

**Donner Summit PUD**  
**Fiscal Year 2011/2012 Operating Budget Summary**  
**Approved June 21, 2011**

A	B	C	D	E	F	Q
	Water	Sewer	Wastewater Treatment	Admin.	2% MERIT	
	0% Increase	0% Increase	0% Increase		2011/12	2010/11
	\$	\$	\$	\$	Draft	Adopted
12						
13						
14	<b>Program Revenue</b>					
15	Water Fees					
16	Cal Trans Water					
17	Sewer Fees					
18	Cal Trans Sewer					
19	Connection Fees					
20	Sierra Lakes County Water Dist.					
21	Property Tax					
22	G.O. Bond Revenue					
23	Station 97 Utilities					
24	Late Fees, other revenue					
25	Anticipated Const. Water Sales					
26	Anticipated Recycled Water Sales					
27	Big Bend Service Fees					
28	<b>Total Program Revenue</b>					
29						
30	<b>Expenses</b>					
31	Salaries					
32	Employee benefits					
33	Board Expense					
34	Professional Services					
35	IRS Payroll Back Taxes (previous admin.)					
36	Dues					
37	Fees, permits, certifications, leases					
38	Training, education, travel					
39	Insurance- property, auto, etc.					
40	Office supplies and miscellaneous					
41	Utilities, communications, telemetry					
42	Chemicals and lab supplies					
43	Laboratory Testing					
44	Equipment maintenance and repair					
45	Small equipment and rental					
46	Interest expense- loans					
47	Operating supplies					
48	Infiltration-Inflow					
49	Sludge removal					
50	Vehicle maintenance, repair, fuel					
51	Facility maintenance and repair					
52	Amortization of land lease					
53	Long term debt (principal and interest)					
54	<b>Total Expenses</b>					
55						
56	<b>Net Revenue (Expense)</b>					

Fiscal Year 2011/2012  
Sewer Department  
Adopted  
Operating Budget

	A	C	D	E	F	G
1	<b>SEWER</b>					
2		<b>2011/12</b>				
3	<b>Program Revenue</b>					
4	Sewer fees	278,478				
5	Cal Trans	5,063				
6	Connection fees					
7	Sierra Lakes County Water District					
8	Property tax	24,883				
9	G.O. Bond Revenue	-				
10	<b>Total Program Revenue</b>	<b>308,423</b>				
11						
12						
13	<b>Program Expenses</b>					
14	Salaries	69,976				
15	Employee benefits	27,781				
16	Board Expense	-				
17	Professional fees	2,000				
18	Dues and subscriptions	-				
19	Fees, permits, certifications, leases	3,000				
20	Training and education	250				
21	Insurance- property, auto, etc.	12,000				
22	Office supplies and miscellaneous	500				
23	Utilities, communications, telemetry	23,500				
24	Chemicals and lab supplies	500				
25	Equipment maintenance and repair	9,000				
26	Small equipment and rental	200				
27	Interest expense- loans	-				
28	Operating supplies	2,000				
29	Infiltration-Inflow	15,000				
30	Sludge removal	2,000				
31	Vehicle maintenance, repair, fuel	3,451				
32	Facility maintenance and repair	17,000				
33	Amortization of land lease	-				
34	Long term debt (principal and interest)	-				
35	<b>Total Expenses</b>	<b>188,158</b>				
36						
37	<b>Net Revenue (expense)</b>	<b>120,265</b>				
38						
39						
40						

