

**Donner Summit Public Utility District
Board of Directors Regular Meeting
Agenda
Tuesday, October 17, 2023 - 6:00 P.M.
DSPUD Office, 53823 Sherritt Lane, Soda Springs California**

The Public is welcome to attend in person or participate by Zoom Webinar: Meeting ID, 823 4557 4701, Password: 987687

Any member of the public desiring to address the Board on any matter within the Jurisdictional Authority of the District or on a matter on the Agenda before or during the Boards consideration of that item may do so. After receiving recognition from the Board President, please give your Name and Address (City) and your comments or questions. In order that all interested parties have an opportunity to speak, please limit your comments to the specific topics of discussion.

Unless specifically noted, the Board of Directors may act upon all items on the Agenda.

1. Call to Order

2. Roll Call

- A. Consider approval of request by President Cathy Preis to participate remotely due to a “just cause” exception pursuant to Government Code Section 54953 (AB2449)**

3. Clear the Agenda

- 4. Public Participation –** *This is time set aside for the public to address the Board on any matter not on the agenda. Comments related to any item already on the agenda should be addressed at the time that that item is considered. Each speaker will be limited to five minutes, but speaker time may be reduced at the discretion of the Board President if there are a large number of speakers on any given subject.*

5. Consent Calendar

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests an item to be removed from the Consent Calendar for a separate action. Any items removed will be considered after the motion to approve the Consent Calendar.

- A. Approve Finance Report for October 2023**
- 1. Cash Disbursements–General, Month of September**
 - 2. Cash Disbursements–Payroll, Month of September**
 - 3. Schedule of Cash and Reserves, August**
 - 4. Accountants Financial Statements, August**
- B. Approve Regular Meeting Minutes for September 19, 2023**

6. Department Reports

- A. Administration - Steven Palmer, General Manager**
- B. Operations and Maintenance Summary, September**

7. Public Hearing

- A. Conduct a Public Hearing to Consider and Possibly Approve an Initial Study/Mitigated Negative Declaration for Sugar Bowl Sewer Extension Project**

8. Action

- A. Accept Easements from Sprocketcal Peck Two LP, James Castle McIntosh 2003 Separate Property Trust, and Sugar Bowl Corporation for Sewer Constructed by Owners in 2017**
- B. Approve Water Shortage Contingency Plan**
- C. Authorize General Manager to Request Technical Assistance from RCAC to Submit a Grant Application for a Detailed Evaluation of a Domestic Water System Intertie with Sierra Lakes County Water District**
- D. Provide Direction to General Manager on Whether to Opt Out of the Class Action Lawsuit Settlements with 3M Company and DuPont Regarding PFAS**

- 9. Director Reports:** *In accordance with Government Code Section 54954.2(a), Directors may make brief announcements or brief reports on their own activities (concerning the District). They may ask questions for clarification make a referral to staff or take action to have staff place a matter of business on a future agenda.*

10. Adjournment

Schedule of Upcoming Meetings

- Regular Meeting – November 21, 2023
- Regular Meeting – December 19, 2023
- Regular Meeting – January 16, 2024

We certify that on October 13, 2023, a copy of this agenda was posted in public view at 53823 Sherritt Lane Soda Springs, California, and the Soda Springs General Store.



Deleane Mehler
Administrative Assistant

Steven Palmer
General Manager

Agenda Item: 5A.1

Donner Summit Public Utility District
Check List

All Bank Accounts
 September 13, 2023

Check Number	Check Date	Payee	Amount
Vendor Checks			
11806	09/13/23	49ER WATER SERVICES	2,330.00
11807	09/13/23	49ER WATER SERVICES	5,475.00
11808	09/13/23	49ER WATER SERVICES	120.00
11809	09/13/23	49ER WATER SERVICES	10,740.00
11810	09/13/23	49ER WATER SERVICES	4,420.00
11811	09/13/23	49ER WATER SERVICES	120.00
11812	09/13/23	ALHAMBRA & SIERRA SPRINGS	135.92
11813	09/13/23	ALSCO	132.84
11814	09/13/23	ALSCO	127.74
11815	09/13/23	AMERICAN FUNDS	50,408.58
11816	09/13/23	AT&T	384.69
11817	09/13/23	AT&T	26.07
11818	09/13/23	EMCOR SERVICES INC.	555.00
11819	09/13/23	EMCOR SERVICES INC.	4,439.00
11820	09/13/23	EMPLOYER DRIVEN SOLUTIONS	2,185.89
11821	09/13/23	EOSi	12,451.53
11822	09/13/23	EVERS LAW GROUP	851.00
11823	09/13/23	FED-EX	8.74
11825	09/13/23	GRAINGER	243.56
11826	09/13/23	GRAINGER	1,006.53
11827	09/13/23	GRAINGER	9.67
11828	09/13/23	GRAINGER	310.54
11829	09/13/23	GRAINGER	499.85
11830	09/13/23	GRAINGER	34.10
11831	09/13/23	GRAINGER	471.51
11832	09/13/23	HANSFORD ECONOMIC CONSULTING, LLC	828.75
11833	09/13/23	JIM KING	150.00
11834	09/13/23	JOSH SHELTON	150.00
11835	09/13/23	JUSTIN VOSBURGH	150.00
11836	09/13/23	MAPCOMMUNICATIONS	44.00
11837	09/13/23	MOUNTAIN HARDWARE & SPORTS	17.30
11838	09/13/23	MOUNTAIN HARDWARE & SPORTS	34.61
11839	09/13/23	NATIONWIDE RETIREMENT SOLUTIONS	27,105.84
11840	09/13/23	NEIL'S CONTROLLED BLASTING, LP	18,775.83
11841	09/13/23	PAPE MACHINERY, INC.	10.59
11842	09/13/23	PAUL SCHOTT	150.00
11843	09/13/23	PIT. BOWES GLOBAL FINANCIAL SERVICES	225.60
11844	09/13/23	PITNEY BOWES	18.13
11845	09/13/23	ROSEVILLE POWERSPORTS	34,653.16
11846	09/13/23	SEAN PATRICK	150.00
11847	09/13/23	SIERRA MOUNTAIN PIPE & SUPPLY	764.67
11848	09/13/23	A. TEICHERT & SONS, INC.	687.80
11849	09/13/23	SIERRA MOUNTAIN PIPE & SUPPLY	3.80
11850	09/13/23	SKI CAT SNOWCAT RENTALS	9,759.75
11851	09/13/23	STEVEN PALMER	150.00
11852	09/13/23	SUBURBAN PROPANE	238.59
11853	09/13/23	SUMMIT HOME CARE	200.00
11854	09/13/23	TAHOE TRUCKEE SIERRA DISPOSAL	1,995.00
11855	09/13/23	TAHOE TRUCKEE SIERRA DISPOSAL-BIN	628.06
11856	09/13/23	TRANSAMERICA LIFE INSURANCE	194.19
11857	09/13/23	TRUCKEE AUTO PARTS	297.15
11858	09/13/23	TRUCKEE AUTO PARTS	215.82
11859	09/13/23	TRUCKEE AUTO PARTS	378.93
11860	09/13/23	USA BLUEBOOK	3,731.70
11861	09/13/23	USA BLUEBOOK	440.58
11862	09/13/23	USA BLUEBOOK	173.21
11863	09/13/23	XYLEM INC.	7,944.00

Donner Summit Public Utility District

Check List

All Bank Accounts
September 13, 2023

Check Number	Check Date	Payee	Amount
11864	09/13/23	XYLEM INC.	18,179.65
11865	09/13/23	GEI CONSULTANTS	9,325.50
Vendor Check Total			<u>235,259.97</u>
Check List Total			<u>235,259.97</u>

Check count = 59

Donner Summit Public Utility District

Check List

Cash in Bank - Ckg Wells Fargo

September 28, 2023

Check Number	Check Date	Payee	Amount
Vendor Checks			
11867	09/28/23	AT&T	368.69
11868	09/28/23	AT&T	24.67
11869	09/28/23	BARNARD, VOGLER & CO.	2,645.64
11870	09/28/23	BLUE SHIELD OF CALIFORNIA	11,990.95
11871	09/28/23	CORBIN WILLITS SYSTEMS, INC.	474.50
11873	09/28/23	NV COUNTY-DEPT ENVIRONMENTAL HEALTH	2,672.84
11874	09/28/23	GIBSON & COMPANY, INC.	432.65
11875	09/28/23	HUMANA DENTAL INS. CO.	1,456.26
11876	09/28/23	MARINE INDUSTRIAL TANK, INC.	10,800.00
11877	09/28/23	NV COUNTY-DEPT ENVIRONMENTAL HEALTH	739.11
11878	09/28/23	PG&E COMPANY	27,424.61
11879	09/28/23	PG&E COMPANY	758.40
11880	09/28/23	PHEBUS ENGINEERING	13,970.14
11881	09/28/23	PHEBUS ENGINEERING	12,419.86
11882	09/28/23	PITNEY BOWES PURCHASE POWER	18.13
11883	09/28/23	PRINCIPAL LIFE INSURANCE COMPANY	821.20
11884	09/28/23	ROCKWELL ENGINEERING & EQUIPMENT CO.	24,182.23
11885	09/28/23	S. MILLER PAVING, INC.	3,500.00
11886	09/28/23	SDRMA	132.90
11887	09/28/23	SDRMA-WORKERS COMP PROGRAM	3,242.72
11888	09/28/23	STATE WATER RESOURCES CONTROL BOARD	332.00
11889	09/28/23	SUBURBAN PROPANE	1,089.40
11890	09/28/23	THE OFFICE BOSS, INC.	63.60
11891	09/28/23	THE OFFICE BOSS, INC.	10.62
11892	09/28/23	TRUCKEE AUTO PARTS	70.39
11893	09/28/23	USA BLUEBOOK	80.67
11894	09/28/23	USA BLUEBOOK	192.92
11895	09/28/23	USA BLUEBOOK	424.51
11896	09/28/23	W&T GRAPHIX	1,538.65
Vendor Check Total			<u>121,878.26</u>
Check List Total			<u>121,878.26</u>

Check count = 29

Agenda Item: 5A.2

CASH REQUIREMENTS

CASH REQUIRED FOR NEGOTIABLE CHECKS &/OR ELECTRONIC FUNDS TRANSFERS (EFT) FOR CHECK DATE 09/01/23: \$45,369.33

IMPORTANT COVID-19 INFORMATION: If you filed IRS Form 7200, please notify your Paychex representative to avoid owing a balance at the end of the quarter and ensure your Form 941 is accurate.

TRANSACTION SUMMARY

SUMMARY BY TRANSACTION TYPE -	TOTAL ELECTRONIC FUNDS TRANSFER (EFT)	45,369.33
	CASH REQUIRED FOR NEGOTIABLE CHECKS &/OR EFT	45,369.33
	TOTAL REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES	2,897.22
	CASH REQUIRED FOR CHECK DATE 09/01/23	<u>48,266.55</u>

TRANSACTION DETAIL

ELECTRONIC FUNDS TRANSFER - *Your financial institution will initiate transfer to Paychex at or after 12:01 A.M. on transaction date.*

<u>TRANS. DATE</u>	<u>BANK NAME</u>	<u>ACCOUNT NUMBER</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>		BANK DRAFT AMOUNTS & OTHER TOTALS
08/31/23	WELLS FARGO BANK, NA	xxxxxxxxxxxx393	Direct Deposit	Net Pay Allocations	26,959.08	26,959.08
08/31/23	WELLS FARGO BANK, NA	xxxxxxxxxxxx393	Readychex®	Check Amounts	4,117.12	4,117.12
08/31/23	WELLS FARGO BANK, NA	xxxxxxxxxxxx393	Taxpay®	Employee Withholdings		
				Social Security	2,614.34	
				Medicare	611.43	
				Fed Income Tax	5,058.24	
				CA Income Tax	2,354.81	
				CA Disability	379.48	
				Total Withholdings	<u>11,018.30</u>	
				Employer Liabilities		
				Social Security	2,614.35	
				Medicare	611.43	
				Fed Unemploy	4.33	
				CA Unemploy	44.72	
				Total Liabilities	<u>3,274.83</u>	14,293.13
				EFT FOR 08/31/23		45,369.33
				TOTAL EFT		45,369.33

REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES - *Paychex does not remit these funds. You must ensure accurate and timely payment of applicable items.*

<u>TRANS. DATE</u>	<u>BANK NAME</u>	<u>ACCOUNT NUMBER</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>		<u>TOTAL</u>
09/01/23	Refer to your records for account	Information	Payroll	Employee Deductions		
				457	1,701.93	
				Credit Un 2	150.00	
				Life Ins EE Post Tax	72.41	
				Loan 2	414.86	

CASH REQUIREMENTS

CASH REQUIRED FOR NEGOTIABLE CHECKS &/OR ELECTRONIC FUNDS TRANSFERS (EFT) FOR CHECK DATE 09/01/23: \$45,369.33

REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES (cont.) - Paychex does not remit these funds. You must ensure accurate and timely payment of applicable items.

<u>TRANS. DATE</u>	<u>BANK NAME</u>	<u>ACCOUNT NUMBER</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>	<u>TOTAL</u>
09/01/23	Refer to your records for account	Information	Payroll	Employee Deductions (cont.)	
				Loan Payment	558.02
				Total Deductions	2,897.22
TOTAL REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES					2,897.22

PAYCHEX WILL MAKE THESE TAX DEPOSIT(S) ON YOUR BEHALF - This information serves as a record of payment.

<u>DUE DATE</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>	
09/07/23	Taxpay®	FED IT PMT Group	11,509.79
09/07/23	Taxpay®	CA IT PMT Group	2,734.29

PAYROLL JOURNAL

October 17, 2023
Agenda Item: 5A2

0085 0085-T591 Donner Summit Public Utility

Table with columns: EMPLOYEE NAME ID, HOURS, EARNINGS, REIMBURSEMENTS & OTHER PAYMENTS, WITHHOLDINGS, DEDUCTIONS, NET PAY ALLOCATIONS. Rows include employees like King, James R, Patrick, Sean M, Schott, Paul A, Shelton, Joshua M, Vosburgh, Justin E, and Combs, William C.

PAYROLL JOURNAL

October 17, 2023
Agenda Item: 5A2

0085 0085-T591 Donner Summit Public Utility

EMPLOYEE NAME ID	HOURS, EARNINGS, REIMBURSEMENTS & OTHER PAYMENTS				WITHHOLDINGS	DEDUCTIONS	NET PAY ALLOCATIONS
	DESCRIPTION	RATE	HOURS	EARNINGS			
**** 40 BOARD MEMBER (cont.)							
Combs, William C (cont.)							
68							
EMPLOYEE TOTAL				721.34			
			250.00		68.87		Net Pay 652.47
Gamick, Philip	Regular		927.84		73.02		Direct Deposit # 4631
28	Health Stipend				17.08		Check Amt 0.00
					61.25		Chkg 486 1,002.92
					12.97		
					10.60		
EMPLOYEE TOTAL				1,177.84	174.92		Net Pay 1,002.92
Kaufman, Joan B	Regular		275.00		87.86		Direct Deposit # 4632
67	Health Stipend		1,142.19		20.55		Check Amt 0.00
					97.68		Chkg 974 1,169.33
					29.02		
					12.75		
EMPLOYEE TOTAL				1,417.19	247.86		Net Pay 1,169.33
Parkhurst, Dawn E	Regular		250.00		61.57		Direct Deposit # 4633
66	Health Stipend		743.18		14.40		Check Amt 0.00
					296.80		Chkg 495 598.29
					13.18		
					8.94		
EMPLOYEE TOTAL				993.18	394.89		Net Pay 598.29
Preis, Cathy	Regular		300.00		62.62		Direct Deposit # 4634
44	Health Stipend		710.06		14.65		Check Amt 0.00
					68.67		Chkg 011 847.40
					7.63		
					9.09		
EMPLOYEE TOTAL				1,010.06	162.66		Net Pay 847.40
**** 50 ADMIN							
Mehler, Deleane							
51							
	Regular	44.2700	80.0000	3,541.60	219.58	457	100.00
					51.35	Loan 2	243.52
					532.25	Loan Payment	103.78
					194.25		Direct Deposit # 4635
					31.87		Check Amt 0.00
					1,029.30		Chkg 963 2,065.00
EMPLOYEE TOTAL				80.0000	3,541.60	447.30	Net Pay 2,065.00
Palmer, Steven V	Regular		7,456.04		462.28	457	201.93
65					108.12		Direct Deposit # 4636
					1,259.41		Check Amt 0.00
					584.27		Chkg 779 3,984.93
					67.10		Savg 217 788.00
EMPLOYEE TOTAL				7,456.04	2,481.18	201.93	Net Pay 4,772.93
COMPANY TOTALS							
12 Person(s)	Regular		377.2500	33,415.17	2,614.34	457	1,701.93
13 Transaction(s)	Double Time		6.0000	668.40	611.43	Credit Un 2	150.00
	Overtime		22.0000	1,828.20	5,058.24	Garnishment	1,292.31
							Check Amt 0.00
							Dir Dep 26,959.08

PAYROLL JOURNAL

October 17, 2023
Agenda Item: 5A2

0085 0085-T591 Donner Summit Public Utility

EMPLOYEE NAME ID	HOURS, EARNINGS, REIMBURSEMENTS & OTHER PAYMENTS				WITHHOLDINGS	DEDUCTIONS	NET PAY ALLOCATIONS			
	DESCRIPTION	RATE	HOURS	EARNINGS	REIMB & OTHER PAYMENTS					
	Health Stipend			3,994:61		CA Income Tax	2,354:81	Life Ins EE Post	72:41	
	Life Ins Reimb Txble			300:00		CA Disability	379:48	Loan 2	414:86	
	Sick		10:7500	572:13				Loan Payment	558:02	
	Stand By			720:00						
	Vacation		12:0000	668:40						
	Sick Accr-Memo				3:70					
	Vacation -Memo				10:77					
	COMPANY TOTAL		428:0000	42,166:91			11,018:30	4,189:53	Net Pay	26,959:08
						<i>Employer Liabilities</i>				
						Social Security	2,614:35			
						Medicare	611:43			
						Fed Unemploy	4:33			
						CA Unemploy	44:72			
						TOTAL EMPLOYER LIABILITY	3,274:83			
						TOTAL TAX LIABILITY	14,293:13			
(IC) = Independent Contractor										

CASH REQUIREMENTS

CASH REQUIRED FOR NEGOTIABLE CHECKS &/OR ELECTRONIC FUNDS TRANSFERS (EFT) FOR CHECK DATE 09/15/23: \$40,472.10

IMPORTANT COVID-19 INFORMATION: If you filed IRS Form 7200, please notify your Paychex representative to avoid owing a balance at the end of the quarter and ensure your Form 941 is accurate.

TRANSACTION SUMMARY

SUMMARY BY TRANSACTION TYPE -	TOTAL ELECTRONIC FUNDS TRANSFER (EFT)	40,472.10
	CASH REQUIRED FOR NEGOTIABLE CHECKS &/OR EFT	40,472.10
	TOTAL REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES	3,124.81
	CASH REQUIRED FOR CHECK DATE 09/15/23	<u>43,596.91</u>

TRANSACTION DETAIL

ELECTRONIC FUNDS TRANSFER - *Your financial institution will initiate transfer to Paychex at or after 12:01 A.M. on transaction date.*

<u>TRANS. DATE</u>	<u>BANK NAME</u>	<u>ACCOUNT NUMBER</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>		BANK DRAFT AMOUNTS & OTHER TOTALS
09/14/23	WELLS FARGO BANK, NA	xxxxxxxxxxxx393	Direct Deposit	Net Pay Allocations	22,578.08	22,578.08
09/14/23	WELLS FARGO BANK, NA	xxxxxxxxxxxx393	Readychex®	Check Amounts	4,267.12	4,267.12
09/14/23	WELLS FARGO BANK, NA	xxxxxxxxxxxx393	Taxpay®	Employee Withholdings		
				Social Security	2,339.57	
				Medicare	547.16	
				Fed Income Tax	5,021.26	
				CA Income Tax	2,492.54	
				CA Disability	339.61	
				Total Withholdings	<u>10,740.14</u>	
				Employer Liabilities		
				Social Security	2,339.60	
				Medicare	547.16	
				Total Liabilities	<u>2,886.76</u>	13,626.90
				EFT FOR 09/14/23		40,472.10
				TOTAL EFT		40,472.10

REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES - *Paychex does not remit these funds. You must ensure accurate and timely payment of applicable items.*

<u>TRANS. DATE</u>	<u>BANK NAME</u>	<u>ACCOUNT NUMBER</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>		<u>TOTAL</u>
09/15/23	Refer to your records for account	Information	Payroll	Employee Deductions		
				457	2,001.93	
				Credit Un 2	150.00	
				Loan 2	414.86	

CASH REQUIREMENTS

CASH REQUIRED FOR NEGOTIABLE CHECKS &/OR ELECTRONIC FUNDS TRANSFERS (EFT) FOR CHECK DATE 09/15/23: \$40,472.10

REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES (cont.) - Paychex does not remit these funds. You must ensure accurate and timely payment of applicable items.

