

APPROVED
DONNER SUMMIT PUBLIC UTILITY DISTRICT
P.O. BOX 610 – SODA SPRINGS – CALIFORNIA – 95728
TELEPHONE (530) 426-3456 – FAX (530) 426-3460

Minutes of the Regular Meeting of the Board of Directors
Held: November 16, 2010

STAFF PRESENT: Tom Skjelstad, General Manager; Jim King, Plant Manager; Julie Bartolini, Office Manager

OTHERS PRESENT: Geoffrey O. Evers, General Counsel by telephone from 8732 Casa Del Rio Court, Fair Oaks, CA 95628; Catherine Hansford; Peter Van Zant, Sierra Watch; Cheryl Lebel, Wade Freedle

1. Call to Order

The Regular Meeting of November 16, 2010 of the Donner Summit Public Utility District Board of Directors was called to order at 6:04 p.m. by President Cathy Preis, at 53823 Sherritt Lane Soda Springs, California.

2. Roll Call

Cathy Preis, President	- Present
Dave Oneto, Vice President	- Present
Bob Sherwood, Secretary	- Present
Philip Gamick, Director	- Present
Taylor Dolph, Director	- Present

3. Clear the Agenda

No changes

4. Public Participation

None

5. Consent Calendar:

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests an item to be removed from the Consent Calendar for a separate action. Any items removed will be considered after the motion to approve the Consent Calendar.

- A. Cash Disbursements – General, Month of October 2010 --
\$ 208,712.41**
- B. Cash Disbursements – Payroll, Month of October 2010 --
\$ 79,739.32**
- C. Regular Meeting Minutes of October 19, 2010**

Motion: Accept the Consent Calendar
By: Bob Sherwood
Second: Taylor Dolph
Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain
Motion Carries

DSPUD Wastewater Treatment Plant Upgrade and Expansion Project Potential Financing Scenarios and Updates- Catherine Hansford, Hansford Economic Consulting- Presentation will include:

Summary of meeting with the USDA and State Revolving Fund staff
Financing Strategy Update,
Project Timeline / Critical Path for Financing,
Community Facilities District Formation Timeline
Potential Financing Scenarios

Catherine Hansford, Donner Public Utility District Staff, ECO:LOGIC, and representatives from the Sierra Lakes County Water District met with representatives from the United States Department of Agriculture and the State revolving Fund to discuss the waste water treatment plant project and funding options. Catherine Hansford described in detail various potential financing scenarios:

- A. The entire financing is with USDA; the existing CWSRF Planning Loan, and the AccuWeb Loans 1 and 2 are not refinanced,
- B. \$5 Million is financed with USDA; the remainder with CWSRF, and the planning loan is refinanced,
- C. \$5 Million is financed with USDA; the remainder with CWSRF and all existing loans are refinanced,
- D. The entire financing is with CWSRF but only the planning loan is refinanced,
- E. The entire financing is with CWSRF and all existing loans are refinanced.

6. Department Reports

A. Administration: Tom Skjelstad, General Manager

- 1. Reconnaissance Evaluation of Existing Wastewater Facilities-** a very preliminary evaluation of current value of the wastewater treatment plant. Tom Skjelstad reviewed the Buy-In value of existing Facilities prepared by Jeff Hauser.
- 2. DSPUD Planning Loan Application for the Safe Drinking Water State Revolving Fund Loan Program-** application to secure planning funds to upgrade the District's water treatment plant. Reported.

Item 9 A taken out of order

Resolution 2010-10 Authorizing Donner Summit Public Utility District to Apply for Funding from the Safe Drinking Water State Revolving Fund Allowing the General Manager to Sign and Submit the Application

Motion: Adopt RESOLUTION 2010-10 of the Donner Summit Public Utility District Authorizing Donner Summit Public Utility District to Apply for Funding from the Safe Drinking Water State Revolving Fund Allowing the General Manager to Sign and Submit the Application

By: Taylor Dolph
Second: Bob Sherwood

Roll Call Vote

Bob Sherwood	-	Aye
Phil Gamick	-	Aye
Dave Oneto	-	Aye
Cathy Preis	-	Aye
Taylor Dolph	-	Aye

Motion Carries

3. **Wastewater Treatment Plant Upgrade and Expansion Project Financing and Rate Workshop** – Plant tour scheduled for December 4th and Rate Workshop for January 20th. Reported.
4. **DSPUD and DSAA Public Outreach Program**- other public outreach programs in addition to the scheduled plant tour and rate workshops. Reported.
- B. **Sewer and Water Department – Jim King, Chief Plant Operator**
 1. **Waste Water Flow Data – for October** - Reported
 2. **Fresh Water Flow Data – for October** - Reported
 3. **Operations and Maintenance Summary** – activities during the month of October. Jim King reported the following:

Operations WWTP

- Began river discharge on 10/26/10
- Discharged 1.52 MG to the South Yuba River
- Discharged 2.59 MG to spray irrigation.
- Assisted in annual cleaning of sewer lift stations, removing grease and grit.
- Cleaned out chlorine contact chamber.
- Performed annual fire extinguisher training.
- Had roof replaced on administration building and lab building.

- Had inspection of the WWTP by the State Water Resources Control Board.

Operations Water Plant

- Assisted outside contractor with annual service of the districts pressure reducing station and the pressure sustaining station.
- Opened Lake Angela dam gate per requirement for winter operation.

Repairs and Maintenance WWTP

- Serviced snow cat and replaced tire.
- Serviced standby generators at lift stations 8, N-1 and N-2.
- Had new tires installed on the 2005 Ford, Toyota and Dodge service trucks.

Repairs and Maintenance FWTP

- Assisted Telstar with repairs to Boreal Pump Station radio telemetry system damaged by lightning.

Laboratory

- Began river discharge sampling procedures

C. Monthly Safety Committee Meeting Minutes, Month of October

Motion: Accept the Safety Committee Meeting Minutes, for October

By: Dave Oneto

Second: Bob Sherwood

Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain

Motion Carries

7. President's Report:

1. Oath of Office: Phil Gamick and Taylor Dolph

Bob Sherwood administered the Oath of Office to Phil Gamick and Taylor Dolph.

8. Committee Reports: None

9. Resolutions:

- a.) Previously addressed**

10. **Correspondence:** None

11. **Closed Session:** None

12. **Informational** In accordance with Government Code Section 54954.2(a), Directors may make brief announcements or brief reports on their own activities (concerning the District). They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda. Cheryl Lebel addressed the Board of Directors and thanked them for communicating with the public. It was decided to reschedule the January Board of Directors meeting to January 25, 2010.

13. **Adjournment**

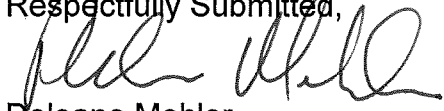
Motion: **Adjourn Meeting at 8:07 P.M.**
By: Bob Sherwood
Second: Taylor Dolph
Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain
Motion Carries

Schedule of Upcoming Meetings

Regular Meeting - December 21, 2010 (tentative)
Regular Meeting - January 25, 2011
Regular Meeting - February 15, 2011

The wording in these minutes are as reread from the notes by the Clerk of the Board.

Respectfully Submitted,



Deleane Mehler
Clerk of the Board