Fiscal Year 2011/2012  
Sewer Department  
Adopted  
Operating Budget

	A	C	D	E	F	G
41		<b>2011/2012</b>				<b>2011/2012</b>
42	<b>Salaries and wages</b>			<b>Chemicals and Lab Supplies</b>		
43	Plant Manager	21,647		Lift Station Chemicals		500
44	Field Supervisor	14,202		Total Chemicals/Lab Supplies		500
45	Operator II	9,549				
46	Operator II	9,986		<b>Equipment Maintenance Repair</b>		
47	Operator	9,101		Manholes & Cleanouts		1,000
48	Overtime/On Call	5,491		Lift Stations		8,000
49	Total Salaries and wages	69,976		Total Equipment Repairs/Maint.		9,000
50						
51	<b>Employee benefits</b>			<b>Small Equipment and Rental</b>		
52	Health/Life insurance Blue Shield	10,769				200
53	Dental insurance	1,818		Total Small Equipment/Rental		200
54	Ben-E-Lect	389				
55	Ben-E-Lect Self Insure	1,850		<b>Interest Expense-Loans</b>		
56	Long term disability	821				
57	Retirement and Deferred Comp.	2,960		<b>Operating Supplies</b>		
58	Workers' Comp.	3,556		Rags and Coveralls		2,000
59	Clothing allowance	370		Total Operating Supplies		2,000
60	Payroll taxes	5,248				
61		27,781		<b>Infiltration-Inflow</b>		
62				Line Cleaning		5,600
63	<b>Professional fees</b>			TV Work		6,700
64	Sanitary Sewer Operations	2,000		Smoke Testing		2,700
65	Total Professional Fees	2,000		Total I&I		15,000
66						
67	<b>Fees, Permits, Certifications, Leases</b>			<b>Sludge Removal</b>		
68	State Water Resources Control Board	2,604		Lift Station Cleaning		2,000
69	USA North	198		Total Sludge Removal		2,000
70	Operator Certification	198				
71	Total fees, permits, leases	3,000		<b>Vehicle Maintenance and Repair</b>		
72				Fuel		1,451
73	<b>Training and Education</b>			Repair		2,000
74	Classes, seminars, conferences	250		Total Vehicle Maint./Repair		3,451
75	Total Training/Education	250				
76				<b>Facility Maintenance and Repair</b>		
77	<b>Insurance</b>			Lift Stations		17,000
78	Property liability, auto, E&O	12,000		Total Facility Maint./Repair		17,000
79		12,000				
80	Total Insurance			<b>Long Term Debt</b>		
81				(principal and interest)		0
82	<b>Office Supplies</b>	500		Total Long Term Debt		0
83						
84	<b>Utilities, Communications</b>					
85	Electricity	16,000				
86	Propane/Diesel	6,000				
87	Phones	1,500				
88	Total Utilities/Communications	23,500				

Fiscal Year 2011/2012  
Wastewater Treatment Plant  
Adopted  
Operating Budget

	A	E	F	G	I	J	K
1	<b>WASTEWATER TREATMENT</b>						
2		<b>2011/2012</b>					
3	<b>Program Revenue</b>						
4	Sewer fees	835,434					
5	Cal Trans	15,188					
6	Connection fees						
7	Property tax	109,618					
8	Sierra Lakes allocation	406,648					
9	Anticipated Recycled Water Sales	0					
10	<b>Total Program Revenue</b>	<b>1,366,887</b>					
11							
12							
13			<b>SLCWD</b>				
14	<b>Program Expenses</b>		<b>Allocation</b>				
15	Salaries	225,058	99,026				
16	Employee benefits	89,351	39,314				
17	Board Expense	-	-				
18	Professional Services	10,000	4,400				
19	Dues and subscriptions	660	290				
20	Fees, permits, certifications, leases	18,771	8,259				
21	Training and education	1,750	770				
22	Travel	750	330				
23	Insurance- property, auto, etc.	30,000	13,200				
24	Office supplies and miscellaneous	750	330				
25	Utilities, communications, telemetry	138,000	60,720				
26	Chemicals and lab supplies	119,156	52,429				
27	Laboratory Testing	89,330	39,305				
28	Equipment maintenance and repair	17,000	7,480				
29	Small equipment and rental	1,500	660				
30	Interest expense- loans		-				
31	Operating supplies	2,500	1,100				
32	Infiltration-Inflow		-				
33	Sludge removal	5,000	2,200				
34	Vehicle maintenance, repair, fuel	33,125	14,575				
35	Facility maintenance and repair	8,000	3,520				
36	Land Lease for Spray Irrigation	20,000	8,800				
37	Long term debt (principal and interest)	238,428	-				
38	<b>Total Expenses</b>	<b>1,049,129</b>	<b>356,708</b>	<b>Sub-total</b>			
39			<b>49,939</b>	<b>14% Admin.</b>			
40	<b>Net Revenue (Expense)</b>	<b>317,758</b>	<b>406,648</b>	<b>Total</b>			
41			<b>33,887</b>	<b>Monthly</b>			
42							
43							