<u>TRANS. DATE</u>	<u>BANK NAME</u>	<u>ACCOUNT NUMBER</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>	<u>TOTAL</u>
09/15/23	Refer to your records for account	Information	Payroll	Employee Deductions (cont.)	
				Loan Payment	558.02
				Total Deductions	3,124.81
TOTAL REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES					3,124.81

PAYCHEX WILL MAKE THESE TAX DEPOSIT(S) ON YOUR BEHALF - This information serves as a record of payment.

<u>DUE DATE</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>	
09/20/23	Taxpay®	FED IT PMT Group	10,794.75
09/20/23	Taxpay®	CA IT PMT Group	2,832.15

PAYROLL JOURNAL

October 17, 2023
Agenda Item: 5A2

0085 0085-T591 Donner Summit Public Utility

EMPLOYEE NAME ID	HOURS, EARNINGS, REIMBURSEMENTS & OTHER PAYMENTS				WITHHOLDINGS	DEDUCTIONS	NET PAY ALLOCATIONS	
	DESCRIPTION	RATE	HOURS	EARNINGS				REIMB & OTHER PAYMENTS
**** 30 WATER SEWER King, James R 49	Regular			6,458.66				
	Holiday		M8:0000					
	Vacation		M3:0000					
	Sick Accr-Memo				M1.85			
	Vacation -Memo				M4.62			
	EMPLOYEE TOTAL		11:0000		6,458.66		1,795.38	
							1,896.55	Net Pay 2,766.73
						457	Direct Deposit # 4638	
						93.65	Medicare	
						814.85	Fed Income Tax	
						428.32	CA Income Tax	
						58.13	CA Disability	
							150.00	Direct Deposit # 4637
							2,292.31	Check Amt 0.00
							454.24	Loan Payment
								Chkg 730 2,766.73
Patrick, Sean M 59	Regular	51:0800	58:0000	2,962.64				
	Holiday	51:0800	10:0000	510.80				
	Sick	51:0800	2:0000	102.16				
	Stand By			135.00				
	Vacation	51:0800	10:0000	510.80				
	EMPLOYEE TOTAL		80:0000		4,221.40		956.25	
							450.00	Net Pay 2,815.15
						457	Direct Deposit # 4638	
						61.21	Medicare	
						367.34	Fed Income Tax	
						227.99	CA Income Tax	
						37.99	CA Disability	
Schott, Paul A 14	Regular	54:0500	76:0000	4,107.80				
	Overtime	81:0750	4:0000	324.30				
	Holiday	54:0500	10:0000	540.50				
	Sick	54:0500	4:0000	216.20				
	Stand By			270.00				
	Sick Accr-Memo				M1.85			
	Vacation -Memo				M6.15			
EMPLOYEE TOTAL		94:0000		5,458.80		1,584.18		
						850.00	Net Pay 2,874.62	
						457	Direct Deposit # 4639	
						79.15	Medicare	
						803.80	Fed Income Tax	
						313.66	CA Income Tax	
						49.13	CA Disability	
							150.00	Credit Un 2
							850.00	Check Amt 0.00
								Chkg 019 2,874.62
Shelton, Joshua M... 64	Regular	37:6000	69:2500	2,603.80				
	Holiday	37:6000	10:0000	376.00				
	Sick	37:6000	10:7500	404.20				
	EMPLOYEE TOTAL		90:0000		3,384.00		768.28	
							50.00	Net Pay 2,565.72
							457	Direct Deposit # 4640
							49.07	Medicare
						295.69	Fed Income Tax	
						183.25	CA Income Tax	
						30.46	CA Disability	
Vosburgh, Justin E 57	Regular	55:7000	70:0000	3,899.00				
	Overtime	83:5500	29:2500	2,443.84				
	Holiday	55:7000	10:0000	557.00				
	Stand By			315.00				
	EMPLOYEE TOTAL		109:2500		7,214.84		2,125.59	
							200.00	Net Pay 4,717.91
							457	Direct Deposit # 4641
						104.62	Medicare	
						947.92	Fed Income Tax	
						560.80	CA Income Tax	
						64.93	CA Disability	
							171.34	Loan 2
							200.00	Check Amt 0.00
								Chkg 400 4,717.91
**** 50 ADMIN Mehler, Deleane 51	Regular	44:2700	59:2500	2,623.00				
	Holiday	44:2700	8:0000	354.16				
	Vacation	44:2700	12:7500	564.44				
	EMPLOYEE TOTAL		80:0000		3,541.60		1,029.30	
							447.30	Net Pay 2,065.00
							457	Direct Deposit # 4642
							51.35	Medicare
						532.25	Fed Income Tax	
						194.25	CA Income Tax	
						31.87	CA Disability	
							243.52	Loan 2
							103.78	Loan Payment
								Chkg 963 2,065.00
Palmer, Steven V 65	Regular		M8:0000	7,456.04				
	Holiday		M4:0000					
	Vacation							
	EMPLOYEE TOTAL		12:0000		7,456.04		2,481.16	
							201.93	Net Pay 4,772.95
							457	Direct Deposit # 4643
							108.11	Medicare
						1,259.41	Fed Income Tax	
						584.27	CA Income Tax	
						67.10	CA Disability	

PAYROLL JOURNAL

October 17, 2023
Agenda Item: 5A2

0085 0085-T591 Donner Summit Public Utility

EMPLOYEE NAME ID	HOURS, EARNINGS, REIMBURSEMENTS & OTHER PAYMENTS				WITHHOLDINGS	DEDUCTIONS	NET PAY ALLOCATIONS			
	DESCRIPTION	RATE	HOURS	EARNINGS				REIMB & OTHER PAYMENTS		
COMPANY TOTALS										
7 Person(s)	Regular		332:5000	30,110:94	Social Security	2,339:57	457	2,001:93	Check Amt	0:00
7 Transaction(s)	Overtime		33:2500	2,768:14	Medicare	547:16		150:00	Dir Dep	22,578:08
	Holiday		64:0000	2,338:46	Fed Income Tax	5,021:26		1,292:31		
	Sick		16:7500	722:56	CA Income Tax	2,492:54		414:86		
	Stand By			720:00	CA Disability	339:61		558:02		
	Vacation		29:7500	1,075:24						
	Sick Accr-Memo									
	Vacation -Memo				3:70					
					10:77					
	COMPANY TOTAL		476:2500	37,735:34		10,740:14		4,417:12	Net Pay	22,578:08
					<i>Employer Liabilities</i>					
					Social Security	2,339:60				
					Medicare	547:16				
					TOTAL EMPLOYER LIABILITY	2,886:76				
					TOTAL TAX LIABILITY	13,626:90				
(IC) = Independent Contractor										

CASH REQUIREMENTS

CASH REQUIRED FOR NEGOTIABLE CHECKS &/OR ELECTRONIC FUNDS TRANSFERS (EFT) FOR CHECK DATE 09/29/23: \$46,767.70

IMPORTANT COVID-19 INFORMATION: If you filed IRS Form 7200, please notify your Paychex representative to avoid owing a balance at the end of the quarter and ensure your Form 941 is accurate.

TRANSACTION SUMMARY

SUMMARY BY TRANSACTION TYPE -	TOTAL ELECTRONIC FUNDS TRANSFER (EFT)	46,767.70
	CASH REQUIRED FOR NEGOTIABLE CHECKS &/OR EFT	46,767.70
	TOTAL REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES	3,197.22
	CASH REQUIRED FOR CHECK DATE 09/29/23	49,964.92

TRANSACTION DETAIL

ELECTRONIC FUNDS TRANSFER - *Your financial institution will initiate transfer to Paychex at or after 12:01 A.M. on transaction date.*

<u>TRANS. DATE</u>	<u>BANK NAME</u>	<u>ACCOUNT NUMBER</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>		BANK DRAFT AMOUNTS & OTHER TOTALS
09/28/23	WELLS FARGO BANK, NA	xxxxxxxxxxxx393	Direct Deposit	Net Pay Allocations	27,676.18	27,676.18
09/28/23	WELLS FARGO BANK, NA	xxxxxxxxxxxx393	Readychex®	Check Amounts	4,567.12	4,567.12
09/28/23	WELLS FARGO BANK, NA	xxxxxxxxxxxx393	Taxpay®	Employee Withholdings		
				Social Security	2,688.95	
				Medicare	628.85	
				Fed Income Tax	5,128.37	
				CA Income Tax	2,367.24	
				CA Disability	390.31	
				Total Withholdings	11,203.72	
				Employer Liabilities		
				Social Security	2,688.91	
				Medicare	628.86	
				Fed Unemploy	0.26	
				CA Unemploy	2.65	
				Total Liabilities	3,320.68	14,524.40
				EFT FOR 09/28/23		46,767.70
				TOTAL EFT		46,767.70

REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES - *Paychex does not remit these funds. You must ensure accurate and timely payment of applicable items.*

<u>TRANS. DATE</u>	<u>BANK NAME</u>	<u>ACCOUNT NUMBER</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>		<u>TOTAL</u>
09/29/23	Refer to your records for account	Information	Payroll	Employee Deductions		
				457	2,001.93	
				Credit Un 2	150.00	
				Life Ins EE Post Tax	72.41	
				Loan 2	414.86	

CASH REQUIREMENTS

CASH REQUIRED FOR NEGOTIABLE CHECKS &/OR ELECTRONIC FUNDS TRANSFERS (EFT) FOR CHECK DATE 09/29/23: \$46,767.70

REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES (cont.) - Paychex does not remit these funds. You must ensure accurate and timely payment of applicable items.

<u>TRANS. DATE</u>	<u>BANK NAME</u>	<u>ACCOUNT NUMBER</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>	<u>TOTAL</u>
09/29/23	Refer to your records for account	Information	Payroll	Employee Deductions (cont.)	
				Loan Payment	558.02
				Total Deductions	3,197.22
TOTAL REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES					3,197.22

PAYCHEX WILL MAKE THESE TAX DEPOSIT(S) ON YOUR BEHALF - This information serves as a record of payment.

<u>DUE DATE</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>	
10/04/23	Taxpay®	FED IT PMT Group	11,763.94
10/04/23	Taxpay®	CA IT PMT Group	2,757.55

PAYROLL JOURNAL

October 17, 2023
Agenda Item: 5A2

0085 0085-T591 Donner Summit Public Utility

EMPLOYEE NAME ID	HOURS, EARNINGS, REIMBURSEMENTS & OTHER PAYMENTS				WITHHOLDINGS	DEDUCTIONS	NET PAY ALLOCATIONS	
	DESCRIPTION	RATE	HOURS	EARNINGS				REIMB & OTHER PAYMENTS
**** 30 WATER SEWER King, James R 49	Regular			6,458.66				
	Life Ins Reimb Txble			100.00				
	Sick Accr-Memo				M1.85			
	Vacation -Memo				M4.62			
	EMPLOYEE TOTAL			6,558.66		1,838.17	1,896.55	Direct Deposit # 4644 Check Amt 0:00 Chkg 730 2,823.94
Patrick, Sean M 59	Regular	51:0800	69:0000	3,524.52				
	Overtime	76:6200	8:7500	670.43				
	Sick	51:0800	1:0000	51.08				
	Stand By			180.00				
	Vacation	51:0800	10:0000	510.80				
EMPLOYEE TOTAL		88:7500	4,936.83		1,224.20	487.41	Direct Deposit # 4645 Check Amt 0:00 Chkg 717 3,225.22	
Schott, Paul A 14	Regular	54:0500	70:0000	3,783.50				
	Life Ins Reimb Txble			100.00				
	Sick	54:0500	10:0000	540.50				
	Stand By			315.00				
	Sick Accr-Memo Vacation -Memo				M1.85 M6.15			
CHECK 1 TOTAL		80:0000	4,739.00		1,276.26	1,000.00	Direct Deposit # 4646 Check Amt 0:00 Chkg 019 2,462.74	
Overtime	81:0750	11:2500	912.09					
Sick Accr-Memo Vacation -Memo				M1.85 M6.15				
CHECK 2 TOTAL		11:2500	912.09		166.13		Direct Deposit # 4647 Check Amt 0:00 Chkg 019 745.96	
EMPLOYEE TOTAL		91:2500	5,651.09		1,442.39	1,000.00	Net Pay 3,208.70	
Shelton, Joshua M... 64	Regular	37:6000	60:0000	2,256.00				
	Life Ins Reimb Txble			100.00				
	Sick	37:6000	20:0000	752.00				
EMPLOYEE TOTAL		80:0000	3,108.00		683.30	50.00	Direct Deposit # 4648 Check Amt 0:00 Chkg 722 2,374.70	
Vosburgh, Justin E 57	Regular	55:7000	69:5000	3,871.15				
	Stand By			225.00				
	Vacation	55:7000	10:5000	584.85				
	CHECK 1 TOTAL		80:0000	4,681.00		1,094.77	406.34	Direct Deposit # 4649 Check Amt 0:00 Chkg 400 3,179.89
	Overtime	83:5500	20:0000	1,671.00				
Double Time	111:4000	4:0000	445.60					
EMPLOYEE TOTAL			6,797.65		1,311.23	200.00	Direct Deposit # 4650 Check Amt 0:00 Chkg 400 1,755.43	

PAYROLL JOURNAL

October 17, 2023
Agenda Item: 5A2

0085 0085-T591 Donner Summit Public Utility

EMPLOYEE NAME ID	HOURS, EARNINGS, REIMBURSEMENTS & OTHER PAYMENTS				WITHHOLDINGS	DEDUCTIONS	NET PAY ALLOCATIONS
	DESCRIPTION	RATE	HOURS	EARNINGS			
**** 30 WATER SEWER (cont.) Vosburgh, Justin E (cont.) 57							
	CHECK 2 TOTAL		24:0000	2,116:60		361:17	Net Pay 1,755:43
	EMPLOYEE TOTAL		104:0000	6,797:60	1,455:94	406:34	Net Pay 4,935:32
**** 40 BOARD MEMBER Combs, William C 68	Regular			250:00	Social Security	44:73	Direct Deposit # 4651
	Health Stipend			471:34	Medicare	10:46	Check Amt 0:00
					CA Income Tax	7:20	Chkg 718 652:46
					CA Disability	6:49	
	EMPLOYEE TOTAL			721:34		68:88	Net Pay 652:46
Gamick, Philip 28	Regular			250:00	Social Security	73:03	Direct Deposit # 4652
	Health Stipend			927:84	Medicare	17:08	Check Amt 0:00
					Fed Income Tax	61:25	Chkg 486 1,002:91
					CA Income Tax	12:97	
					CA Disability	10:60	
	EMPLOYEE TOTAL			1,177:84		174:93	Net Pay 1,002:91
Kaufman, Joan B 67	Regular			275:00	Social Security	87:87	Direct Deposit # 4653
	Health Stipend			1,142:19	Medicare	20:55	Check Amt 0:00
					Fed Income Tax	97:68	Chkg 974 1,169:32
					CA Income Tax	29:02	
					CA Disability	12:75	
	EMPLOYEE TOTAL			1,417:19		247:87	Net Pay 1,169:32
Parkhurst, Dawn E 66	Regular			250:00	Social Security	61:58	Direct Deposit # 4654
	Health Stipend			743:18	Medicare	14:40	Check Amt 0:00
					Fed Income Tax	296:80	Chkg 495 598:28
					CA Income Tax	13:18	
					CA Disability	8:94	
	EMPLOYEE TOTAL			993:18		394:90	Net Pay 598:28
Preis, Cathy 44	Regular			300:00	Social Security	62:63	Direct Deposit # 4655
	Health Stipend			710:06	Medicare	14:64	Check Amt 0:00
					Fed Income Tax	68:67	Chkg 011 847:40
					CA Income Tax	7:63	
					CA Disability	9:09	
	EMPLOYEE TOTAL			1,010:06		162:66	Net Pay 847:40
**** 50 ADMIN Mehler, Deleane 51	Regular	44:2700	80:0000	3,541:60	Social Security	219:58	Direct Deposit # 4656
					Medicare	51:36	Check Amt 0:00
					Fed Income Tax	532:25	Chkg 963 2,064:99
					CA Income Tax	194:25	
					CA Disability	31:87	
	EMPLOYEE TOTAL		80:0000	3,541:60		1,029:31	Net Pay 2,064:99
Palmer, Steven V 65	Regular			7,456:04	Social Security	462:28	Direct Deposit # 4657
					Medicare	108:11	Check Amt 0:00

PAYROLL JOURNAL

October 17, 2023
Agenda Item: 5A2

0085 0085-T591 Donner Summit Public Utility

EMPLOYEE NAME ID	HOURS, EARNINGS, REIMBURSEMENTS & OTHER PAYMENTS				WITHHOLDINGS	DEDUCTIONS	NET PAY ALLOCATIONS	
	DESCRIPTION	RATE	HOURS	EARNINGS				REIMB & OTHER PAYMENTS
**** 50 ADMIN (cont.) Palmer, Steven V (cont.) 65								
					Fed Income Tax CA Income Tax CA Disability	1,259:41 584:27 67:10	Chkg 779 Savg 217	3,984:94 788:00
EMPLOYEE TOTAL				7,456:04		2,481:17	201:93	Net Pay 4,772:94
COMPANY TOTALS								
12 Person(s) 14 Transaction(s)	Regular Double Time Overtime Health Stipend Life Ins Reimb Txble Sick Stand By Vacation Sick Accr-Memo Vacation -Memo COMPANY TOTAL		348:5000 4:0000 40:0000 3:994:61 300:00 31:0000 20:5000 444:0000	32,216:47 445:60 3,253:52 3,994:61 300:00 1,343:58 720:00 1,095:65 43,369:43				
				5:55 16:92		2,688:95 628:85 5,128:37 2,367:24 390:31 11,203:72	457 Credit Un 2 Garnishment Life Ins EE Post Loan 2 Loan Payment 2,001:93 150:00 1,292:31 72:41 414:86 558:02 4,489:53	Check Amt Dir Dep Net Pay 27,676:18 27,676:18
					<i>Employer Liabilities</i>			
					Social Security Medicare Fed Unemploy CA Unemploy TOTAL EMPLOYER LIABILITY TOTAL TAX LIABILITY	2,688:91 628:86 0:26 2:65 3,320:68 14,524:40		
(IC) = Independent Contractor								

Agenda Item: 5A.3

DONNER SUMMIT PUBLIC UTILITY DISTRICT
 SCHEDULE OF CASH AND DEBT RESTRICTED RESERVES
 AUGUST 31, 2023

<u>Bank Account</u>	<u>Reserve</u>	<u>Book Balance</u>	<u>Reserves Restricted</u>
Wells Fargo - Checking		\$ (137,752.21)	
Wells Fargo - Deposit		1,354,969.94	
Wells Fargo - Savings		307,204.92	
Wells Fargo - Payroll		4,117.12	
LAIF		3,475.63	
	SWRCB Loan Construction		719,191.03
	WTP Loan Construction		10,359.94
	Big Bend Water Loan Reserve 1		5,662.40
	Big Bend Water Loan Reserve 2		2,325.60
	Big Bend Assessment		6,495.92
	Big Bend Loan Fund - Loan 1		14,156.00
	Big Bend Loan Fund - Loan 2		5,814.00
	Sugar Bowl Expansion		110,698.66
Totals		<u>1,532,015.40</u>	<u>874,703.55</u>
Unrestricted Cash Available			<u>\$ 657,311.85</u>

Agenda Item: 5A.4

DONNER SUMMIT PUBLIC UTILITY DISTRICT
FINANCIAL STATEMENTS
AND
INDEPENDENT ACCOUNTANTS' COMPILATION REPORT
AUGUST 31, 2023

DONNER SUMMIT PUBLIC UTILITY DISTRICT
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AUGUST 31, 2023

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INDEPENDENT ACCOUNTANTS' COMPILATION REPORT

To the Board of Directors
Donner Summit Public Utility District

Management is responsible for the accompanying financial statements of the business-type activities of Donner Summit Public Utility District (the District) which comprise the statements of activities and changes in net position – budgetary basis for the two months ended August 31, 2023 in accordance with the budgetary basis of accounting, and for determining that the budgetary basis of accounting is an acceptable financial reporting framework. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statements nor were we required to perform any procedures to verify the accuracy or the completeness of the information provided by management. We do not express an opinion, a conclusion, nor provide any form of assurance on these financial statements.

