant to subdivision (b) of Section 54956.9 of the California Government Code.
 - 1. Royal Gorge LLC- Extension of Time for Use of EDUs

7:30 p.m. - Meeting Resumed in Open Session. President Davies stated that no action was taken in closed session.

7:30 p.m. Recess - 7:55 p.m. - Meeting Resumed

8. Committee Reports:

- A. Board Policy Committee: recommendation to pass Ordinance 2006-04 and direct staff to advise Royal Gorge that the 25 EDUs for their proposed project (Homesites at Summit Valley) are rescinded or extended: There was further discussion of this matter.

10. Resolutions and Ordinances:

- A. ORDINANCE 2006-04 OF THE DONNER SUMMIT PUBLIC UTILITY DISTRICT DEFINING AND CLASSIFYING CONNECTION FEES AND OPERATING CHARGES FOR SEWER SERVICE, AND METHOD BY WHICH SEWER CONNECTIONS WILL BE ISSUED AND SUPERCEDING ORDINANCE 93-04, ORDINANCE 94-04, ORDINANCE 81-09 AND MODIFYING ORDINANCE 99-01: Reported, discussion ensued.

Motion: Table items 8A and 10A until the December Board Meeting

By: Cathy Preis

Second: Bob Sherwood

Vote: 5 ayes, 0 Noes, 0 absent, 0 Abstain

Motion Carries

7. Presidents Report

- A. Correspondence from Sierra Lakes CWD- notifying DSPUD that if additional wwtp capacity is realized through the Accuweb project SLCWD will request their 44% share: Reported
- B. Date for December Board meeting. Consider changing date of the December Regularly scheduled meeting: Discussion, it was decided to leave the meeting as scheduled for December 19, 2006.

6. Departmental Reports

A. Administration-Tom Skjelstad

1. Report from the November 21, 2006 Truckee Fire Protection District Board Meeting- announcing what, if any, action was taken at the TFPD meeting re: DSPUD's request for CSA #31 fund transfer. This matter will be addressed in closed session.
2. Long Range Strategic Plan Update- anticipated proposal from Streamline Consulting Group: Reported, Tom Skjelstad and the Board of Directors discussed the draft proposal from Seana Doughty, of Stream Line Consulting Group. It was decided to delete

Phase 2: Business Model Analysis. Ms. Doughty will address the Board at the December 19 2006 Board Meeting.

3. Proposal for Engineering Services to Proceed with Wastewater Treatment Plant Expansion Options- letter sent to Rick Dewante requesting a meeting with DSPUD staff prior to his getting too far along with his report. Due to conflicting schedules meeting was not held: Reported
4. Nevada County Supervisor Nate Beason, District #1 Sewer Rates and Services for Smaller Districts- efforts of Supervisor Beason to form a coalition of smaller sewer districts in Nevada County to meet with legislators: Reported

B. Engineer's Report – Rick Dewante, Dewante and Stowell Consultant Engineers – No Report- Rick Dewante is on vacation.

Motion: Inform Rick Dewante that the Donner Summit PUD will no longer be utilizing the Services of Dewante and Stowell Consulting Engineers

By: Bob Sherwood

Second: Cathy Pries

Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain

Motion Carries

As Rick Dewante was not present, the Board directed staff to inform him of their decision, and for staff to develop a Request for Proposal for a new engineer.

C. Sewer and Water Department- Jim King, ECO: LOGIC Engineers, Plant Manager

1. 2006/07 Waste Water Treatment Plant Improvement Project – status of project: Reported
2. Waste Water Flow Data – for October: Reported
3. Fresh Water Flow Data – for October: Reported
4. Operations and Maintenance Summary – activities during the month of October: Reported

D. Safety Committee Meeting Minutes

1. Administrative and Operations Department Safety Committee – October minutes: Reported

Motion: Accepted Committee Meeting Minutes

By: Bob Sherwood

Second: Dave Oneto

Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain

Motion Carries

9. Public Participation:

None

11. CLOSED SESSION: 9:15 p.m.

- A. Conference with Legal Counsel – Regarding Initiating or Deciding to Initiate Litigation pursuant to subdivision (c) of Section 54956.9 of the California Government Code.

9:30 p.m. - Meeting resumed in Open Session. President Davies stated that no action was taken in closed session.

- 12. Informational:** In accordance with Government Code Section 54954.2(a), Directors may make brief announcements or brief reports on their own activities (concerning the District). They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.

None

13. Adjournment

Motion: To Adjourn at 9:50 p.m.

By: Bob Sherwood

Second: Phil Gamick

Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain

Motion Carries

Schedule of Upcoming Meetings

Regular Meeting - December 19, 2006

Regular Meeting - January 16, 2007

The wording of these minutes are as reread from the notes taken by the recording secretary.

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Respectfully submitted,

Kristy S. Champagne
Recording Secretary