Fiscal Year 2011/2012  
Wastewater Treatment Plant  
Adopted  
Operating Budget

	A	E	F	G	I	J	K
44							
45		<b>2011/2012</b>					<b>2011/2012</b>
46	<b>Salaries and wages</b>			<b>Utilities, Communications</b>			
47	Plant Manager	69,623		Electricity			106,500
48	Field Supervisor	45,676		Propane/Diesel			24,000
49	Operator II	30,711		Phones			7,500
50	Operator II	32,118		Total Utilities/Communications			138,000
51	Operator	29,270					
52	Overtime/On Call	17,660		<b>Chemicals and Lab Supplies</b>			
53	Total Salaries and wages	225,058		Chemical Reagents			7,000
54				Misc Glassware and Supplies			3,000
55				Chlorine			9,581
56	<b>Employee benefits</b>			Sulfur Dioxide			9,375
57	Health/Life insurance Blue Shield	34,636		Polymer			1,200
58	Dental insurance	5,848		Ammonia			20,000
59	Ben-E-Lect	1,250		Bulk Soda Ash			36,000
60	Ben-E-Lect Self Insure	5,950		Caustic Soda			1,000
61	Long term disability	2,640		Liquid Alum			2,000
62	Retirement and Deferred Comp.	9,521		Methanol			30,000
63	Workers' Comp.	11,436		Total Chemicals/Lab Supplies			119,156
64	Clothing allowance	1,190					
65	Payroll taxes	16,879		<b>Laboratory Testing</b>			
66	Total Benefits	89,351		Lab Testing			89,330
67							
68	<b>Professional Services</b>			<b>Equipment Maintenance Repair</b>			
69	General Engineering	10,000		Treatment Plant Maint./Repairs			11,000
70	Total Professional Fees	10,000		Outside Contractors (Telstar/Placer Elect. etc)			6,000
71				Total Equipment Repairs/Maint.			17,000
72	<b>Dues/Subscriptions</b>						
73	Ca. Water Environment Assoc.	660					
74	Total Dues/Subscriptions	660		<b>Small Equipment and Rental</b>			1,500
75							
76	<b>Fees, Permits, Certifications, Leases</b>			<b>Interest Expense-Loans</b>			
77	Wastewater Certifications	375					
78	Nevada County	2,586					
79	State Water Resource Control Board	2,783		<b>Operating Supplies</b>			
80	USDA Forest Service	13,027		Charts/ Pens			2,000
81	Total fees, permits, leases	18,771		Misc.			500
82				Total Operating Supplies			2,500
83	<b>Training and Education</b>						
84	Classes, seminars, conferences	1,750					
85				<b>Sludge Removal</b>			5,000
86							
87	<b>Travel/Perdium</b>			<b>Vehicle Maintenance and Repair</b>			
88	Vehicle Expense/Food	750		Fuel			7,950
89				Repair			3,500
90				Loader Lease Payments			21,675
91	<b>Insurance</b>			Total Vehicle Maint./Repair			33,125
92	Property liability, auto, E&O	30,000					
93				<b>Facility Maintenance and Repair</b>			
94				Buildings, Tanks and Vaults			8,000
95	<b>Office Supplies and Materials</b>	750					
96							
97				<b>Land Lease for Spray Irrigation</b>			20,000
98							
99							
100				<b>Long Term Debt</b>			
101				(principal and interest)			238,428