The accompanying supplementary information contained on page 8 is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information is the responsibility of management. The supplementary information was subject to our compilation engagement. We have not audited or reviewed the supplementary information and do not express an opinion, a conclusion, nor provide any assurance on such information.

Management has elected to omit substantially all of the disclosures and the statement of cash flows required by accounting principles generally accepted in the United States of America. If the omitted disclosures and statement of cash flows were included in the financial statements, they might influence the user's conclusions about the District's financial position, results of operations, and cash flows. Accordingly, the financial statements are not designed for those who are not informed about such matters.

The financial statements are prepared on the budgetary basis of accounting, which includes expensing capital outlay purchases and principal payments on long-term debt. The budgetary basis of accounting is a basis of accounting other than accounting principles generally accepted in the United States of America.

Barnard, Vogler & Co.

Reno, Nevada
October 10, 2023

DONNER SUMMIT PUBLIC UTILITY DISTRICT
 STATEMENT OF ACTIVITIES AND CHANGES IN NET POSITION - BUDGETARY BASIS
 COMBINED BUSINESS-TYPE ACTIVITIES
 FOR THE TWO MONTHS ENDED AUGUST 31, 2023

	Water	Sewer	Treatment	Admin	Total
Program Revenue					
Water fees	\$ 170,496.51	\$ -	\$ -	\$ -	\$ 170,496.51
Sewer fees	-	142,592.27	427,776.81	-	570,369.08
Connection fees	-	-	-	-	-
Recycled water sales	-	-	-	-	-
Non-CFD revenue for WWTP loan	-	-	-	-	-
Sierra Lakes service	-	-	87,450.50	-	87,450.50
Big Bend service fees	7,770.00	-	-	-	7,770.00
Big Bend assessment	5,192.88	-	-	-	5,192.88
Total Program Revenue	<u>183,459.39</u>	<u>142,592.27</u>	<u>515,227.31</u>	<u>-</u>	<u>841,278.97</u>
Expenses					
Salaries-operations	27,567.58	23,181.83	74,557.75	56,235.33	181,542.49
Overtime	3,534.27	2,972.01	9,558.59	-	16,064.87
Employee benefits and taxes	7,938.24	6,788.63	22,833.68	15,929.13	53,489.68
Board expense	-	-	-	17,653.08	17,653.08
Professional fees	338.50	284.65	2,454.34	22,321.18	25,398.67
Dues and subscriptions	-	-	124.05	114.00	238.05
Fees, permits, certifications, leases	146.34	-	128.66	5,895.62	6,170.62
Training, education, travel	-	-	130.73	(294.37)	(163.64)
Insurance	8,554.38	7,081.70	22,776.28	2,014.70	40,427.06
Office supplies and miscellaneous	-	141.42	285.58	1,437.57	1,864.57
Utilities, communications, telemetry	12,214.03	3,456.21	28,570.21	5,284.69	49,525.14
Chemicals and lab supplies	6,722.59	-	26,132.01	-	32,854.60
Laboratory testing	2,450.00	-	5,475.00	-	7,925.00
Equipment maintenance and repair	5,607.94	4,879.88	2,050.02	-	12,537.84
Small equipment and rental	-	-	-	-	-
Operating supplies	262.91	199.44	605.33	1,008.86	2,076.54
Sludge removal	-	-	13,709.77	-	13,709.77
Vehicle maintenance, repair, fuel	1,029.56	3,088.70	1,764.15	-	5,882.41
Infiltration and inflow program	-	29,514.25	-	-	29,514.25
Facility maintenance and repair	31,744.41	-	18,145.34	530.00	50,419.75
Amortization of land lease	-	-	3,615.50	-	3,615.50
Debt service	-	-	-	-	-
Capital equipment	3,731.70	-	42,361.88	-	46,093.58
Sugar Bowl expansion	-	24,871.08	-	-	24,871.08
Capital projects	-	-	-	-	-
Total Expenses	<u>111,842.45</u>	<u>106,459.80</u>	<u>275,278.87</u>	<u>128,129.79</u>	<u>621,710.91</u>
Excess (Deficiency) of Program Revenues Over Expenses					
	71,616.94	36,132.47	239,948.44	(128,129.79)	219,568.06
General Revenues					
Interest revenue	-	-	-	572.65	572.65
CFD revenue for WWTP loan	-	-	1,601.10	-	1,601.10
Property tax	2,575.85	1,689.52	7,443.02	-	11,708.39
Other income	1,000.00	-	-	-	1,000.00
Grants	-	-	-	-	-
Total General Revenues	<u>3,575.85</u>	<u>1,689.52</u>	<u>9,044.12</u>	<u>572.65</u>	<u>14,882.14</u>
Increase (Decrease) in Net Position	<u>\$ 75,192.79</u>	<u>\$ 37,821.99</u>	<u>\$ 248,992.56</u>	<u>\$ (127,557.14)</u>	<u>\$ 234,450.20</u>
Net Position, Beginning of Year					<u>13,761,412.42</u>
Net Position, End of Period					<u>\$ 13,995,862.62</u>

DONNER SUMMIT PUBLIC UTILITY DISTRICT
 STATEMENT OF ACTIVITIES AND CHANGES IN NET POSITION - BUDGETARY BASIS
 BUDGET AND ACTUAL
 BUSINESS-TYPE ACTIVITY - WATER
 FOR THE TWO MONTHS ENDED AUGUST 31, 2023

	Actual Year to Date 8/31/23	Budget Total Fiscal Year 2024	Budget Percent Complete 8/31/23	Remaining Budget 8/31/23
Program Revenue				
Water fees	\$ 170,496.51	\$ 677,677.00	25.16%	\$ (507,180.49)
Connection fees	-	-	0.00%	-
Big Bend service fees	7,770.00	31,546.00	24.63%	(23,776.00)
Big Bend assessment	5,192.88	20,772.00	25.00%	(15,579.12)
Total Program Revenue	<u>183,459.39</u>	<u>729,995.00</u>	<u>25.13%</u>	<u>(546,535.61)</u>
Expenses				
Salaries-operations	27,567.58	129,183.00	21.34%	101,615.42
Overtime	3,534.27	13,295.00	26.58%	9,760.73
Employee benefits and taxes	7,938.24	52,477.00	15.13%	44,538.76
Professional fees	338.50	86,310.00	0.39%	85,971.50
Dues and subscriptions	-	680.00	0.00%	680.00
Fees, permits, certifications, leases	146.34	17,530.00	0.83%	17,383.66
Training, education, travel	-	1,000.00	0.00%	1,000.00
Insurance	8,554.38	47,700.00	17.93%	39,145.62
Office supplies and miscellaneous	-	550.00	0.00%	550.00
Utilities, communications, telemetry	12,214.03	50,309.00	24.28%	38,094.97
Chemicals and lab supplies	6,722.59	30,000.00	22.41%	23,277.41
Laboratory testing	2,450.00	5,000.00	49.00%	2,550.00
Equipment maintenance and repair	5,607.94	36,895.00	15.20%	31,287.06
Small equipment and rental	-	3,150.00	0.00%	3,150.00
Operating supplies	262.91	390.00	67.41%	127.09
Vehicle maintenance, repair, fuel	1,029.56	5,610.00	18.35%	4,580.44
Facility maintenance and repair	31,744.41	46,250.00	68.64%	14,505.59
Angela WTP loan principal and interest	-	18,188.00	0.00%	18,188.00
Big Bend debt service	-	19,970.00	0.00%	19,970.00
Capital equipment	3,731.70	27,451.00	13.59%	23,719.30
Capital projects	-	57,300.00	0.00%	57,300.00
Total Expenses	<u>111,842.45</u>	<u>649,238.00</u>	<u>17.23%</u>	<u>537,395.55</u>
Excess of Program				
Revenues Over Expenses	71,616.94	80,757.00	88.68%	(9,140.06)
General Revenues				
Property tax	2,575.85	30,213.00	8.53%	27,637.15
Other income	1,000.00	-	0.00%	(1,000.00)
Grants	-	20,400.00	100.00%	20,400.00
Total General Revenues	<u>3,575.85</u>	<u>50,613.00</u>	<u>108.53%</u>	<u>47,037.15</u>
Increase in Net Position	<u>\$ 75,192.79</u>	<u>\$ 131,370.00</u>	<u>57.24%</u>	<u>\$ 37,897.09</u>

DONNER SUMMIT PUBLIC UTILITY DISTRICT
 STATEMENT OF ACTIVITIES AND CHANGES IN NET POSITION - BUDGETARY BASIS
 BUDGET AND ACTUAL
 BUSINESS-TYPE ACTIVITY - SEWER
 FOR THE TWO MONTHS ENDED AUGUST 31, 2023

	Actual Year to Date 8/31/23	Budget Total Fiscal Year 2024	Budget Percent Complete 8/31/23	Remaining Budget 8/31/23
Program Revenue				
Sewer fees	\$ 142,592.27	\$ 483,683.00	29.48%	\$ (341,090.73)
Connection fees	-	-	0.00%	-
Total Program Revenue	<u>142,592.27</u>	<u>483,683.00</u>	<u>29.48%</u>	<u>(341,090.73)</u>
Expenses				
Salaries-operations	23,181.83	108,631.00	21.34%	85,449.17
Overtime	2,972.01	11,180.00	26.58%	8,207.99
Employee benefits and taxes	6,788.63	44,649.00	15.20%	37,860.37
Fees, permits, certifications, leases	-	460.00	0.00%	460.00
Training, education and travel	-	300.00	0.00%	300.00
Insurance	7,081.70	40,111.00	17.66%	33,029.30
Office supplies and miscellaneous	141.42	550.00	25.71%	408.58
Utilities, communications, telemetry	3,456.21	30,512.00	11.33%	27,055.79
Chemicals and lab supplies	-	500.00	0.00%	500.00
Operating supplies	199.44	1,200.00	16.62%	1,000.56
Infiltration and inflow program	29,514.25	30,000.00	98.38%	485.75
Equipment maintenance and repair	4,879.88	21,600.00	22.59%	16,720.12
Vehicle maintenance, repair, fuel	3,088.70	5,410.00	57.09%	2,321.30
Facility maintenance and repair	-	7,640.00	0.00%	7,640.00
Capital equipment	-	20,500.00	0.00%	20,500.00
Sugar Bowl expansion	24,871.08	-	0.00%	(24,871.08)
Capital projects	-	28,200.00	0.00%	28,200.00
Total Expenses	<u>106,459.80</u>	<u>351,443.00</u>	<u>30.29%</u>	<u>244,983.20</u>
Net Revenue	<u>36,132.47</u>	<u>132,240.00</u>	<u>27.32%</u>	<u>96,107.53</u>
Excess of Program				
Revenues Over Expenses	36,132.47	132,240.00	27.32%	(96,107.53)
General Revenues				
Property tax	1,689.52	20,353.00	8.30%	(18,663.48)
Other income	-	-	0.00%	-
Total General Revenues	<u>1,689.52</u>	<u>20,353.00</u>	<u>8.30%</u>	<u>(18,663.48)</u>
Increase in Net Position	<u>\$ 37,821.99</u>	<u>\$ 152,593.00</u>	<u>24.79%</u>	<u>\$ (114,771.01)</u>

DONNER SUMMIT PUBLIC UTILITY DISTRICT
 STATEMENT OF ACTIVITIES AND CHANGES IN NET POSITION - BUDGETARY BASIS
 BUDGET AND ACTUAL
 BUSINESS-TYPE ACTIVITY - WASTEWATER TREATMENT
 FOR THE TWO MONTHS ENDED AUGUST 31, 2023

	Actual Year to Date 8/31/23	Budget Total Fiscal Year 2024	Budget Percent Complete 8/31/23	Remaining Budget 8/31/23
Program Revenue				
Sewer fees	\$ 427,776.81	\$ 1,531,662.00	27.93%	\$ (1,103,885.19)
Recycled water sales	-	-	0.00%	-
Non-CFD revenue for WWTP loan	-	281,044.00	0.00%	(281,044.00)
Sierra Lakes service	87,450.50	547,280.00	15.98%	(459,829.50)
Total Program Revenue	<u>515,227.31</u>	<u>2,359,986.00</u>	<u>21.83%</u>	<u>(1,844,758.69)</u>
Expenses				
Salaries-operations	74,557.75	349,380.00	21.34%	274,822.25
Overtime	9,558.59	35,957.00	26.58%	26,398.41
Employee benefits and taxes	22,833.68	143,601.00	15.90%	120,767.32
Professional fees	2,454.34	52,900.00	4.64%	50,445.66
Dues and subscriptions	124.05	2,200.00	5.64%	2,075.95
Fees, permits, certifications, leases	128.66	28,000.00	0.46%	27,871.34
Training, education, travel	130.73	3,120.00	4.19%	2,989.27
Insurance	22,776.28	129,006.00	17.66%	106,229.72
Office supplies and miscellaneous	285.58	2,248.00	12.70%	1,962.42
Utilities, communications, telemetry	28,570.21	458,000.00	6.24%	429,429.79
Chemicals and lab supplies	26,132.01	152,030.00	17.19%	125,897.99
Laboratory testing	5,475.00	26,043.00	21.02%	20,568.00
Small equipment and rental	-	1,240.00	0.00%	1,240.00
Operating supplies	605.33	375.00	161.42%	(230.33)
Equipment maintenance and repair	2,050.02	19,420.00	10.56%	17,369.98
Vehicle maintenance, repair, fuel	1,764.15	17,520.00	10.07%	15,755.85
Sludge removal	13,709.77	22,340.00	61.37%	8,630.23
Facility maintenance and repair	18,145.34	65,580.00	27.67%	47,434.66
Amortization of land lease	3,615.50	21,693.00	16.67%	18,077.50
WWTP loan	-	719,191.00	0.00%	719,191.00
Capital equipment	42,361.88	68,886.00	61.50%	26,524.12
Total Expenses	<u>275,278.87</u>	<u>2,318,730.00</u>	<u>11.87%</u>	<u>2,043,451.13</u>
Excess of Program				
Revenues Over Expenses	239,948.44	41,256.00	581.61%	198,692.44
General Revenues				
CFD revenue for WWTP loan	1,601.10	290,593.00	0.55%	(288,991.90)
Property tax	7,443.02	86,800.00	8.57%	(79,356.98)
Other income	-	50,000.00	0.00%	(50,000.00)
Total General Revenues	<u>9,044.12</u>	<u>427,393.00</u>	<u>2.12%</u>	<u>(418,348.88)</u>
Increase in Net Position	<u>\$ 248,992.56</u>	<u>\$ 468,649.00</u>	<u>53.13%</u>	<u>\$ 219,656.44</u>

DONNER SUMMIT PUBLIC UTILITY DISTRICT
 STATEMENT OF ACTIVITIES AND CHANGES IN NET POSITION - BUDGETARY BASIS
 BUDGET AND ACTUAL
 BUSINESS-TYPE ACTIVITY - ADMIN
 FOR THE TWO MONTHS ENDED AUGUST 31, 2023

	Actual Year to Date 8/31/23	Budget Total Fiscal Year 2024	Budget Percent Complete 8/31/23	Remaining Budget 8/31/23
Program Revenue				
Service Fees	\$ -	\$ -	-	\$ -
Total Program Revenue	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Expenses				
Salaries-operations	56,235.33	287,755.00	19.54%	231,519.67
Overtime	-	3,522.00	0.00%	3,522.00
Employee benefits and taxes	15,929.13	130,669.00	12.19%	114,739.87
Board expense	17,653.08	72,245.00	24.44%	54,591.92
Professional fees	22,321.18	111,600.00	20.00%	89,278.82
Dues and subscriptions	114.00	11,400.00	1.00%	11,286.00
Fees, permits, certifications, leases	5,895.62	13,240.00	44.53%	7,344.38
Training, education, travel	(294.37)	3,000.00	-9.81%	3,294.37
Insurance	2,014.70	11,411.00	17.66%	9,396.30
Office supplies and miscellaneous	1,437.57	9,000.00	15.97%	7,562.43
Utilities, communications, telemetry	5,284.69	34,871.00	15.15%	29,586.31
Equipment maintenance and repair	-	-	0.00%	-
Operating supplies	1,008.86	2,080.00	48.50%	1,071.14
Facility maintenance and repair	530.00	10,280.00	5.16%	9,750.00
Capital equipment	-	7,500.00	0.00%	7,500.00
Total Expenses	<u>128,129.79</u>	<u>708,573.00</u>	<u>18.08%</u>	<u>580,443.21</u>
Deficiency of Program Revenues Over Expenses	(128,129.79)	(708,573.00)	18.08%	580,443.21
General Revenues				
Interest revenue	572.65	2,000.00	28.63%	(1,427.35)
Other income	-	9,000.00	0.00%	(9,000.00)
Grants	-	-	0.00%	-
Total General Revenues	<u>572.65</u>	<u>11,000.00</u>	<u>5.21%</u>	<u>(10,427.35)</u>
Decrease in Net Position	<u>\$ (127,557.14)</u>	<u>\$ (697,573.00)</u>	<u>18.29%</u>	<u>\$ 570,015.86</u>

SUPPLEMENTARY INFORMATION

DONNER SUMMIT PUBLIC UTILITY DISTRICT
SCHEDULE OF BIG BEND TRANSACTIONS
FOR THE TWO MONTHS ENDED AUGUST 31, 2023

Revenue	\$	12,962.88
Expenses		
Fees and permits		-
Telephone		259.28
Interest		-
Loan principal		-
Electricity		28.71
Repairs and maintenance		<u>634.07</u>
Total expenses		<u>922.06</u>
Excess of revenue over expenses	\$	<u><u>12,040.82</u></u>

Agenda Item: 5B

**Donner Summit Public Utility District
Board of Directors Regular Meeting
Minutes
Tuesday, September 19, 2023 - 6:00 P.M.
DSPUD Office, 53823 Sherritt Lane, Soda Springs California**

STAFF PRESENT: Steven Palmer, General Manager; Jim King, Plant Manager; Deleane Mehler, Office Assistant

OTHERS PRESENT: Via Zoom: Geoffrey O. Evers, General Counsel, Tom Sleckman, Peninsula Ski Club; Jeff Meyer, GEI; Jerry Legg, Five Star Bank

1. Call to Order

The Regular Meeting of September 19, 2023, of the Donner Summit Public Utility District Board of Directors was called to order at 6:04 p.m. by President Cathy Preis.

2. Roll Call

Cathy Preis, President	- Present
Joni Kaufman, Vice President	- Present
Dawn Parkhurst, Secretary	- Present
Philip Gamick, Director	- Present
Craig Combs, Director	- Absent- Excused

3. Clear the Agenda- None

4. Public Participation – *This is time set aside for the public to address the Board on any matter not on the agenda. Comments related to any item already on the agenda should be addressed at the time that that item is considered. Each speaker will be limited to five minutes, but speaker time may be reduced at the discretion of the Board President if there are a large number of speakers on any given subject.*

Tom Sleckman, Peninsula Ski Club commented that water rates should include conservation pricing. He also commented that the PSC may want to reduce its sewer EDU rating and sell EDUs on the open market.

