

APPROVED
DONNER SUMMIT PUBLIC UTILITY DISTRICT
P.O. BOX 610 – SODA SPRINGS – CALIFORNIA – 95728
TELEPHONE (530) 426-3456 – FAX (530) 426-3460

Minutes of the Special Meeting of the Board of Directors
Held: October 23, 2018

STAFF PRESENT: Tom Skjelstad, General Manager; Jim King, Plant Manager; Julie Bartolini, Office Manager

OTHERS PRESENT: Geoffrey O. Evers, General Counsel; Keith Knibb, Sauers Engineering, Inc.; Marshall Tuttle, Donner Ski Ranch; Day Franzen, Donner Ski Ranch;

1. Call to Order

The Special Meeting of October 23, 2018 of the Donner Summit Public Utility District Board of Directors was called to order at 6:03 p.m. by President Cathy Preis, at 53823 Sherritt Lane Soda Springs, California.

2. Roll Call

Cathy Preis, President	- Present
Sara Schrichte, Vice President	- Present
Bob Sherwood, Secretary	- Present
Philip Gamick, Director	- Present
Alex Medveczky	- Present

3. Clear the Agenda: No Changes.

4. Public Participation – please limit your comments to 5 minutes. Day Frazen reported that Donner Ski Ranch had a successful event this past weekend and they did their due diligence to not disturb the District. Marshall Tuttle distributed to the Board of Directors the emergency sewer information that he received in the mail from the North Tahoe Public Utility District.

5. Consent Calendar:

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests an item to be removed from the Consent Calendar for a separate action. Any items removed will be considered after the motion to approve the Consent Calendar.

- A. Cash Disbursements–General, Month of September 2018-\$137,361.77**
- B. Cash Disbursements–Payroll, Month of September 2018-\$83,510.22**
- C. Regular Meeting Minutes of September 18, 2018**

Motion: Accept the Consent Calendar

By: Bob Sherwood

Second: Alex Medveczky

Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain

Motion Carries

6:15 p.m.:

**NOTICE OF PUBLIC HEARING REGARDING
INTENT TO ADOPT A MITIGATED NEGATIVE DECLARATION FOR THE
DONNER SUMMIT PUBLIC UTILITY DISTRICT
BIG BEND WATER SYSTEM IMPROVEMENT PROJECT**

6:13 Cathy Preis opened the public Hearing. There were no comments.

6:14 Public hearing closed.

- Motion**
- 1. Adopt the Final Negative Declaration.**
 - 2. Approve the Project for Purposes of CEQA.**
 - 3. Authorize the Filing of the Notice of Determination with the Office of Nevada County Clerk and the Governor's Office of Planning and Research.**
 - 4. Adopt a finding that the Draft Documents as circulated and the Negative Declaration Reflect the District's Independent Judgement.**

By: Sara Shrichte
Second: Bob Sherwood

Roll Call Vote

Bob Sherwood	-	Aye
Phil Gamick	-	Aye
Cathy Preis	-	Aye
Alex Medveczky	-	Aye
Sara Schrichte	-	Aye

Motion Carries

6. Marshall Tuttle- owner of Donner Summit Tramways, Inc. will address the Board on the following items as submitted by Mr. Tuttle:

- Letter to Tom Skjelstad and Jim King – April 2008
- Letter to Cathy Preis- January 2010
- Antenna
- Electrical Panel
- Property Lines:
 - Lien on Property
 - Access, rights of way and easements
 - Trespassing
 - Unauthorized use of property
 - Damage to property
- Letter to Tom Skjelstad concerning Hahn- August 2014
- Tom Skjelstad and Jim King's statements

- Tucker Snow Cat
- Why is customer list such a secret? Why can't I have a copy?

Marshall Tuttle provided the Board of Directors an overview of the history of Donner Ski Ranch since he purchased the business from bankruptcy court.

He handed out information to the Board of Directors and Staff.

He then proceeded to review the items in detail. Lengthy discussion ensued. Marshall Tuttle and his attorney will work with Geoff Evers to come to a resolution to these long term issues.

7:12 Recess

7:23 Meeting resumed

7. Department Reports

A. Administration: Tom Skjelstad, General Manager

1. Big Bend Water Project –

Notice of Intent to Utilize USDA Rural Development for project funding.

Motion **Approve the Intent to File the Application to Fund the Big Bend Water Project with the U.S. Department of Agriculture, Rural Development , Water and Wastewater Loan and Grant Program and Authorize the General Manager to Sign the Application.**

By: Bob Sherwood

Second: Phil Gamick

Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain

Motion Carries

B. Sewer and Water Department – Jim King, Chief Plant Operator

1. **Waste Water Flow Data – for September** – Reported.

2. **Fresh Water Flow Data – for September** – Reported.

3. **Operations and Maintenance Summary** –activities during the month of September. Jim King reported the following:

Operations WWTP

- Installed sewer lateral at 21987 Lotta Crabtree.
- Continued to feed ammonia and micro C to reactor #2.
- Discontinued the use of the centrifuge for sludge dewatering and had it taken off site.
- Paved over new lateral installation on Lotta Crabtree.
- Staff met with Soda Springs staff to discuss the upcoming snow making season and go over issues they were having with their pump last season.

- Nevada County Department of Health inspected the ammonia feed system and reviewed its emergency responses.
- Excavated the snow making line for Soda Springs to allow for upgrades to the filtering system before their pump.

Repair and Maintenance WWTP

- Had the pavement around the plant sealed.
- Replaced failed face plate control of the VFD for the permeate pump on membrane skid #1.
- Staff assisted outside contractor (EMCOR) with the service to the heat exchangers.
- Staff assisted outside contractor (Xylem) with updates and repairs to the UV system.

C. Monthly Safety Committee Meeting Minutes, Month of September

Motion: Accept the Safety Committee Meeting Minutes for August

By: Sara Schrichte

Second: Alex Medveczky

Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain

Motion Carries

B. President's Report: None

C. Committee Reports: None

8. Resolutions: None

9. Closed Session: None

10. Informational In accordance with Government Code Section 54954.2(a), Directors may make brief announcements or brief reports on their own activities (concerning the District). They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda. None.

11. Adjournment:

Motion: Adjourn Meeting at 7:50 p.m.

By: Bob Sherwood

Second: Alex Medveczky

Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain

Motion Carries

Schedule of Upcoming Meetings

Regular Meeting - November 20, 2018

Regular Meeting - December 18, 2018 (cancelled)

Regular Meeting - January 15, 2019

The wording in these minutes are as reread from the notes by the Clerk of the Board.

Respectfully Submitted,

Deleane Mehler