Fiscal Year 2011/2012  
Water Department  
Adopted  
Operating Budget

	A	B	C	D	E
1	<b>WATER</b>				
2		<b>2011/2012</b>			
3	<b>Program Revenue</b>				
4	Water fees	351,312			
5	Cal Trans	27,850			
6	Connection fees				
7	Property tax	-			
8	G.O. Bond Revenue and other loan	-			
9	Anticipated Const. Water Sales	5,000			
10	Big Bend Service Fees	18,600			
11	<b>Total Program Revenue</b>	<b>402,762</b>			
12					
13	<b>Program Expenses</b>				
14	Salaries	83,215			
15	Employee benefits	33,037			
16	Board Expense	-			
17	Professional Services	5,000			
18	Dues and subscriptions	340			
19	Fees, permits, certifications, leases	7,178			
20	Training and education	875			
21	Insurance- property, auto, etc.	12,000			
22	Office supplies and miscellaneous	500			
23	Utilities, communications, telemetry	22,000			
24	Chemicals and lab supplies	15,000			
25	Laboratory Testing	4,000			
26	Equipment maintenance and repair	13,000			
27	Small equipment and rental	1,000			
28	Interest expense- loans	-			
29	Operating supplies	2,500			
30	Infiltration-Inflow	-			
31	Sludge removal	-			
32	Vehicle maintenance, repair, fuel	2,345			
33	Facility maintenance and repair	8,000			
34	Amortization of land lease	-			
35	Long term debt (principal and interest)	19,305			
36	<b>Total Expenses</b>	<b>229,295</b>			
37					
38	<b>Net Revenue (Expense)</b>	<b>173,467</b>			
39					
40					

Fiscal Year 2011/2012  
Water Department  
Adopted  
Operating Budget

	A	B	C	D	E
41					
42		<b>2011/2012</b>			<b>2011/2012</b>
43					
44	<b>Salaries and wages</b>			<b>Utilities, Communications</b>	
45	Plant Manager	25,743		Electricity	16,000
46	Field Supervisor	16,889		Propane/Diesel	5,000
47	Operator II	11,355		Phones	1,000
48	Operator II	11,876		Total Utilities/Communications	22,000
49	Operator	10,823			
50	Overtime/On Call	6,530		<b>Chemicals and Lab Supplies</b>	
51	Total Salaries and wages	83,215		Hypochloride	7,500
52				Dry Alum	3,000
53	<b>Employee benefits</b>			Dry Soda Ash	3,500
54	Health/Life insurance Blue Shield	12,807		Monitoring Equipment Supplies	1,000
55	Dental insurance	2,162		Total Chemicals/Lab Supplies	15,000
56	Ben-E-Lect	462			
57	Ben-E-Lect Self Insure	2,200		<b>Laboratory Testing</b>	4,000
58	Long term disability	976			
59	Retirement and Deferred Comp.	3,521			
60	Workers' Comp.	4,229		<b>Equipment Maintenance Repair</b>	
61	Clothing allowance	440		Treatment Plant	8,000
62	Payroll taxes	6,241		Tanks and Lines	3,000
63	Total Benefits	33,037		Pump Stations	2,000
64				Total Equipment Repairs/Maint.	13,000
65	<b>Professional Services</b>				
66	Outside Consulting	5,000		<b>Small Equipment and Rental</b>	1,000
67	Total Professional Fees	5,000			
68					
69	<b>Dues/Subscriptions</b>			<b>Interest Expense-Loans</b>	
70	Ca. Rural Water Assoc,	340			
71	Total Dues/Subscriptions	340		Total Interest/Loan Expense	0
72					
73	<b>Fees, Permits, Certifications, Leases</b>			<b>Operating Supplies</b>	
74	Water and Distribution Certifications	500		Portable Water Meters	2,000
75	Department of Health Services	632		Misc.	500
76	Nevada County	1,869		Total Operating Supplies	2,500
77	SWRCB	119			
78	Division Dam Safety	3,647		<b>Vehicle Maintenance and Repair</b>	
79	USA Dig Alert	381		Fuel	1,845
80	Forest Service	30		Repair	500
81	Total fees, permits, leases	7,178		Total Vehicle Maint./Repair	2,345
82					
83	<b>Training and Education</b>			<b>Facility Maintenance and Repair</b>	
84	Classes, seminars, conferences	625		Buildings, Tanks and Vaults	8,000
85	Travel	250		Total Facility Maint./Repair	8,000
86	Total Training/Education	875			
87				<b>Long Term Debt</b>	
88				(principal and interest)	19,305
89	<b>Insurance</b>			Total Long Term Debt	19,305
90	Property liability, auto, E&O	12,000			
91					
92					
93	<b>Office Supplies and Materials</b>	500			