5. Consent Calendar

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests an item to be removed from the Consent Calendar for a separate action. Any items removed will be considered after the motion to approve the Consent Calendar

A. Approve Finance Report for September 2023

- 1. Cash Disbursements–General**, Month of August
- 2. Cash Disbursements–Payroll**, Month of August
- 3. Schedule of Cash and Reserves**, July
- 4. Accountants Financial Statements**, July

B. Approve Regular Meeting Minutes for August 15, 2023

C. Approve Monthly Safety Meeting Minutes – August 2023

Motion: Accept the Consent Calendar
By: Dawn Parkhurst
Second: Joni Kaufman
Vote: 4 Ayes, 0 Noes, 1 Absent, 0 Abstain, 0 Vacancy

Motion Carries

6. Department Reports

- A. Administration - Steven Palmer, General Manager.** Reported
- B. Operations and Maintenance Summary, August.** Reported

7. Information - None

8. Action

- A. Consider Change of District Banking from Wells Fargo Bank to Five Star Bank.** Jerry Legg from Five Star Bank gave a background presentation on Five Star Bank.

Motion: Approve Resolution 2023-19 of the Donner Summit Public Utility District Approving the Change of Banks from Wells Fargo to Five Star Bank

By: Dawn Parkhurst

Second: Phil Gamick

Roll Call Vote:

- Cathy Preis - Aye**
- Phil Gamick - Aye**
- Craig Combs - Absent**
- Joni Kaufman - Aye**
- Dawn Parkhurst - Aye**

Motion Carries

- B. Review and Comment on Draft Water Shortage Contingency Plan,** Steve Palmer gave a presentation. A final plan will be presented for adoption at a future Board Meeting. Director Parkhurst questioned if there was a way to take into consideration each customers exiting irrigation use and degree of conservation when implanting conservation goals.

- C. Declare Polaris Ranger Crew 800EFI Utility Vehicle as Surplus and Authorize Sale**

Motion: Approve Resolution 2023-20 of the Donner Summit Public Utility District Authorizing the Sale of the Polaris Ranger Crew 800EFI Utility Vehicle to be Sold as Surplus

By: Joni Kaufman

Second: Phil Gamick

Roll Call Vote:

- Cathy Preis - Aye**
- Phil Gamick - Aye**
- Craig Combs - Absent**
- Joni Kaufman - Aye**
- Dawn Parkhurst - Aye**

Motion Carries

D. Approve District Participation in California Water/Wastewater Agency Response Network

Motion: Adopt Resolution 2023-21 of the Donner Summit Public Utility District to Approving Participation in the California Water/Wastewater Agency Response Network

By: Dawn Parkhurst

Second: Joni Kaufman

Roll Call Vote:

- Cathy Preis - Aye
- Phil Gamick - Aye
- Craig Combs - Absent
- Joni Kaufman - Aye
- Dawn Parkhurst - Aye

9. Director Reports: *In accordance with Government Code Section 54954.2(a), Directors may make brief announcements or brief reports on their own activities (concerning the District). They may ask questions for clarification make a referral to staff or take action to have staff place a matter of business on a future agenda.*

10. Adjournment

Motion: Adjourn Meeting at 7:22 p.m.

By: Phil Gamick

Second: Dawn Parkhurst

Vote: 4 Ayes, 0 Noes, 1 Absent, 0 Abstain, 0 Vacancy

Motion Carries

Schedule of Upcoming Meetings

Regular Meeting – October 17, 2023

Regular Meeting – November 21, 2023

Regular Meeting – December 19, 2023

Respectfully Submitted,

Deleane Mehler

Deleane Mehler

Administrative Assistant

Agenda Item: 6A



STAFF REPORT

TO: Board of Directors

PREPARED BY: Steven Palmer, PE, General Manager *SP*

SUBJECT: General Manager Report

Project Updates

Sugar Bowl West and East Village Sewer Project

- Assessment Engineer's Report being prepared by Auerbach Engineering
 - CEQA document on today's agenda
- Project website: <https://dspud.com/sugar-bowl/>

Big Bend Water Line Replacement Project Phase 1

- Request for Proposals for engineering issued on August 30, 2023
 - One proposal received from Ben-En Engineering in Roseville.
 - Board approval of agreement planned for November 21, 2023

Other

- DSPUD received two recognitions from Special District Risk Management Authority (Attached)
 - Recognition for no paid worker's compensation claims in 2022-23. This will help lower the annual contribution paid for worker's compensation insurance.
 - President's Special Acknowledgement Award for no paid claims during the five prior consecutive years in the Property/Liability Program. This award helps lower the annual contribution paid for property and liability insurance

Upcoming Board Items

- Approve plans and authorize aid for Sugar Bowl Sewer Phase 2A
- Approve boundary map for Sugar Bowl Sewer Assessment District

October 3, 2023

Ms. Cathy Preis
Board President
Donner Summit Public Utility District
Post Office Box 610
Soda Springs, California 95728-0610

Re: No Paid Workers' Compensation Claims in 2022-23

Dear Ms. Preis,

This letter is to formally acknowledge the dedicated efforts of the Donner Summit Public Utility District's Governing Body, management and staff towards proactive loss prevention and workplace safety. Your agency's efforts have resulted in no "paid" workers' compensation claims for program year 2022-23. A "paid" claim for the purposes of this recognition represents the first payment on an open claim during the prior program year. This is a great accomplishment!

In addition to this annual recognition, members with no "paid" claims during 2022-23 earned one credit incentive point (CIP) thereby reducing their annual contribution amount. Also, members without claims receive a lower "experience modification factor" (EMOD), which also reduces their annual contribution amount.

As SDRMA is dedicated to serving its members and preventing claims, we would appreciate your agency taking a moment and sharing with us what made your District successful in preventing work-related injuries. Our goal is to incorporate your successful ideas and suggestions into our loss prevention programs to benefit all members of SDRMA. Please forward any ideas or suggestions to us at memberplus@sdrma.org.

On behalf of the SDRMA Board of Directors and staff, it is my privilege to congratulate the Governing Body, management, and staff for their commitment to proactive loss prevention and safety in the workplace.

Sincerely,
Special District Risk Management Authority



Sandy A. Seifert-Raffelson, President
Board of Directors

September 26, 2023

Ms. Cathy Preis
Board President
Donner Summit Public Utility District
Post Office Box 610
Soda Springs, California 95728-0610

Re: President's Special Acknowledgement Award – Property/Liability Program

Dear Ms. Preis,

This letter and enclosed certificate are to formally acknowledge the dedicated efforts of the Donner Summit Public Utility District's Governing Body, management, and staff towards proactive risk management and loss prevention training for earning the President's Special Acknowledgement Award! The Award is to recognize members with no "paid" claims during the prior **five consecutive program years** in the Property/Liability Program.

A "paid" claim for the purposes of this recognition represents the first payment on an open claim during the prior program year and excludes property claims. Your agency's efforts have resulted in no "paid" property/liability claims for the prior five consecutive program years from 2018-23. This is an outstanding accomplishment that serves as an example for all SDRMA members!

In addition to this annual recognition, members with no "paid" claims during 2022-23 earned one credit incentive point (CIP) reducing their annual contribution amount, and members with no "paid" claims for the prior 5 consecutive program years earned three additional bonus CIPs.

On behalf of the SDRMA Board of Directors and staff, it is my honor to congratulate your Governing Body, management, and staff for your commitment to proactive risk management and loss prevention training.

Sincerely,
Special District Risk Management Authority



Sandy A. Seifert-Raffelson, President
Board of Directors



President's Special Acknowledgement Award

The President of the Special District Risk Management Authority

Hereby gives special recognition to

Donner Summit Public Utility District

The President's Special Acknowledgement Award is to recognize members with no "paid" claims during the prior five consecutive program years in the Property/Liability Program. A "paid" claim for the purposes of this recognition represents the first payment on an open claim during that same period and excludes property claims. Congratulations on your excellent claims record!

Sandy A. Seifert-Raffelson, SDRMA Board President

September 26, 2023

Date

Agenda Item: 6B

DONNER SUMMIT
PUBLIC UTILITY DISTRICT
WASTEWATER AND FRESH WATER
TREATMENT PLANTS
END OF MONTH OPERATIONS AND MAINTENANCE
SUMMARY

September 2023

**Donner Summit Public Utility District
Waste Water Flow Data**

MONTH OF SEPTEMBER 2023		DSPUD Influent	SLCWD Influent	Total Plant Influent	Total Plant EFF River	Total Plant EFF Irr	DSPUD Fresh Water Treated	SLCWD Fresh Water Treated	Weather	Lake Angela Water Level
DATE	DAY	MGD	MGD	MGD	MGD	MGD	MGD	MGD	Cond	Elevation
09/01/23	FRI	0.10121	0.04879	0.15000		0.0480	0.235	0.000	Cloudy/Rain	7,191.0'
09/02/23	SAT	0.08523	0.07377	0.15900		0.0000	0.272	0.000	Cloudy/Rain	
09/03/23	SUN	0.08792	0.08208	0.17000		0.0000	0.369	0.077	Cloudy/Rain	
09/04/23	MON	0.07126	0.05774	0.12900		0.3170	0.233	0.087	Clear	
09/05/23	TUE	0.06051	0.03749	0.09800		0.1320	0.179	0.077	Clear	
09/06/23	WED	0.11557	0.02643	0.14200		0.1260	0.152	0.062	Clear	
09/07/23	THU	0.12852	0.02648	0.15500		0.1460	0.138	0.062	Clear	
09/08/23	FRI	0.12359	0.02241	0.14600		0.1410	0.101	0.000	Clear	
09/09/23	SAT	0.10975	0.02825	0.13800		0.1010	0.127	0.000	Clear	
09/10/23	SUN	0.08802	0.02898	0.11700		0.1230	0.231	0.000	Clear	
09/11/23	MON	0.09664	0.02236	0.11900		0.1390	0.123	0.060	Clear	
09/12/23	TUE	0.07201	0.02599	0.09800		0.1600	0.148	0.059	Clear	
09/13/23	WED	0.07658	0.02142	0.09800		0.3560	0.184	0.074	Clear	
09/14/23	THU	0.09220	0.02480	0.11700		0.1300	0.127	0.062	Clear	
09/15/23	FRI	0.14300	0.02300	0.16600		0.1380	0.130	0.000	Clear	
09/16/23	SAT	0.11987	0.03313	0.15300		0.1340	0.137	0.072	Pt Cloudy	
09/17/23	SUN	0.13690	0.03110	0.16800		0.1750	0.140	0.046	Clear	
09/18/23	MON	0.14658	0.02442	0.17100		0.1470	0.196	0.066	Clear	
09/19/23	TUE	0.14240	0.02260	0.16500		0.1450	0.136	0.076	Clear	
09/20/23	WED	0.13140	0.01760	0.14900		0.1350	0.127	0.000	Clear	
09/21/23	THU	0.13282	0.02418	0.15700		0.1430	0.144	0.055	Clear	
09/22/23	FRI	0.15692	0.02708	0.18400		0.3910	0.127	0.000	Pt Cloudy	
09/23/23	SAT	0.12848	0.03052	0.15900		0.1540	0.123	0.000	Clear	
09/24/23	SUN	0.12568	0.03332	0.15900		0.1330	0.118	0.044	Clear	
09/25/23	MON	0.09485	0.02515	0.12000		0.1560	0.148	0.068	Pt Cloudy	
09/26/23	TUE	0.06084	0.02516	0.08600		0.1430	0.130	0.072	Cloudy	
09/27/23	WED	0.14518	0.01982	0.16500		0.1320	0.137	0.056	Clear	
09/28/23	THU	0.10463	0.02537	0.13000		0.1350	0.249	0.044	Clear	
09/29/23	FRI	0.12903	0.03397	0.16300		0.1380	0.165	0.000	Clear	
09/30/23	SAT	0.08595	0.02105	0.10700		0.0880	0.181	0.000	Pt Cloudy	7,190.0'
9/2023 Daily Totals		3.29355	0.94445	4.23800	0.0000	4.4060	5.0070	1.2202	Drop	1.0'
9/2023 Totalizer Total		3.29355	0.94445	4.23800	0.0000	4.4060	5.0070	1.2202		
Difference		0.00000	0.00000	0.00000	0.0000	0.0000	0.0000	0.0000		
Percentage Difference		0.00%	0.000%	0.000%	#DIV/0!	0.000%	0.000%	0.000%		
9/2023 AVG/DAY		109,785	31,482	141,267	0	146,867	166,900	40,673		
9/2022 Totalizer Total		3.25550	1.52550	4.78100	0.0000	4.925	4.1632	2.1347		
9/2022 AVG/DAY		108,517	50,850	159,367	0	164,167	138,773	71,157		

Donner Summit Public Utility District WWTP & WTP End of Month Operations and Maintenance Summary

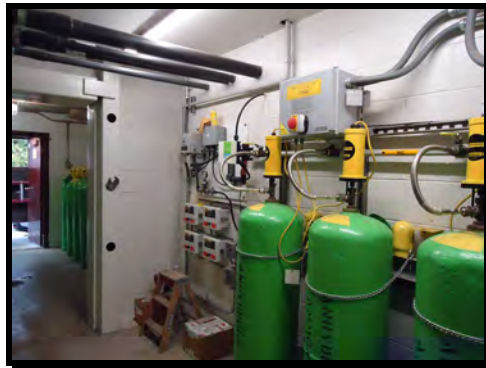
Prepared for: Steve Palmer, General Manager

Prepared by: Jim King, Plant Manager

Date: September 2023

Operations WWTP

- ◆ Continued irrigation storage and discharge.
- ◆ Spray irrigated 4.4 MG.
- ◆ Had inspection of the WWTP facilities and operation by the Regional Board. The inspection went very well, and the district will have the report soon.
- ◆ Began feeding ammonia to the treatment reactors in preparation for winter flows and loads.

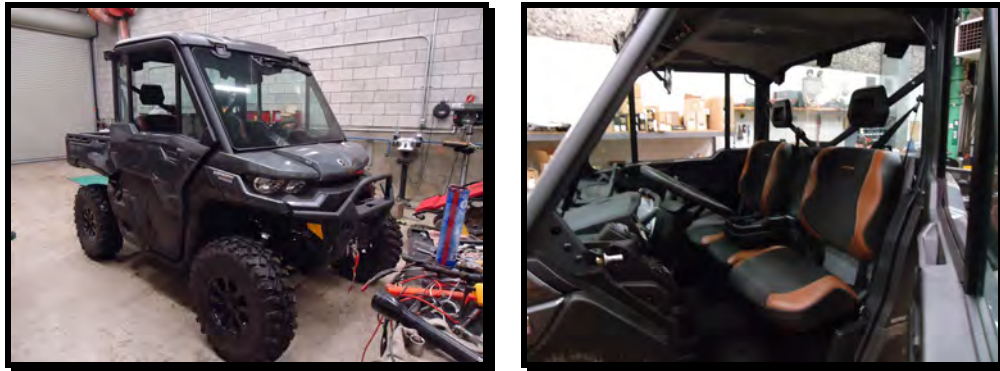


- ◆ Staff observed sewer lateral tests at 850 Fiddle Neck, 705 Lipin Trail, 21164 and 21165 Donner Pass Rd.
- ◆ Received a bulk Micro C delivery.

- ◆ Staff investigated a sewer line backup at the EB Rest Area. Determined that it was not the districts line. Assisted CalTrans with locating and unplugging the line blockage.



- ◆ Staff picked up the new utility vehicle to replace the current used one.



- ◆ Processed 16 USA dig tickets.

Operations Water Plant

- ◆ Continued tracking the active water level of Lake Angela.

◆ Date	Water Surface Elevation (FT MSL)	Storage (MG)
6/30/23	7192.8'	90
7/31/23	7192.0'	88
8/26/23	7191.0'	86.5
9/30/23	7190.0'	85
◆ Date	Water Surface Elevation (FT MSL)	Storage (MG)
7/18/2022	7191.2'	87
8/16/2022	7190.7'	86
9/13/2022	7188.3'	82
9/30/2022	7188.0'	80.5

- ◆ Completed and sent out monthly potable water reports to DHS.
- ◆ Staff spent multiple hours making chemical feed and flow adjustments due to changing raw water conditions brought on by seasonal weather changes which include temperature, amount of sunlight and lake levels.
- ◆ Received the test results back from the 10 homes that volunteered in the lead and copper study. Only one result came back high and that was for copper.
- ◆ Staff assisted MIT Diving with inspections of the districts water storage tanks and inlet structure. Inspections were completed at R-1, R-2, Big Bend Tank, Clearwell and dam inlet structure.



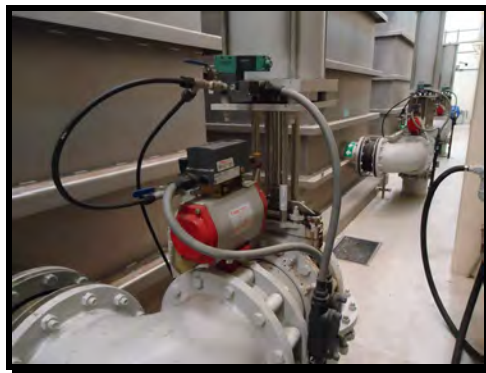
- ◆ Had two callouts for water, one for a possible leak, the other low water pressure at Big Bend. Both issues were the cabin owners.

Repairs and Maintenance WWTP

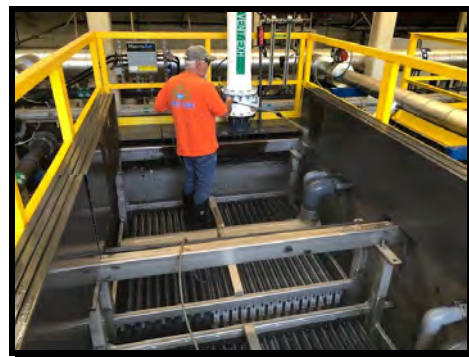
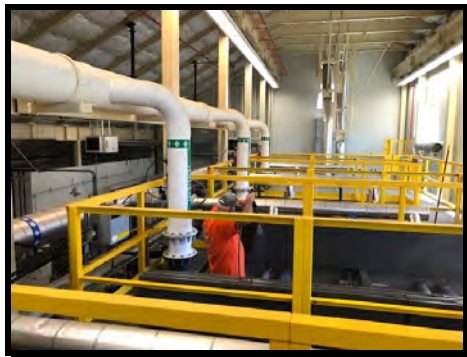
- ◆ Replaced tires on Dodge 1500 PM truck.
- ◆ Cleaned the strainer and floor drains out for the spray irrigation pumps.
- ◆ Had crack sealing was completed around the facilities.



- ◆ Trouble shot problems with Membrane Skid 1 Train 2 inlet valve.



- ◆ Conducted recovery cleans on all the membranes.



- ◆ Conducted annual cleaning and service of the sewer lift stations throughout the district.
- ◆ Worked on feeder #1 in the soda ash silo. Disassembled and cleaned out augur and put back in service.



Repairs and Maintenance WTP

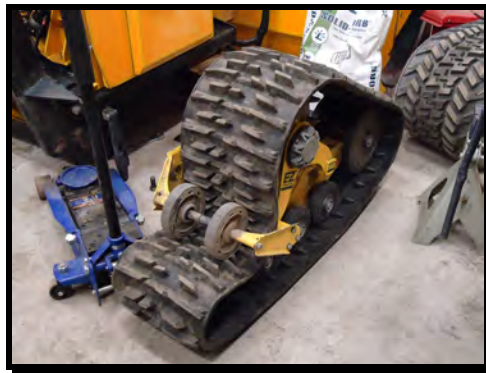
- ◆ Cleaned and calibrated the chlorine analyzer at Big Bend.



- ◆ Repaired damaged head on caustic feed pump.
- ◆ Repaired damaged inlet line at the Big Bend wellhead.



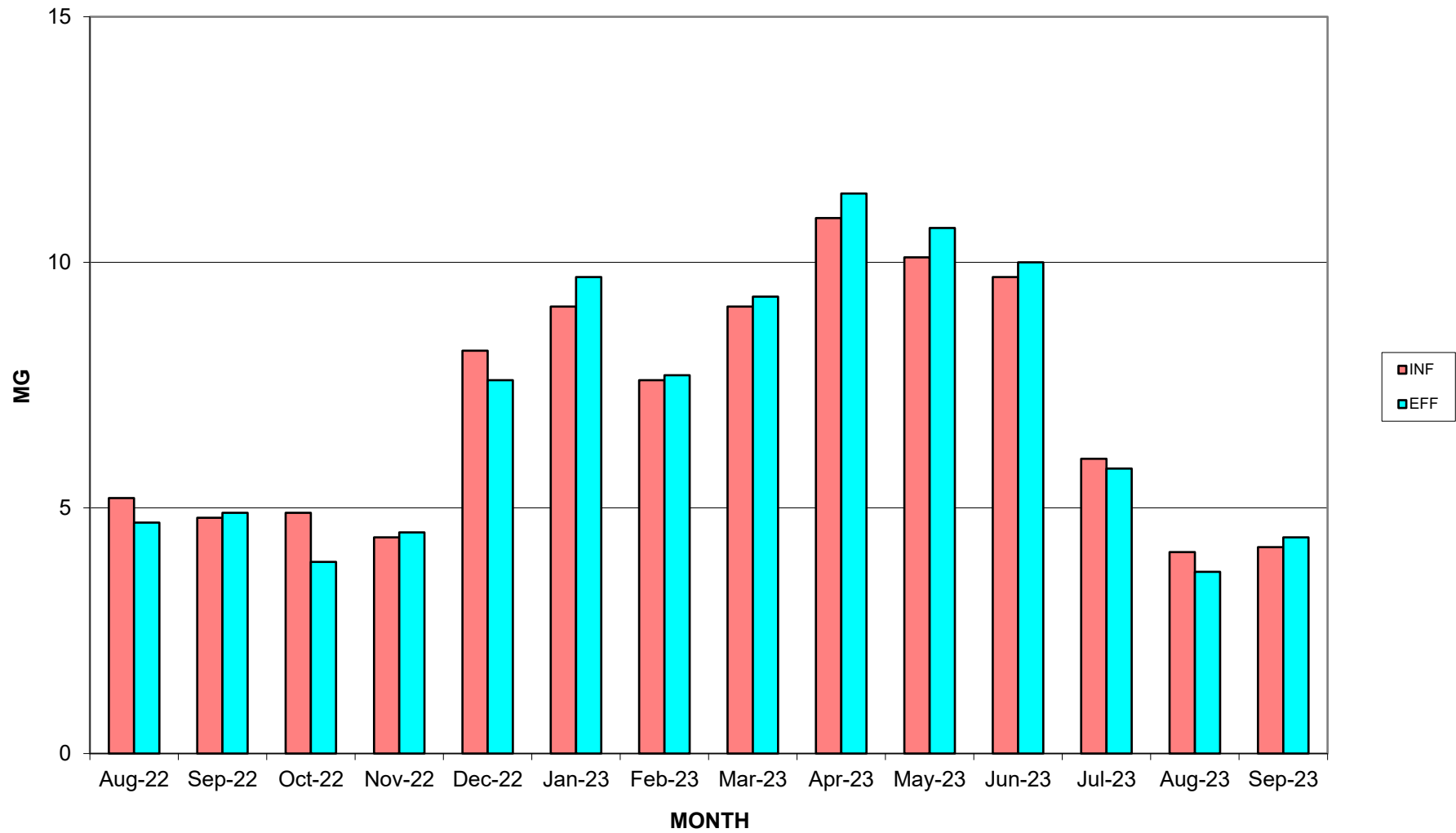
- ◆ Began work on putting tracks on new UTV.



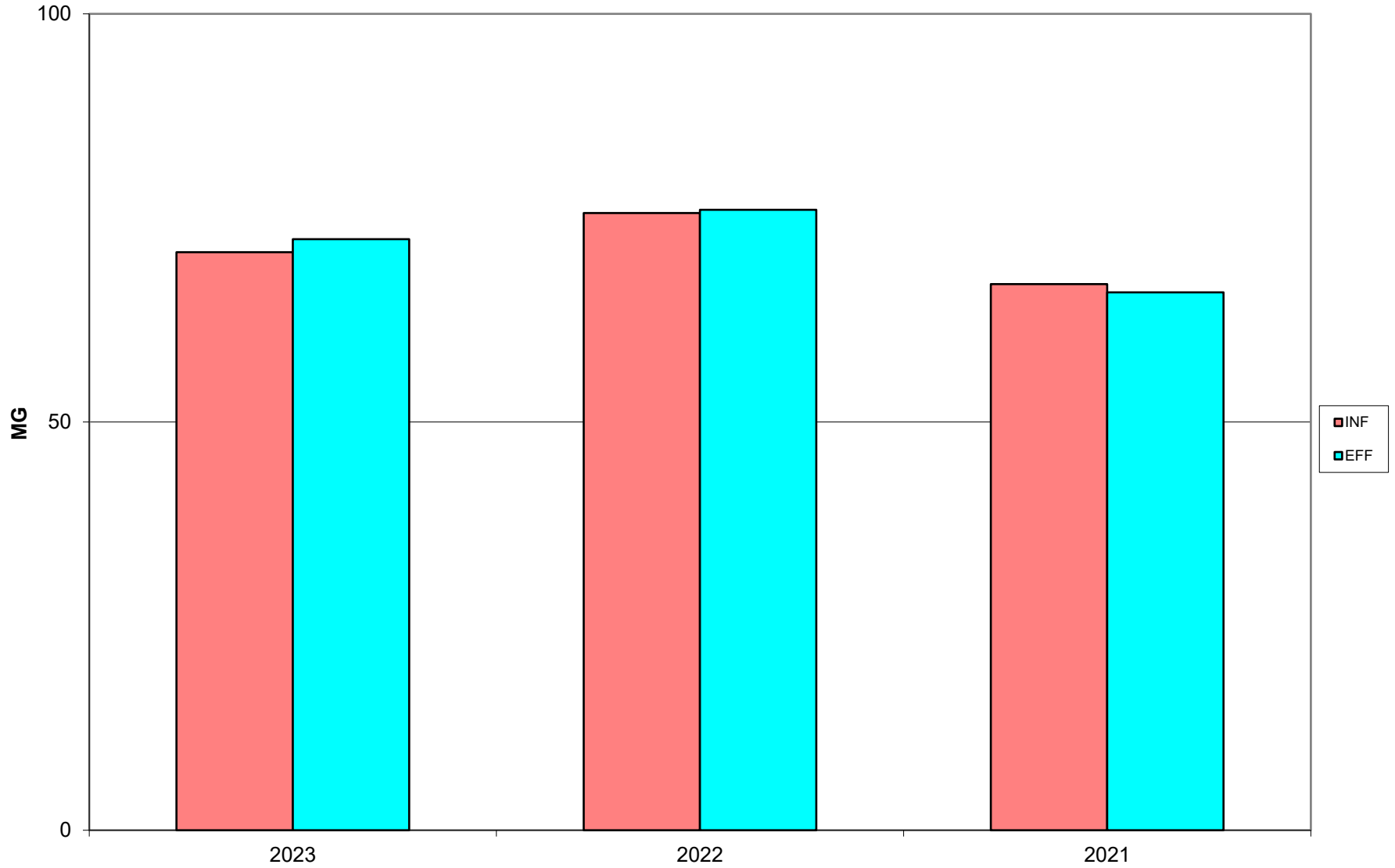
Laboratory

- ◆ Conducted Lead and Copper testing at 10 homes.
- ◆ Began spray irrigation monitoring.

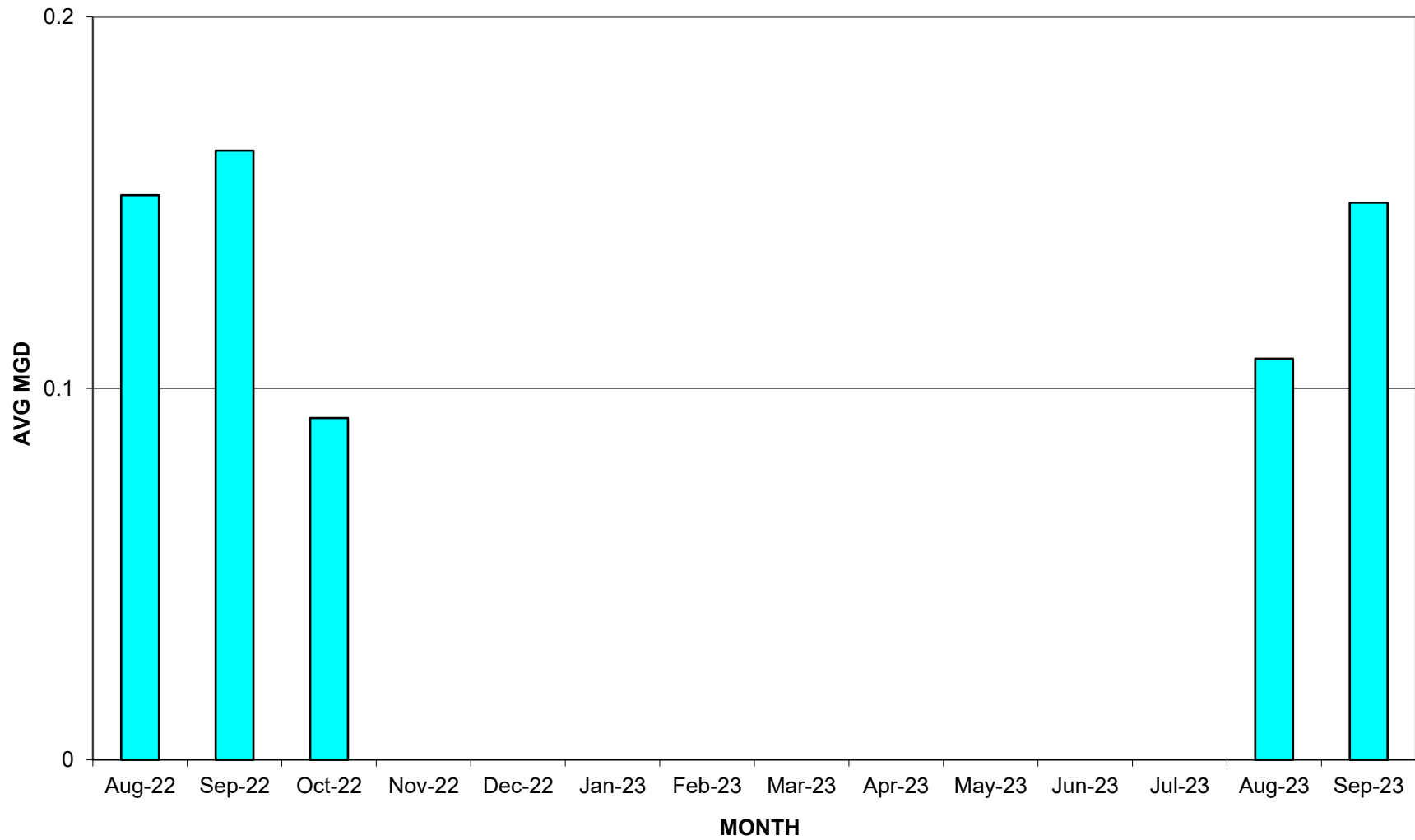
**DONNER SUMMIT PUD WWTP
TOTAL INFLUENT FLOW TO TOTAL EFFLUENT FLOW YEAR 2022/2023**



**DONNER SUMMIT PUD WWTP
ANNUAL TOTAL INFLUENT FLOW TO TOTAL EFFLUENT FLOW
2023 DATA THROUGH SEPTEMBER**



**DONNER SUMMIT PUD WWTP
AVG EFFLUENT FLOW TO LAND IRRIGATION
YEARS 2022/2023**



Agenda Item: 7A



STAFF REPORT

TO: Board of Directors

PREPARED BY: Steven Palmer, PE, General Manager *SP*

SUBJECT: Hold a Public Hearing and Approve the Sugar Bowl Sewer Extension Project and Adopt a Mitigated Negative Declaration and Mitigation Monitoring and Reporting Program

RECOMMENDATION

Hold a public hearing and approve the Sugar Bowl Sewer Extension Project and adopt a Mitigated Negative Declaration and Mitigation Monitoring and Reporting Program for the Sugar Bowl Sewer Extension Project

BACKGROUND

Donner Summit Public Utility District (DSPUD) has been working together with Sugar Bowl for several years regarding extending sewer lines in the Sugar Bowl West and East Villages. The 2009 Placer Local Agency Formation Commission (LAFCO) approval of the subdivisions and annexation required that the homes in the East and West Villages connect to DSPUD sewer within 10 years of annexation. To date eight (8) homes have connected and 48 are on septic. There are two property owners that have contacted DSPUD recently about extending sewer main to serve their properties within the West Village. Both are planned to need sewer connections in 2024.

The District and Sugar Bowl Corporation reached an agreement which provided funding for work needed to develop construction documents and obtain required environmental clearance and permits. The agreement was approved by the DSPUD Board at the Board meeting on February 21, 2023. Since that time, District consultants have been working on project design and environmental documents.

DISCUSSION

The entire Project consists of 4,520 linear feet of sewer line that is divided into two phases, the East Village (Phase 1), and the West Village (Phase 2). The Project Site Map is included as Attachment 1.

The California Environmental Quality Act (CEQA) together with State guidelines require that this Project be reviewed for environmental impacts. An Initial Study was prepared for the Project dated September 8, 2023, to determine whether additional environmental review is required. Pursuant to CEQA Guidelines Section 15064 the District determined that with the incorporation of mitigation measures and impacts to the environment would be reduced to a less than significant level. The District prepared a Mitigated Negative Declaration (MND) and Mitigation Monitoring Program (MMRP) for the Project with mitigation measures that reduce the environmental impact to less than significant. The MMRP is included as Attachment 2 to this staff report. The MND is available on the DSPUD website at <https://dspud.com/sugar-bowl/>.

A Notice of Intent to adopt the MND and MMRP were posted with the Placer County Clerk, with the State Clearinghouse, at two locations at the Project site, at the District office, and on the District website. Also, property owners within the Project site were notified of the Notice of Intent by email and the availability of the MND was announced during the September meeting of the District Board of Directors. A copy of the Notice of Intent is Attachment 3 to this staff report.

The MND was available for public comment from September 12, 2023 through October 12, 2023 during which time one public comment was received and is included as Attachment 3. The comment letter was from the Central Valley Regional Water Quality Control Board and is a reminder for DSPUD to protect the quality of the surface and ground waters, and to apply for the various regulatory permits, including:

- Construction Storm Water General Permit
- Clean Water Act Section 404 Permit
- Clean Water Act Section 401 Permit
- Dewatering Permit
- National Pollution Discharge Elimination Service (NPDES) Permits

No changes to the MND were necessary in response to the letter.

The Board needs to review the MND and MMRP and approve the attached resolution adopting the MND and MMRP and making the following findings:

1. The Board of Directors has independently reviewed and considered the Initial Study/Mitigated Negative Declaration, all public comments received on the Initial Study/Mitigated Negative Declaration, the associated staff report and other associated information and materials pertinent to the Project contained therein, prior to acting upon or approving the Project.
2. The Initial Study/Mitigated Negative Declaration (IS/MND) adequately described the environmental impacts of the proposed Project. On the basis of the whole record before it, the Board finds that there is no substantial evidence that the Project, as mitigated, will have a significant impact on the environment.
3. The IS/MND and Mitigation Monitoring and Reporting Program (MMRP) have been completed in compliance with CEQA and CEQA guidelines.
4. The IS/MND and MMRP are complete, adequate, and reflect the District's independent judgement and analysis of the environmental effects of the proposed Project.

FISCAL IMPACT

As specified in the agreement, Sugar Bowl Corporation provided the necessary cash advance to proceed with formation of the assessment district, and construction documents, environmental clearance, and permits for the West Village Sewer. The agreement also specifies the timing of reimbursements due to Sugar Bowl Corporation, which is dependent on the formation of an assessment district.

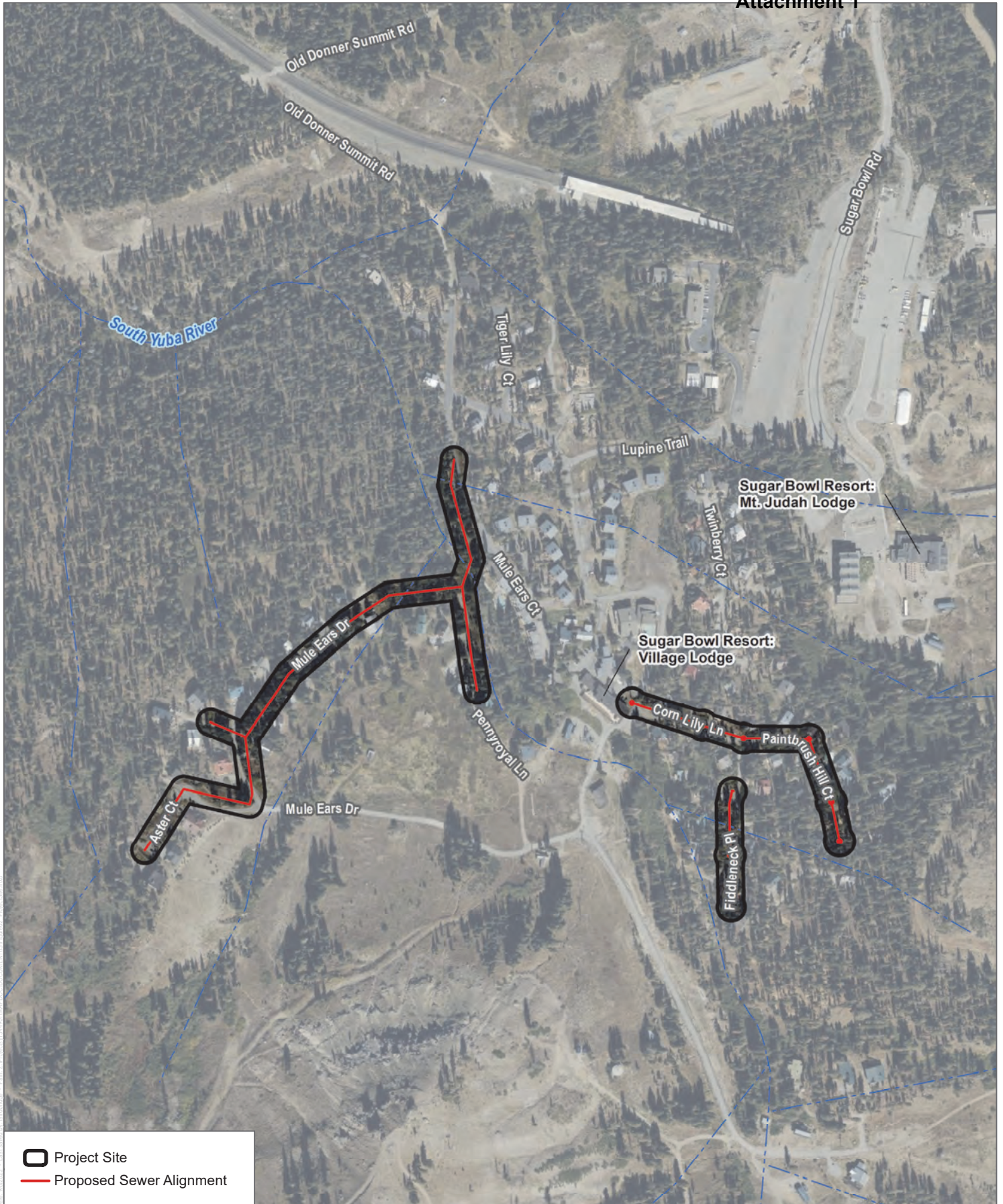
CEQA ASSESSMENT

The Draft Initial Study/MND identified potentially significant impacts in the areas of Biological Resources, Cultural Resources, Geology and Soils, Hazards and Hazardous Materials, Tribal Cultural Resources, and Wildfire and determined that each of the identified impacts could be reduced to less than significant by implementing mitigation measures identified in the Draft Initial Study/MND. The Draft Initial Study/MND and MMRP were circulated for public comment as

required by CEQA from September 12 to October 12. All public comments received are attached to this staff report and have been considered by District staff and consultants and all changes to the document are summarized in the attached Draft Final Initial Study/MND. The public comment period has ended and the DSPUD Board is now being asked to consider the whole of the record before it and the findings as set forth above for adoption of the MND and MMRP.