Fiscal Year 2011/2012  
Administrative Department  
Adopted  
Operating Budget

	A	G	H	I	J
1	<b>ADMINISTRATIVE</b>				
2		<b>2011/2012</b>			
3	<b>Program Revenue</b>				
4	Late Charges	9,200			
5	Station 97 Utilities	7,500			
6	<b>Total Program Revenue</b>	<b>16,700</b>			
7					
8					
9	<b>Program Expenses</b>				
10	Salaries and wages	301,466			
11	Employee benefits	59,737			
12	Board expense	19,473			
13	Professional Services	75,000			
14	IRS Back Payroll Taxes (Grimm)	22,200			
15	Dues	4,290			
16	Fees, permits, leases	18,561			
17	Training and education	0			
18	Travel	-			
19	Insurance	6,000			
20	Office supplies and misc.	2,000			
21	Utilities, communications	24,800			
22	Chemicals and lab supplies	-			
23	Equipment maintenance repair	1,000			
24	Small equipment and rental	-			
25	Interest expense	-			
26	Operating Supplies	-			
27	Sludge removal	-			
28	Vehicle maintenance, repair, fuel	-			
29	Facility maintenance and repair	7,000			
30	Amortization of land lease	2,079			
31	Long Term Debt (principal and interest)	-			
32	<b>Total Expenses</b>	<b>543,606</b>			
33					
34	<b>Net Revenue (Expense)</b>	<b>(526,906)</b>			
35					



Fiscal Year 2011/2012  
Administrative Department  
Adopted  
Operating Budget

	A	G	H	I	J
36					
37					
38		<b>2011/2012</b>			
39					
40	<b>Salaries and wages</b>			<b>Fees, permits, leases</b>	
41	General Manager	172,094		US Forest Service Permit	3,467
42	Office Manager	76,058		Copier lease	4,404
43	Administrative Asst.	53,313		Postage meter rental	1,450
44	Total Salaries and wages	301,466		Bank fees (includes payroll fees)	4,500
45				Billing software support	4,740
46	<b>Employee benefits</b>			Total fees, permits, leases	18,561
47	Health/Life insurance Blue Shield	15,939			
48	Dental insurance	1,764			
49	Ben-E-Lect	660		<b>Past Payroll Taxes</b>	22,200
50	Ben-E-Lect Self Insure	4,500			
51	Long term disability	3,600			
52	Retirement and Deferred Comp.	4,969		<b>Training and education</b>	
53	Workers' Comp.	5,295		Classes, seminars, conferences	-
54	Clothing allowance	400			
55	Payroll taxes	22,610		<b>Insurance</b>	
56	Total Benefits	59,737		Property liability, auto, E&O	6,000
57					
58	<b>Board expense</b>			<b>Office supplies and materials</b>	2,000
59	Meeting stipend	16,820			
60	Board clerk pay	0		<b>Utilities, communications</b>	
61	Board mtg. food	2,550		Electricity	11,000
62	Training and travel	0		Propane	600
63	Workers comp.	103		Phones	9,000
64	Total Board Expense	19,473		Postage	1,000
65				Website	3,200
66	<b>Professional Services</b>			Total Utilities and Communications	24,800
67	Legal	30,000			
68	Auditors	14,000		<b>Equipment maintenance repair</b>	
69	Bookkeeping	23,500		Computers	1,000
70	Public Outreach	7,500			
71	Total Professional Fees	75,000		<b>Facility maintenance and repair</b>	
72				Pest control	0
73	<b>Dues</b>			Office cleaning service	4,000
74	Local Agency Formation Comm.	1,790		Garbage service	3,000
75	Calif. Special Districts Assoc.	2,500		Total Facility Maintenance	7,000
76	Total Dues	4,290			