ATTACHMENTS

1. Project Site Map
2. Link to Draft Final Initial Study / Mitigated Negative Declaration
(https://dspud.com/wp-content/uploads/2023/09/Draft_IS-MND_SugarBowlSewer_09-11-2023_combined.pdf)
3. Public Comments
4. Mitigation Monitoring Reporting Program
5. Notice of Intent
6. Resolution 2023-22 Adopting the Initial Study/Mitigated Negative Declaration and Mitigation Monitoring and Reporting Program for the Sugar Bowl Sewer Extension Project



SOURCE: Bing Maps (Accessed 2021) Placer County 2017

FIGURE 2
 Project Site

ATTACHMENT 2

DRAFT FINAL INITIAL STUDY / MITIGATED NEGATIVE DECLARATION

https://dspud.com/wp-content/uploads/2023/09/Draft_IS-MND_SugarBowlSewer_09-11-2023_combined.pdf

Central Valley Regional Water Quality Control Board

11 October 2023

Steve Palmer
Donner Summit Public Utility District
53823 Sherritt Lane
P.O. Box 610
Soda Springs, CA 95728
spalmer@dspud.com

COMMENTS TO REQUEST FOR REVIEW FOR THE MITIGATED NEGATIVE DECLARATION, SUGAR BOWL SEWER EXTENSION PROJECT, SCH#2023090238, PLACER COUNTY

Pursuant to the State Clearinghouse's 12 September 2023 request, the Central Valley Regional Water Quality Control Board (Central Valley Water Board) has reviewed the *Request for Review for the Mitigated Negative Declaration* for the Sugar Bowl Sewer Extension Project, located in Placer County.

Our agency is delegated with the responsibility of protecting the quality of surface and groundwaters of the state; therefore our comments will address concerns surrounding those issues.

I. Regulatory Setting

Basin Plan

The Central Valley Water Board is required to formulate and adopt Basin Plans for all areas within the Central Valley region under Section 13240 of the Porter-Cologne Water Quality Control Act. Each Basin Plan must contain water quality objectives to ensure the reasonable protection of beneficial uses, as well as a program of implementation for achieving water quality objectives with the Basin Plans. Federal regulations require each state to adopt water quality standards to protect the public health or welfare, enhance the quality of water and serve the purposes of the Clean Water Act. In California, the beneficial uses, water quality objectives, and the Antidegradation Policy are the State's water quality standards. Water quality standards are also contained in the National Toxics Rule, 40 CFR Section 131.36, and the California Toxics Rule, 40 CFR Section 131.38.

The Basin Plan is subject to modification as necessary, considering applicable laws, policies, technologies, water quality conditions and priorities. The original Basin Plans were adopted in 1975, and have been updated and revised periodically as required, using Basin Plan amendments. Once the Central Valley Water Board has adopted a Basin Plan amendment in noticed public hearings, it must be approved by

the State Water Resources Control Board (State Water Board), Office of Administrative Law (OAL) and in some cases, the United States Environmental Protection Agency (USEPA). Basin Plan amendments only become effective after they have been approved by the OAL and in some cases, the USEPA. Every three (3) years, a review of the Basin Plan is completed that assesses the appropriateness of existing standards and evaluates and prioritizes Basin Planning issues. For more information on the *Water Quality Control Plan for the Sacramento and San Joaquin River Basins*, please visit our website:
http://www.waterboards.ca.gov/centralvalley/water_issues/basin_plans/

Antidegradation Considerations

All wastewater discharges must comply with the Antidegradation Policy (State Water Board Resolution 68-16) and the Antidegradation Implementation Policy contained in the Basin Plan. The Antidegradation Implementation Policy is available on page 74 at:
https://www.waterboards.ca.gov/centralvalley/water_issues/basin_plans/sacsjr_2018_05.pdf

In part it states:

Any discharge of waste to high quality waters must apply best practicable treatment or control not only to prevent a condition of pollution or nuisance from occurring, but also to maintain the highest water quality possible consistent with the maximum benefit to the people of the State.

This information must be presented as an analysis of the impacts and potential impacts of the discharge on water quality, as measured by background concentrations and applicable water quality objectives.

The antidegradation analysis is a mandatory element in the National Pollutant Discharge Elimination System and land discharge Waste Discharge Requirements (WDRs) permitting processes. The environmental review document should evaluate potential impacts to both surface and groundwater quality.

II. Permitting Requirements

Construction Storm Water General Permit

Dischargers whose project disturb one or more acres of soil or where projects disturb less than one acre but are part of a larger common plan of development that in total disturbs one or more acres, are required to obtain coverage under the General Permit for Storm Water Discharges Associated with Construction and Land Disturbance Activities (Construction General Permit), Construction General Permit Order No. 2009-0009-DWQ. Construction activity subject to this permit includes clearing, grading, grubbing, disturbances to the ground, such as stockpiling, or excavation, but does not include regular maintenance activities performed to restore the original line, grade, or capacity of the facility. The Construction General Permit requires the development and implementation of a Storm Water Pollution Prevention Plan (SWPPP). For more information on the Construction General Permit, visit the State Water Resources Control Board website at:

http://www.waterboards.ca.gov/water_issues/programs/stormwater/constpermits.shtml

Clean Water Act Section 404 Permit

If the project will involve the discharge of dredged or fill material in navigable waters or wetlands, a permit pursuant to Section 404 of the Clean Water Act may be needed from the United States Army Corps of Engineers (USACE). If a Section 404 permit is required by the USACE, the Central Valley Water Board will review the permit application to ensure that discharge will not violate water quality standards. If the project requires surface water drainage realignment, the applicant is advised to contact the Department of Fish and Game for information on Streambed Alteration Permit requirements. If you have any questions regarding the Clean Water Act Section 404 permits, please contact the Regulatory Division of the Sacramento District of USACE at (916) 557-5250.

Clean Water Act Section 401 Permit – Water Quality Certification

If an USACE permit (e.g., Non-Reporting Nationwide Permit, Nationwide Permit, Letter of Permission, Individual Permit, Regional General Permit, Programmatic General Permit), or any other federal permit (e.g., Section 10 of the Rivers and Harbors Act or Section 9 from the United States Coast Guard), is required for this project due to the disturbance of waters of the United States (such as streams and wetlands), then a Water Quality Certification must be obtained from the Central Valley Water Board prior to initiation of project activities. There are no waivers for 401 Water Quality Certifications. For more information on the Water Quality Certification, visit the Central Valley Water Board website at:
https://www.waterboards.ca.gov/centralvalley/water_issues/water_quality_certification/

Waste Discharge Requirements – Discharges to Waters of the State

If USACE determines that only non-jurisdictional waters of the State (i.e., “non-federal” waters of the State) are present in the proposed project area, the proposed project may require a Waste Discharge Requirement (WDR) permit to be issued by Central Valley Water Board. Under the California Porter-Cologne Water Quality Control Act, discharges to all waters of the State, including all wetlands and other waters of the State including, but not limited to, isolated wetlands, are subject to State regulation. For more information on the Waste Discharges to Surface Water NPDES Program and WDR processes, visit the Central Valley Water Board website at:
https://www.waterboards.ca.gov/centralvalley/water_issues/waste_to_surface_water/

Projects involving excavation or fill activities impacting less than 0.2 acre or 400 linear feet of non-jurisdictional waters of the state and projects involving dredging activities impacting less than 50 cubic yards of non-jurisdictional waters of the state may be eligible for coverage under the State Water Resources Control Board Water Quality Order No. 2004-0004-DWQ (General Order 2004-0004). For more information on the General Order 2004-0004, visit the State Water Resources Control Board website at:

https://www.waterboards.ca.gov/board_decisions/adopted_orders/water_quality/2004/wqo/wqo2004-0004.pdf

Dewatering Permit

If the proposed project includes construction or groundwater dewatering to be discharged to land, the proponent may apply for coverage under State Water Board General Water Quality Order (Low Threat General Order) 2003-0003 or the Central Valley Water Board's Waiver of Report of Waste Discharge and Waste Discharge Requirements (Low Threat Waiver) R5-2018-0085. Small temporary construction dewatering projects are projects that discharge groundwater to land from excavation activities or dewatering of underground utility vaults. Dischargers seeking coverage under the General Order or Waiver must file a Notice of Intent with the Central Valley Water Board prior to beginning discharge.

For more information regarding the Low Threat General Order and the application process, visit the Central Valley Water Board website at:

http://www.waterboards.ca.gov/board_decisions/adopted_orders/water_quality/2003/wqo/wqo2003-0003.pdf

For more information regarding the Low Threat Waiver and the application process, visit the Central Valley Water Board website at:

https://www.waterboards.ca.gov/centralvalley/board_decisions/adopted_orders/waivers/r5-2018-0085.pdf

Limited Threat General NPDES Permit

If the proposed project includes construction dewatering and it is necessary to discharge the groundwater to waters of the United States, the proposed project will require coverage under a National Pollutant Discharge Elimination System (NPDES) permit. Dewatering discharges are typically considered a low or limited threat to water quality and may be covered under the General Order for *Limited Threat Discharges to Surface Water* (Limited Threat General Order). A complete Notice of Intent must be submitted to the Central Valley Water Board to obtain coverage under the Limited Threat General Order. For more information regarding the Limited Threat General Order and the application process, visit the Central Valley Water Board website at:

https://www.waterboards.ca.gov/centralvalley/board_decisions/adopted_orders/general_orders/r5-2016-0076-01.pdf

NPDES Permit

If the proposed project discharges waste that could affect the quality of surface waters of the State, other than into a community sewer system, the proposed project will require coverage under a National Pollutant Discharge Elimination System (NPDES) permit. A complete Report of Waste Discharge must be submitted with the Central Valley Water Board to obtain a NPDES Permit. For more information regarding the NPDES Permit and the application process, visit the Central Valley Water Board website at: <https://www.waterboards.ca.gov/centralvalley/help/permit/>

Sugar Bowl Sewer Extension Project - 5 -
Placer County

If you have questions regarding these comments, please contact me at (916) 464-4684 or Peter.Minkel2@waterboards.ca.gov.

Peter Minkel

Peter Minkel
Engineering Geologist

cc: State Clearinghouse unit, Governor's Office of Planning and Research,
Sacramento

Mitigation, Monitoring, and Reporting Program

Sugar Bowl Sewer Extension Project

Initial Study and Mitigated Negative Declaration

SEPTEMBER 2023

Prepared for:

DONNER SUMMIT PUBLIC UTILITY DISTRICT
53823 Sherritt Lane
Soda Springs, California 95728
Contact: Steve Palmer, General Manager

Prepared by:

DUDEK

853 Lincoln Way, Suite 208
Auburn, California 95603
Contact: Markus Lang

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The California Environmental Quality Act (CEQA) requires that public agencies adopting a Mitigated Negative Declaration (MND) take affirmative steps to determine that approved mitigation measures and project design features are implemented subsequent to project approval. The lead or responsible agency must adopt a monitoring and reporting program for the mitigation measures incorporated into a project or included as conditions of approval. The program must be designed to ensure compliance with the MND during project implementation (Public Resources Code, Section 20181.6; CEQA Guidelines, Section 15074(d)).

This Mitigation, Monitoring, and Reporting Program (MMRP) will be used by the Donner Summit Public Utility District (DSPUD) to track compliance with adopted mitigation measures associated with the implementation of the proposed Sugar Bowl Sewer Extension Project (Project). The DSPUD, as Lead Agency pursuant to CEQA, will ensure that all design features and mitigation measures identified for the Project are carried out in accordance with the adopted MMRP.

This MMRP consists of a checklist (Table 1) that identifies the mitigation measures, organized by environmental impact category discussed in the MND. The table identifies the mitigation monitoring and reporting requirements, including the timing of verification (prior to, during, or after construction) and the party responsible for implementing the measure. Space is provided for sign-off following completion/implementation of the design feature or mitigation measure. The responsible parties listed in Table 1 include the DSPUD, and the contractor who will be hired by the DSPUD to construct the Project. These references in the table indicate the party responsible for implementing the respective measures, but the DSPUD will ultimately be responsible for verifying compliance with each measure listed in the table.

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Table 1. Mitigation Monitoring and Reporting Program

Mitigation Measure	Mitigation Measure	Timing of Verification			Responsible Party	Completed		Comments
		Pre Const	During Const	Post Const		Initials	Date	
Biological Resources								
MM-BIO-1	<p>Prior to the initiation of construction, a qualified biologist familiar with western bumble bee behavior and life history should conduct surveys to determine the presence/absence of the species. Surveys should be conducted during the colony active period when the species is most likely to be detected above ground, between approximately April to September. Survey methods should follow CDFW guidance per the Survey Considerations for California Endangered species Act (CESA) Candidate Bumble Bee Species (June 6, 2023).</p> <p>Survey results, including negative findings, should be submitted to CDFW prior to ground-disturbing activities. The survey report should include the following information:</p> <ul style="list-style-type: none"> • A description and map of the survey area, focusing on areas that could provide suitable habitat for western bumble bee; • Field survey conditions that should include the name(s) of qualified biologist(s) and their qualifications, date and time of the survey, survey duration, general weather conditions, survey goals, and species searched. • Map(s) showing the location of nests/colonies; and, • A description of physical (e.g., soil, moisture, slope) and biological (e.g., plant composition) conditions where each nest/colony is found. A sufficient description of biological conditions, primarily impacted habitat, should include native plant composition (e.g., density, cover, and abundance) within the impacted habitat (e.g., species list separated by vegetation class, density, cover, and abundance of each species). <p>If a qualified biologist determines western bumble bees are present, and if “take” or adverse impacts to this species cannot be avoided during project activities, the CDFW will be consulted to determine if a CESA Section 2080 Incidental Take Permit will be required and appropriate mitigation for any impacts.</p>	X	X		Donner Summit Public Utilities District Qualified biologist			
MM-BIO-2	<p>If avoidance of nesting birds is not feasible and construction would occur during the nesting season (February through August), the following measures shall be implemented to avoid or minimize impacts to nesting birds:</p> <ul style="list-style-type: none"> • A qualified biologist shall conduct a pre-construction survey for nesting birds no more than 14 days prior to vegetation or structure removal or ground-disturbing activities conducted during the nesting season (February through August). The survey shall cover the limits of construction and suitable nesting habitat within 500 feet of the Project 	X	X		Donner Summit Public Utilities District Qualified biologist			

Table 1. Mitigation Monitoring and Reporting Program

Mitigation Measure	Mitigation Measure	Timing of Verification			Responsible Party	Completed		Comments
		Pre Const	During Const	Post Const		Initials	Date	
	<p>site for raptors and 100 feet for other nesting birds, as feasible and accessible.</p> <ul style="list-style-type: none"> If any active nests are observed during surveys, a qualified biologist shall establish a suitable avoidance buffer from the active nest. The buffer distance will typically range from 100 to 300 feet and shall be determined based on factors such as the species of bird, topographic features, intensity and extent of the disturbance, timing relative to the nesting cycle, and anticipated ground disturbance schedule. Limits of construction to avoid active nests shall be established in the field with flagging, fencing, or other appropriate barriers and shall be maintained until the chicks have fledged and the nests are no longer active, as determined by the qualified biologist. If vegetation removal activities are delayed, additional nest surveys shall be conducted such that no more than 7 days elapse between the prior survey and vegetation removal activities. If an active nest is identified in or adjacent to the construction limits after construction has started, work in the vicinity of the nest shall be halted until the qualified biologist can provide appropriate avoidance and minimization measures to ensure that the nest is not disturbed by construction. Appropriate measures may include a no-disturbance buffer until the birds have fledged and/or full-time monitoring by a qualified biologist during construction activities conducted near the nest. 							
MM-BIO-2	<p>To avoid or minimize the potential for take of roosting bats, the following shall be implemented:</p> <ul style="list-style-type: none"> A qualified biologist shall conduct a focused bat roost assessment within the Project site. The assessment shall include a visual inspection of potential roosting features (bats need not be present) and presence of guano within the Project site, access routes, and 50 feet around these areas. The biologist shall survey these areas between 30 and 120 days prior to the start of work. Potential roosting features found during the survey shall be flagged or marked. If bats are determined to be using on-site structures/resources for day roosts and such areas cannot be completely avoided, the individuals shall be safely evicted under the direction of the qualified bat biologist. If individuals cannot be safely evicted due to factors such as lack of alternative roosting sites, as determined by the qualified bat biologist, ground-disturbing activities within a 	X	X		Donner Summit Public Utilities District Qualified biologist			

Table 1. Mitigation Monitoring and Reporting Program

Mitigation Measure	Mitigation Measure	Timing of Verification			Responsible Party	Completed		Comments
		Pre Const	During Const	Post Const		Initials	Date	
	specified distance of the roost (specified distance to be determined by the bat biologist, based on surroundings and vulnerability of roost site, etc.) shall be postponed or halted until conditions are suitable for safe eviction or the roost has vacated naturally.							
MM-BIO-3	To avoid or minimize impacts to sensitive natural communities, the following shall be implemented: <ul style="list-style-type: none"> Prior to the initiation of ground-disturbing activities in riparian habitat (i.e., willow riparian corridor along PD-1 and ID-1, Lemmon's willow thickets), avoidance/exclusion fencing (e.g., mesh exclusion fencing, flagging, or similar) shall be installed between the riparian habitat and limits of disturbance to protect these features from inadvertent construction impacts. No construction, staging, or other ground disturbing activities should be permitted beyond the construction fence. A qualified wetland specialist should guide installation of the avoidance/exclusion fencing. In general, avoidance setbacks for riparian habitat is recommended at 50 feet. 	X	X		Donner Summit Public Utilities District Qualified wetlands specialist Contractor (maintain fence)			
Cultural Resources								
MM-CUL-1	Construction Exclusion Area for Overland Emigrant Trail. An exclusionary Environmentally Sensitive Area (ESA) boundary area shall be established to ensure no construction disturbance occurs to remnant segments of the Overland Emigrant Trail. The ESA boundaries shall be shown on Project plans and delineated in the field with orange construction fencing or flagging. The Project archaeologist shall review and approve ESA depictions on Project plans and the Project contractor shall be responsible for establishing ESA boundaries in the field prior to construction activities.	X	X		Donner Summit Public Utilities District Qualified Archaeologist Contractor			
MM-CUL-2	Unanticipated Discovery of Archaeological Resources. In the event that archaeological resources (sites, features, or artifacts) are exposed during construction activities for the Project, all construction work occurring within 100 feet of the find shall immediately stop until a qualified archaeologist, meeting the Secretary of the Interior's Professional Qualification Standards, can evaluate the significance of the find and determine whether or not additional study is warranted. Depending upon the significance of the find under CEQA (14 CCR 15064.5(f); PRC Section 21082), the archaeologist may simply record the find and allow work to continue. If the discovery proves significant under CEQA, additional work such as preparation of an archaeological treatment plan, testing, or data recovery may be warranted.		X		Donner Summit Public Utilities District			
Geology and Soils								

Table 1. Mitigation Monitoring and Reporting Program

Mitigation Measure	Mitigation Measure	Timing of Verification			Responsible Party	Completed		Comments
		Pre Const	During Const	Post Const		Initials	Date	
MM-GEO-1	To reduce runoff and erosion, and minimize the potential of sedimentation as a result of the Project, construction shall be carried out in compliance with a Water Pollution Control Plan and Erosion Control Plan providing site-specific measures for stormwater management and sediment and erosion control in accordance with the California Stormwater Quality Association's Stormwater Best Management Practices Handbook and Erosion and Sediment Control Guidelines for Developing Areas of the Sierra Foothills and Mountains or other erosion control reference determined to be appropriate by the Project Engineer. Specific minimum site stabilization and erosion control measures identified in Project plans shall include: <ul style="list-style-type: none"> • Installing erosion-control filter/silt fence and fiber wattles; • Containing and securely protecting soil stockpiles with fiber wattles and coverings; • Revegetating all disturbed areas with appropriate "weed-free" seed mixes and native species; • Applying mulch or an erosion control blanket to inactive disturbed areas. 				Donner Summit Public Utilities District Contractor			
MM-GEO-2	Unanticipated Paleontological Resources. If fossils or fossil bearing deposits are discovered during ground-disturbing activities, excavations within a 50-foot radius of the find shall be temporarily halted or diverted. Ground disturbance work shall cease until a qualified paleontologist determines whether the resource requires further study. The paleontologist shall document the discovery as needed (in accordance with Society of Vertebrate Paleontology standards [Society of Vertebrate Paleontology 1995]), evaluate the potential resource, and assess the significance of the find under the criteria set forth in CEQA Guidelines Section 15064.5. The paleontologist shall consult with DSPUD to determine procedures that would be followed before construction activities are allowed to resume at the location of the find. If avoidance is not feasible, the paleontologist shall prepare an appropriate plan for mitigating the effect of construction activities on the discovery. All construction activity shall adhere to the recommendations in the mitigation plan.		X		Donner Summit Public Utilities District			
Hazards and Hazardous Material								
MM-HAZ-1	The following measures shall be implemented prior to and during construction and shall be incorporated into Project plans and specifications. <ul style="list-style-type: none"> • All equipment shall be inspected by the contractor for leaks prior to the start of construction and regularly throughout Project construction. Leaks from any equipment shall be contained and the leak remedied before the equipment is again used on the site. 	X	X		Donner Summit Public Utilities District Contractor			

Table 1. Mitigation Monitoring and Reporting Program

Mitigation Measure	Mitigation Measure	Timing of Verification			Responsible Party	Completed		Comments
		Pre Const	During Const	Post Const		Initials	Date	
	<ul style="list-style-type: none"> Best management practices for spill prevention shall be incorporated into Project plans and specifications and shall contain measures for secondary containment and safe handling procedures according to the Product Safety Data Sheets. A spill kit shall be maintained on site throughout all construction activities and shall contain appropriate items to absorb, contain, neutralize, or remove hazardous materials stored or used in large quantities during construction. Project plans and specifications shall identify construction staging areas and designated areas where equipment refueling, lubrication, and maintenance may occur. Areas designated for refueling, lubrication, and maintenance of equipment shall be approved by the District and shall be located away from any drainage or waterway. In the event of any spill or release of any chemical or wastewater during construction, the contractor shall immediately notify the District. Hazardous substances shall be handled in accordance with labeling, Product Safety Data Sheets and applicable codes. 							
Tribal Cultural Resources								
MM-TCR-1	<p>Unanticipated Tribal Cultural Resources. If potential Tribal Cultural Resources (TCRs) or human remains are discovered during construction activities, all work shall cease within 100 feet of the find (based on the apparent distribution of cultural resources). Examples of potential TCRs include midden soil, artifacts, chipped stone, exotic (non-native) rock, or unusual amounts of baked clay, shell, or bone.</p> <p>A qualified cultural resources specialist and Native American Representative from the traditionally and culturally affiliated Native American Tribe(s) will assess the significance of the find and make recommendations for further evaluation and treatment as necessary. Culturally appropriate treatment that preserves or restores the cultural character and integrity of a TCR may be, but is not limited to, processing materials for reburial, minimizing handling of cultural objects, leaving objects in place within the landscape, construction monitoring of further construction activities by Tribal representatives of the traditionally and culturally affiliated Native American Tribe, and/or returning objects to a location within the Project area where they will not be subject to future impacts. If human remains are discovered during construction activities, the County Coroner and Native American Heritage Commission shall be contacted immediately. Upon determination by the County Coroner</p>		X		Donner Summit Public Utilities District			

Table 1. Mitigation Monitoring and Reporting Program

Mitigation Measure	Mitigation Measure	Timing of Verification			Responsible Party	Completed		Comments
		Pre Const	During Const	Post Const		Initials	Date	
	<p>that the find is Native American in origin, the Native American Heritage Commission will assign the Most Likely Descendant(s) who will work with the Project proponent to define appropriate treatment and disposition of the burials.</p> <p>Following a review of the find and consultation with appropriate experts, the authority to proceed may be accompanied by the addition of development requirements which provide for protection of the site and/or additional measures necessary to address the unique or sensitive nature of the site. The treatment recommendations made by the cultural resource specialist and the Native American Representative will be documented in the Project record. Any recommendations made by these experts that are not implemented, must be documented and explained in the Project record. Work in the area(s) of the cultural resource discovery may only proceed after authorization is granted by DSPUD following coordination with cultural resources experts and tribal representatives as appropriate.</p>							
Wildfire								
MM-FIRE-1	To minimize the risk of accidental ignition of surrounding wildlands, plans and specifications shall include a Fire Prevention Plan. The construction contractor shall abide by the requirements of the Fire Prevention Plan throughout construction activities on the Project site. Measures may include but are not limited to fire suppression equipment requirements; guidelines for activities such as soldering, welding and blasting; designating a fire supervisor on site; rules for smoking onsite, requirements for parking and equipment and materials storage and storage areas; restrictions on certain activities during red flag conditions; and designating a fire patrol person as necessary during red flag conditions.	X	X		Donner Summit Public Utilities District			



NOTICE OF INTENT
TO ADOPT A MITIGATED NEGATIVE DECLARATION
(Pursuant to PRC Section 21092 and CEQA Guidelines Section 15072)
AND
NOTICE OF PUBLIC HEARING
Sugar Bowl Sewer Extension Project

The Donner Summit Public Utility District (DSPUD) proposes to adopt a Mitigated Negative Declaration pursuant to the California Environmental Quality Act (CEQA)(Section 15000 et seq., Title 14, California Code of Regulations) for the Sugar Bowl Sewer Extension Project (Project). The Project site is within the Sugar Bowl Property Owners residential subdivision in the Sugar Bowl Village area at the base of the Sugar Bowl Ski Resort in Placer County. The Project site is approximately 2.5 miles south of Interstate 80 and is accessed from Donner Pass Road via Sugar Bowl Road or Old Donner Summit Road. The site is located in Township 17N, Range 14E, Sections 20, 21, 25, 28, 29, and 36 of the Norden, CA U.S. Geologic Survey 7.5-minute quadrangle. The approximate center of the Project site corresponds to 39° 18'09.6" north latitude and 120° 20'20.8" west longitude.

Project Description: The Project includes extending the existing sewer collection system to serve residences in the Sugar Bowl Property Owners residential subdivision. These residential parcels are currently served by onsite wastewater disposal systems (septic systems). The Project would consist of two phases in which a total of approximately 4,520 linear feet of collection lines would be installed underground within existing roadway right-of-way. The sewer collection line would cross under the South Yuba River by jack and bore/horizontal drilling to avoid surface disturbance to the bed or bank of the stream channel.

Hearing: DSPUD's Board of Directors will hold a public hearing on Tuesday, October 17th, 2023, at 6:00 pm at 53823 Sherritt Lane, Soda Springs, CA (DSPUD's Office) to consider adopting the Mitigated Negative Declaration. The meeting may also be attended, and comments provided, remotely via a web-conferencing link that will be posted to the Project page on DSPUD's website (www.dspud.com/sugar-bowl) on the Friday preceding the meeting.

Public Comment: Written comments on the proposed Mitigated Negative Declaration and Draft Initial Study will be received from September 12th, 2023, to October 12th, 2023. A copy of the documents can be reviewed at DSPUD's District Office at 53823 Sherritt Lane, Soda Springs, CA or online at www.dspud.com/sugar-bowl. Requests for additional information and comments can be sent to Steve Palmer, DSPUD General Manager, at DSPUD's District Office (address above) or emailed to spalmer@dspud.com. Verbal comments may also be provided at the public hearing.

Accessibility: In accordance with the Americans with Disabilities Act and California law, it is the policy of DSPUD to offer its public programs, services and meetings in a manner that is readily accessible to everyone, including individuals with disabilities. If you require any accommodation for this meeting, please contact DSPUD at least 72 hours prior to the meeting. Advance notification within this guideline will enable DSPUD to make reasonable accommodations to ensure accessibility.

RESOLUTION NO. 2023-22

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE DONNER SUMMIT PUBLIC UTILITY DISTRICT APPROVING THE SUGAR BOWL SEWER EXTENSION PROJECT AND ADOPTING THE MITIGATED NEGATIVE DECLARATION AND MITIGATION MONITORING AND REPORTING PROGRAM

WHEREAS, the District is the lead agency for a Project to extend existing sewer mains to provide sewer service to 57 existing residences and single family parcels within the Sugar Bowl East and West Villages to provide an alternative to aging individual on-site septic systems that are currently in use; and

WHEREAS, the Project consists of 4,520 linear feet of sewer line that is divided into two phases, the East Village is known as Phase 1 and the West Village is known as Phase 2, although construction in the West Village is planned to occur first; and

WHEREAS, construction will require a crossing under a tributary to the South Yuba River, which will be constructed using jack and bore methodology to avoid disturbing the bed and bank, the remainder of the Project will be constructed by open cut methods; and

WHEREAS, the Project is funded by the property owners through individual contributions, capacity fees, and property assessments; and

WHEREAS, the California Environmental Quality Act (CEQA) together with State guidelines require that certain projects be reviewed for environmental impacts and that environmental documents be prepared; and

WHEREAS, the District determined that the Project is subject to the environmental review requirements of CEQA; and

WHEREAS, an Initial Study was prepared for the Project in compliance with the provisions of CEQA and the CEQA Guidelines. Pursuant to CEQA Guidelines Section 15064 the District determined that with the incorporation of mitigation measures identified in the Initial Study all environmental impacts evaluated by the Initial Study would be reduced to a less-than-significant level; and

WHEREAS, the District posted a Notice of Intent to adopt a Mitigated Negative Declaration (MND) for the Project with the Placer County Clerk, with the State Clearinghouse (and thereby circulated to all responsible and trustee agencies), at two locations at the Project site, at the District office, and on the District website; and

WHEREAS, property owners within the Project site were notified of the Notice of Intent by email and the availability of the Draft Initial Study and MND was announced during the September meeting of the District Board of Directors; and

WHEREAS, the Draft Initial Study and MND was available for public comment from September 12, 2023 through October 12, 2023 during which time one public comment was received; and

WHEREAS, the Initial Study sets forth a number of mitigation measures to reduce all potentially significant impacts to less than significant levels and adoption of a MND has been recommended to satisfy CEQA requirements for the Sugar Bowl Sewer Extension Project; and

WHEREAS, a Mitigation Monitoring and Reporting Program (MMRP) was prepared as required by CEQA, that identifies the Mitigation Measures as well as the agencies and organizations responsible for implementing the various mitigation measures; and

WHEREAS, on October 17, 2023 the Board of Directors held a properly noticed public hearing regarding the Project, during which all interested parties had the opportunity to be heard, and considered all oral and written comments on the Initial Study and MND; and

WHEREAS, a Staff Report dated October 17, 2023, and incorporated herein by reference described and analyzed the Project and related Initial Study and MND and MMRP for the Board of Directors and recommended adoption of the Initial Study and MND and MMRP and approval of the Project by the Board of Directors.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF DONNER SUMMIT PUBLIC UTILITY DISTRICT DOES HEREBY RESOLVE that the foregoing recitals are true and correct and are part of this resolution.

BE IT FURTHER RESOLVED that the Board of Directors makes the following findings to support the determination that a Mitigated Negative Declaration/Initial Study is required by CEQA for the Project. These findings are based on the information contained in the Initial Study, the staff report, and all other information contained in the record presented to the Board. These findings constitute a summary of the information contained in the entire record. The detailed facts to support the findings are set forth in the Initial Study/Mitigated Negative Declaration and elsewhere in the record. Other facts and information in the record that support each finding that are not included below are incorporated herein by reference:

1. The Board of Directors has independently reviewed and considered the Initial Study/Mitigated Negative Declaration, all public comments received, the associated staff report and other associated information and materials pertinent to the Project contained therein, prior to acting upon or approving the Project.
2. The Initial Study/Mitigated Negative Declaration (IS/MND) adequately described the environmental impacts of the proposed Project. On the basis of the whole record before it, the Board finds that there is no substantial evidence that the Project, as mitigated, will have a significant impact on the environment.
3. The IS/MND and Mitigation Monitoring and Reporting Program (MMRP) have been completed in compliance with CEQA and CEQA guidelines.
4. The IS/MND and MMRP are complete, adequate, and reflect the District's independent judgement and analysis of the environmental effects of the proposed Project.
5. The location and custodian of records considered by the Board is the Donner Summit Public Utility District, 53823 Sherritt Lane, Soda Springs, California.

BE IT FURTHER RESOLVED that the Board does hereby approve the Sugar Bowl Sewer Extension Project and adopt the MND and MMRP for the Sugar Bowl Sewer Extension Project.

PASSED AND ADOPTED by the Board of Directors of Donner Summit Public Utility District, this 17th day of October 2023, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

DONNER SUMMIT PUBLIC UTILITY DISTRICT

By: _____
Cathy Preis
President, Board of Directors

ATTEST:

By: _____
Dawn Parkhurst
Secretary of the Board

Agenda Item: 8A



STAFF REPORT

TO: Board of Directors

PREPARED BY: Steven Palmer, PE, General Manager *SP*

SUBJECT: Accept Sewer Easements from Sprocketcal Peck Two LP, James Castle McIntosh 2003 Separate Property Trust, and Sugar Bowl Corporation

RECOMMENDATION

Accept sewer easements from Sprocketcal Peck Two LP, James Castle McIntosh 2003 Separate Property Trust, and Sugar Bowl Corporation and authorize the General Manager to execute the certificate of acceptance.

BACKGROUND

In 2017, various property owners constructed sewer main from Mule Ears Drive across private lots and to Fiddleneck Road. The Donner Summit Public Utility District (DSPUD) has been maintaining that sewer line since it was constructed. An Exhibit showing the sewer line is included in Attachment 1. At the time of construction, sewer easements were prepared for where the sewer line crosses private property, but those easements were not presented to or signed by the owners.

DISCUSSION

The attached sewer easements were recently presented to and signed by the owners.

Staff recommends that the Board act by motion to accept the sewer easements as presented and authorize the General Manager to execute the certificates of acceptance.

FISCAL IMPACT

The sewer easements were dedicated to DSPUD without fee.

CEQA ASSESSMENT

The acceptance of the easements is not a CEQA project.

ATTACHMENTS

1. Exhibit
2. Easements
3. Resolution 2023-23

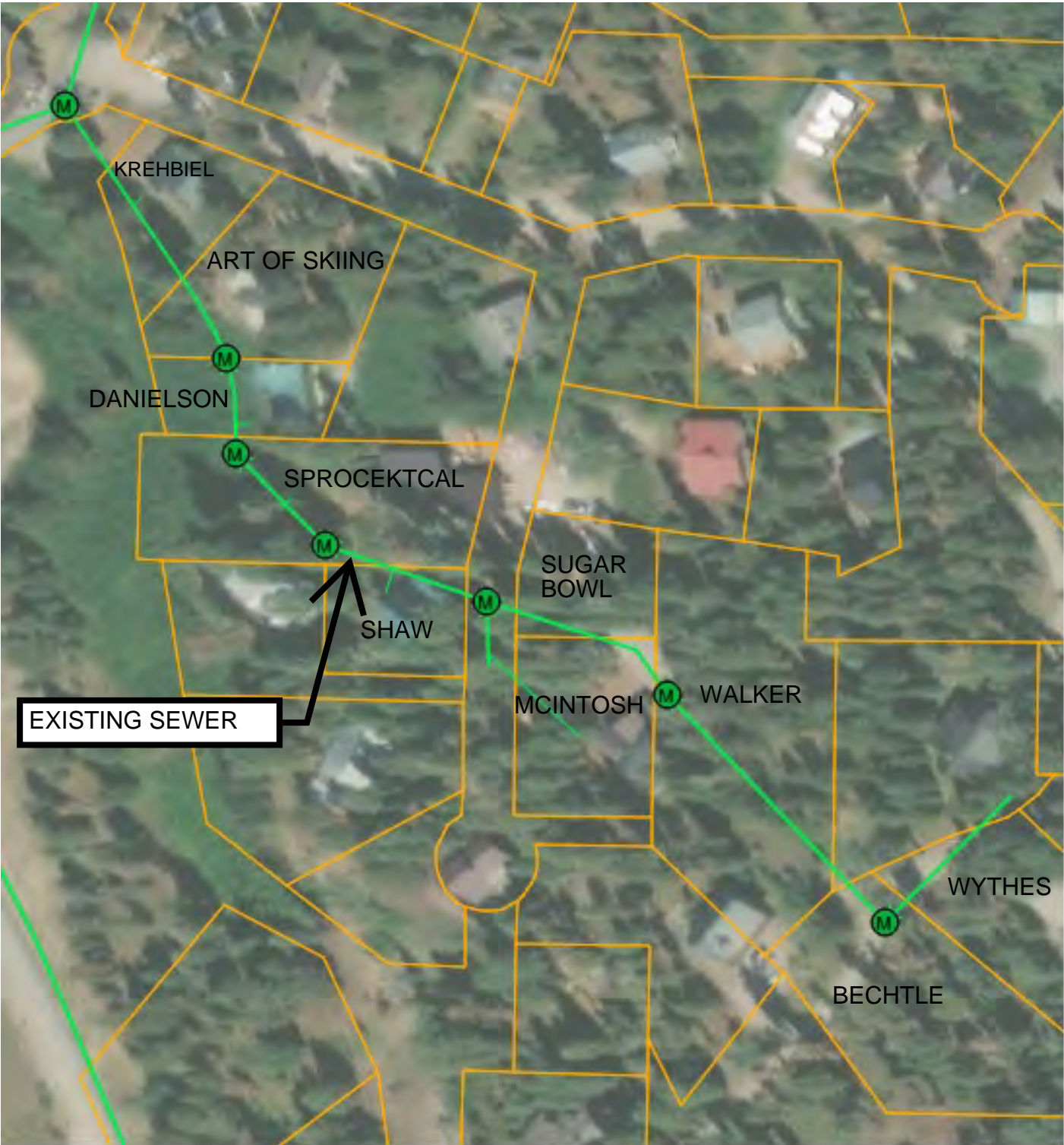


EXHIBIT
EXISTING SUGAR BOWL SEWER
October 17, 2023

When Recorded Mail To:

Donner Summit Public Utility District
Attn: Steven Palmer, General Manager
P.O. Box 610
Soda Springs, CA. 95728

Exempt from recording fees pursuant to
Government Code 6103 and 27383

Above for Recorders Use Only

APN: 069-103-037

THE JAMES CASTLE MCINTOSH 2003 SEPARATE PROPERTY TRUST as GRANTOR, in consideration of value paid by DONNER SUMMIT PUBLIC UTILITY DISTRICT, a California Special District, as GRANTEE receipt of which is hereby acknowledged, hereby GRANTS to GRANTEE an EASEMENT for the purpose of installing, constructing, completing, repairing, maintaining, operating, replacing, reconstructing, altering, inspecting, and removing a **SEWER** line and related facilities and appurtenances, on, across and under that certain real property situated in the area of the COUNTY OF PLACER, STATE OF CALIFORNIA, more particularly described in EXHIBIT A and EXHIBIT B attached hereto and incorporated herein by this reference.

GRANTOR further grants to GRANTEE: The perpetual right of ingress to and egress from said EASEMENT for the purpose of exercising, performing, and protecting GRANTEES' rights and privileges hereunder: PROVIDED such rights of ingress and egress shall be executed to cause the least practicable damage and inconvenience to GRANTOR.

GRANTOR reserves the right to use said EASEMENT for purposes which will not interfere with GRANTEES full enjoyment of the rights and privileges herein granted, PROVIDED, HOWEVER, the GRANTORS shall not erect, construct, or maintain any building, fence or structure, nor make any excavation within or drill or operate any well, nor add to the ground level within or upon said EASEMENT without first obtaining written consent of GRANTEE to do so.

The undersigned declares the documentary transfer tax is \$0.00.

The provisions hereof shall be binding upon and inure to the benefit of the successors and assigns of the respective parties hereto and shall be covenants which run with the land.

IN WITNESS WHEREOF, GRANTOR has executed this EASEMENT AGREEMENT set forth on 29 day of 2023.

Please sign only in the presence of a Notary Public.

GRANTOR(S)
THE JAMES CASTLE MCINTOSH 2003 SEPARATE
PROPERTY TRUST



Signature of Grantor

christian McIntosh

Print or Type Grantor's Name

ACKNOWLEDGEMENT

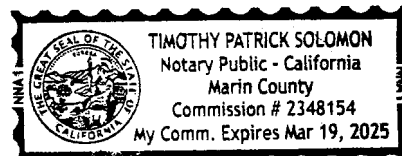
STATE OF CALIFORNIA)
COUNTY OF ~~PLACER~~ ^{MARIN} ss.

On 9-29-2023, before me, Timothy Patrick Solomon, Notary Public, personally appeared Christian MCINTOSH, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

9/29/2023



ACCEPTED: DONNER SUMMIT PUBLIC UTILITY DISTRICT

DATED: _____ BY: _____
Steven Palmer, General Manager

ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California
County of _____)

On _____ before me, _____
(insert name and title of the officer)

personally appeared _____,
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____ (Seal)

EXHIBIT 'A'
Sewer Easement

REAL PROPERTY in the County of Placer, State of California, described as follows:

A PORTION of that parcel of land as described in the Grant Deed to James Castle McIntosh, as Trustee of The James Castle McIntosh 2003 Separate Property Trust dated as of December 8, 2003, recorded on January 3, 2005, within Document Number 2005-0000010, Official Records Placer County, also a portion of Section 20, Township 17 North, Range 15 East, M.D.M., described as follows:

A NON-EXCLUSIVE SEWER EASEMENT upon, over, under, across a strip of land, 10 feet in width, the centerline being described more particularly as follows:

BEGINNING at a point on the Northerly Boundary of said McIntosh Parcel, from which the Northwestern corner of said McIntosh Parcel bears West 17.17 feet; thence from said point of beginning along the centerline of the easement being described, the following two (2) consecutive courses and distances:

- 1) South 55° 43' 06" East 80.02 feet;
- 2) along an arc of a 200.00 foot radius curve to the left for a distance of 29.00 feet, having a central angle of 8° 18' 24", being subtended by a chord which bears South 59° 52' 18" East 28.97 feet

to a point on the Easterly line of said McIntosh Parcel, said point being the centerline terminus of the herein described easement.

End of description.

Sidelines terminate on the North at the Northerly Boundary of said McIntosh Parcel and South at the Easterly Boundary of said McIntosh Parcel.

The area of this easement contained within that parcel of land as described within Document Number 2005-0000010, Official Records Placer County, is 1,090 Square Feet, more or less.

The attached Exhibit 'B' is made a part hereof.

Description Basis of Bearing

The meridian for the above description is based on that Subdivision Map recorded in Book 31 of Parcel Maps at Page 152, Placer County Records.



Keith D. Masuda
09/18/2023

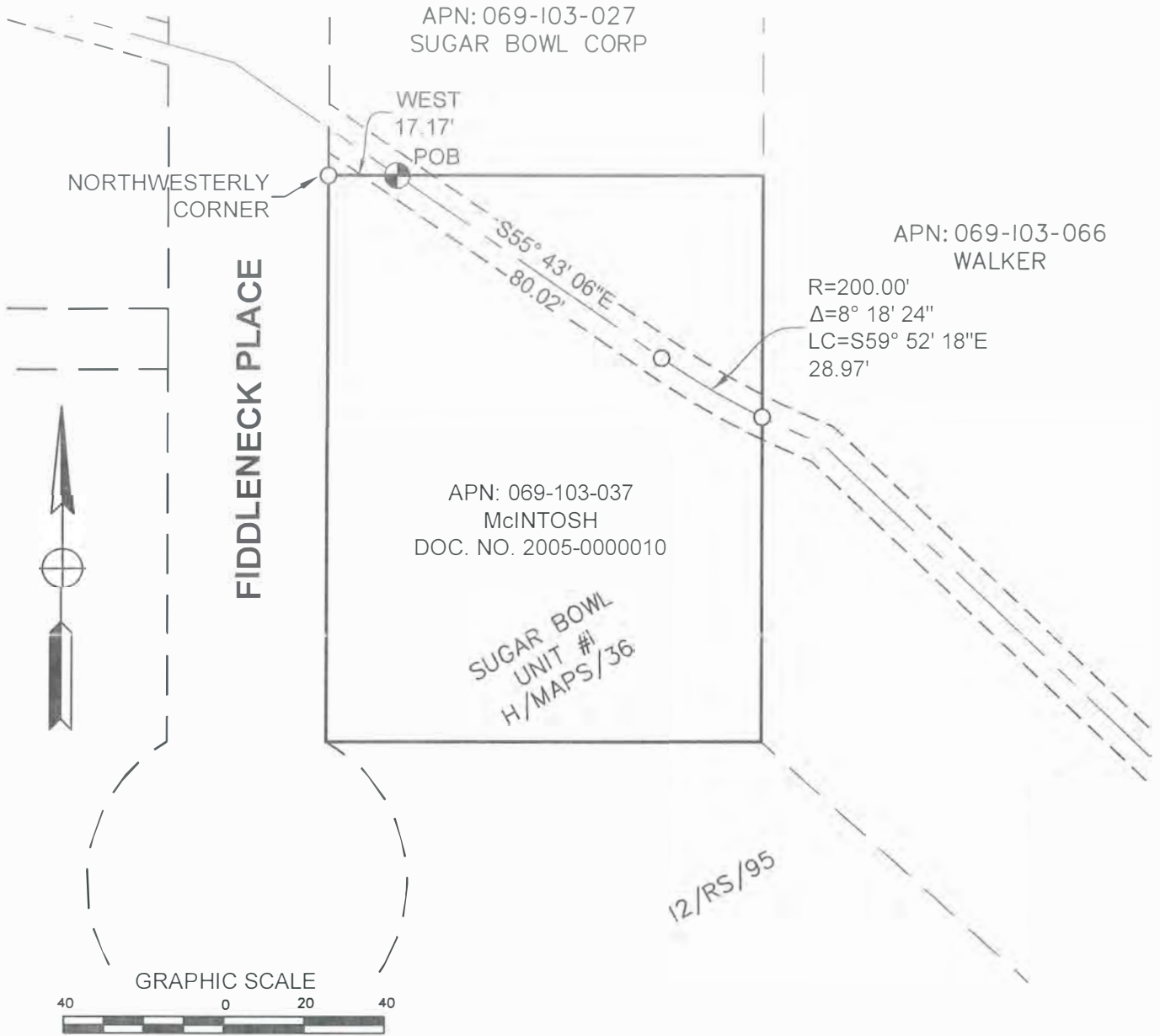
EXHIBIT "B"

SEWER EASEMENT

A PORTION OF THAT PARCEL OF LAND DESCRIBED IN DOC. NO. 2005-0000010, O.R.P.C.,
ALSO A PORTION OF SECTION 20, TOWNSHIP 17 NORTH, RANGE 15 EAST, M.D.M.

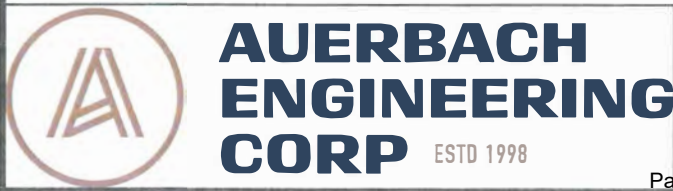
COUNTY OF PLACER
SCALE: 1" = 40'

CALIFORNIA
NOVEMBER, 2020



BASIS OF BEARING:
THE MERIDIAN OF THIS SURVEY IS BASED ON
BOOK 31 OF PARCEL MAPS AT PAGE 152, P.C.R.

EXHIBIT TO ACCOMPANY
LEGAL DESCRIPTION



PREPARED FOR:
P. WYTHES
J/N:2227.02

J:\2227.02\Dwg\Exhibits\2227.02-Esmt_ss.dwg 09/18/2023

Project Name: Sugar Bowl Sewer

When Recorded Mail To:

Donner Summit Public Utility District
Attn: Steven Palmer, General Manager
P.O. Box 610
Soda Springs, CA. 95728

Exempt from recording fees pursuant to
Government Code 6103 and 27383

Above for Recorders Use Only

APN: 069-103-024

SPROCKETCAL PECK TWO LP, a Limited Partnership, as GRANTOR, in consideration of value paid by DONNER SUMMIT PUBLIC UTILITY DISTRICT, a California Special District, as GRANTEE receipt of which is hereby acknowledged, hereby GRANTS to GRANTEE an EASEMENT for the purpose of installing, constructing, completing, repairing, maintaining, operating, replacing, reconstructing, altering, inspecting, and removing a **SEWER** line and related facilities and appurtenances, on, across and under that certain real property situated in the area of the COUNTY OF PLACER, STATE OF CALIFORNIA, more particularly described in EXHIBIT A and EXHIBIT B attached hereto and incorporated herein by this reference.

GRANTOR further grants to GRANTEE: The perpetual right of ingress to and egress from said EASEMENT for the purpose of exercising, performing, and protecting GRANTEES' rights and privileges hereunder: PROVIDED such rights of ingress and egress shall be executed to cause the least practicable damage and inconvenience to GRANTOR.

GRANTOR reserves the right to use said EASEMENT for purposes which will not interfere with GRANTEES full enjoyment of the rights and privileges herein granted, PROVIDED, HOWEVER, the GRANTORS shall not erect, construct, or maintain any building, fence or structure, nor make any excavation within or drill or operate any well, nor add to the ground level within or upon said EASEMENT without first obtaining written consent of GRANTEE to do so.

The undersigned declares the documentary transfer tax is \$0.00.

The provisions hereof shall be binding upon and inure to the benefit of the successors and assigns of the respective parties hereto and shall be covenants which run with the land.

IN WITNESS WHEREOF, GRANTOR has executed this EASEMENT AGREEMENT set forth on 21st day of SEPTEMBER, 2023.

Please sign only in the presence of a Notary Public.

GRANTOR(S)
SPROCKETCAL PECK TWO LP

[Handwritten Signature]

Signature of Grantor

ELDRIDGE F GRAY

Print or Type Grantor's Name

Signature of Grantor

Print or Type Grantor's Name

ACKNOWLEDGEMENT

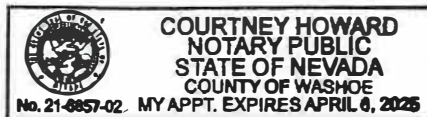
Nevada
STATE OF ~~CALIFORNIA~~
Washoe
COUNTY OF ~~PLACER~~) ss.

On September 21, 2023, before me, Courtney Howard, Notary Public, personally appeared Eldridge F. Gray, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is are subscribed to the within instrument and acknowledged to me that he she/they executed the same in his her/their authorized capacity(ies), and that by his her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of Nevada ~~California~~ that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

[Handwritten Signature: Courtney Howard]



ACCEPTED: DONNER SUMMIT PUBLIC UTILITY DISTRICT

DATED: _____ BY: _____
Steven Palmer, General Manager

ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California
County of _____)

On _____ before me, _____
(insert name and title of the officer)

personally appeared _____,
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____ (Seal)

EXHIBIT 'A'
Sewer Easement

REAL PROPERTY in the County of Placer, State of California, described as follows:

A PORTION of that parcel of land as described in the Grant Deed to Sprocketcal Peck Two, LP, recorded on October 21, 2016, within Document Number 2016-0090981, Official Records Placer County, also a portion of Section 20, Township 17 North, Range 15 East, M.D.M., described as follows:

A NON-EXCLUSIVE SEWER EASEMENT upon, over, under, across a strip of land, 10 feet in width, the centerline being described more particularly as follows:

BEGINNING at a point on the Northerly Boundary of said Sprocketcal Parcel from which the Northwesterly corner of said Sprocketcal Parcel bears West 54.76 feet, thence from said point of beginning along the centerline of the easement being described, the following three (3) consecutive courses and distances:

- 1) South 05° 12' 26" East 20.49 feet;
- 2) South 46° 57' 27" East 97.06 feet;
- 3) South 74° 31' 14" East 40.29 feet

to a point on the Southerly line of said Sprocketcal Parcel, said point being the centerline terminus of the herein described easement.

End of description.

Sidelines terminate on the North at the Northerly Boundary of said Sprocketcal Parcel and South at the Southerly Boundary of said Sprocketcal Parcel.

The area of this easement contained within that parcel of land as described within Document Number 2016-0090981, Official Records Placer County, is 1,578 Square Feet, more or less.

The attached Exhibit 'B' is made a part hereof.

Description Basis of Bearing

The meridian for the above description is based on that Subdivision Map recorded in Book 31 of Parcel Maps at Page 152, Placer County Records.



Keith D. Masuda
09/21/2023

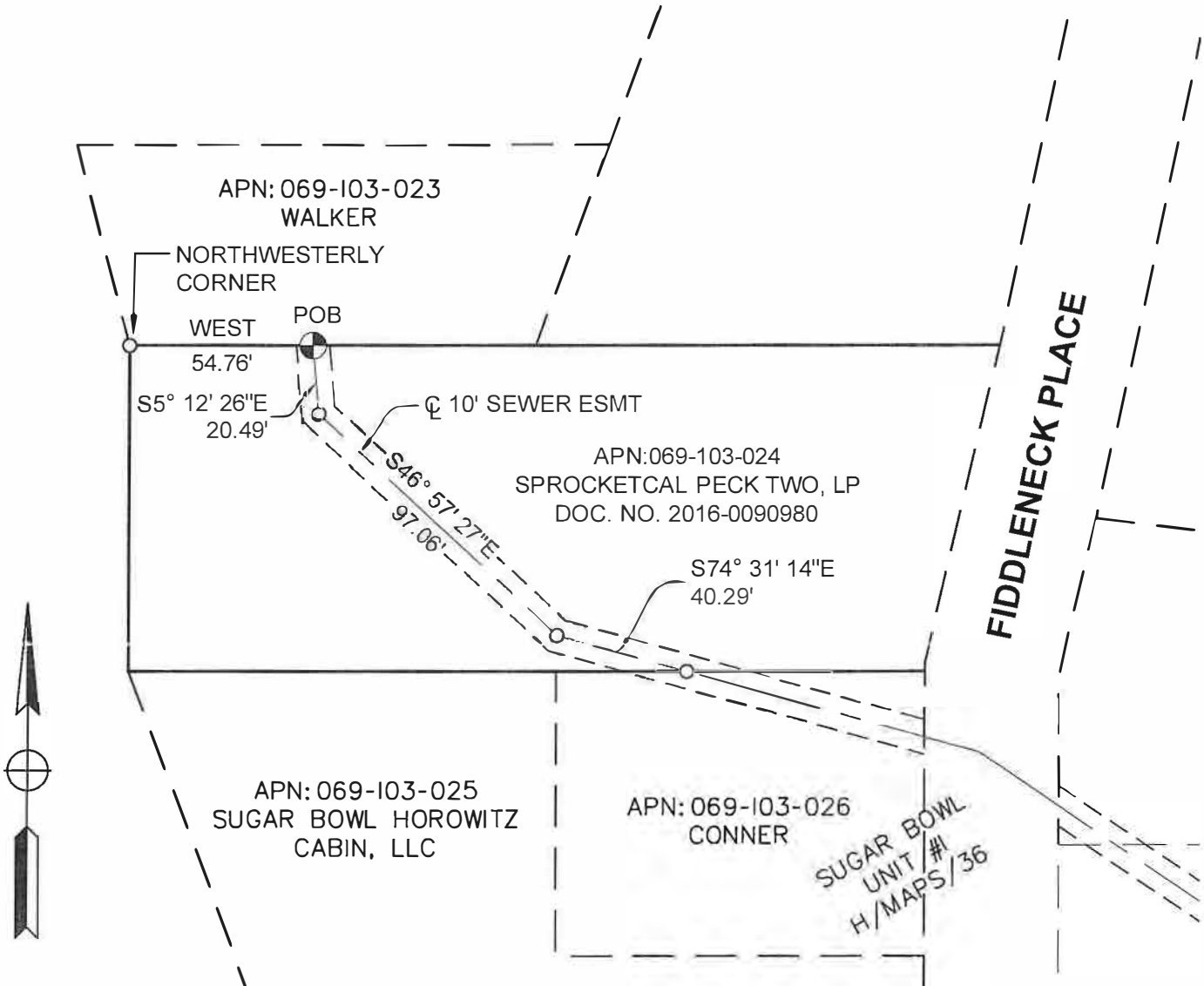
EXHIBIT "B"

SEWER EASEMENT

A PORTION OF THAT PARCEL OF LAND DESCRIBED WITHIN DOC. NO. 2016-0090980, O.R.P.C.,
ALSO A PORTION OF SECTION 20, TOWNSHIP 17 NORTH, RANGE 15 EAST, M.D.M.

COUNTY OF PLACER
SCALE: 1" = 50'

CALIFORNIA
NOVEMBER, 2020



BASIS OF BEARING:
THE MERIDIAN OF THIS SURVEY IS BASED ON
BOOK 31 OF PARCEL MAPS AT PAGE 152, P.C.R.

EXHIBIT TO ACCOMPANY
LEGAL DESCRIPTION



**AUERBACH
ENGINEERING
CORP** ESTD 1998

PREPARED FOR:

J. McINTOSH
J/N:2227.01

J:\2227.02\Dwg\Exhibits\2227.02-Esmt_ss.dwg

Keith D. Masuda
09/21/2023

When Recorded Mail To:

Donner Summit Public Utility District
Attn: Steven Palmer, General Manager
P.O. Box 610
Soda Springs, CA. 95728

Exempt from recording fees pursuant to
Government Code 6103 and 27383

Above for Recordors Use Only

APN: 069-103-027

SUGAR BOWL CORPORATION, a California Corporation, as GRANTOR, in consideration of value paid by DONNER SUMMIT PUBLIC UTILITY DISTRICT, a California Special District, as GRANTEE receipt of which is hereby acknowledged, hereby GRANTS to GRANTEE an EASEMENT for the purpose of installing, constructing, completing, repairing, maintaining, operating, replacing, reconstructing, altering, inspecting, and removing a **SEWER** line and related facilities and appurtenances, on, across and under that certain real property situated in the area of the COUNTY OF PLACER, STATE OF CALIFORNIA, more particularly described in EXHIBIT A and EXHIBIT B attached hereto and incorporated herein by this reference.

GRANTOR further grants to GRANTEE: The perpetual right of ingress to and egress from said EASEMENT for the purpose of exercising, performing, and protecting GRANTEES' rights and privileges hereunder: PROVIDED such rights of ingress and egress shall be executed to cause the least practicable damage and inconvenience to GRANTOR.

GRANTOR reserves the right to use said EASEMENT for purposes which will not interfere with GRANTEES full enjoyment of the rights and privileges herein granted, PROVIDED, HOWEVER, the GRANTORS shall not erect, construct, or maintain any building, fence or structure, nor make any excavation within or drill or operate any well, nor add to the ground level within or upon said EASEMENT without first obtaining written consent of GRANTEE to do so.

The undersigned declares the documentary transfer tax is \$0.00.

The provisions hereof shall be binding upon and inure to the benefit of the successors and assigns of the respective parties hereto and shall be covenants which run with the land.

IN WITNESS WHEREOF, GRANTOR has executed this EASEMENT AGREEMENT set forth on ____day of __,2023.

Please sign only in the presence of a Notary Public.

GRANTOR(S)
SUGAR BOWL CORPORATION

Signature of Grantor

Bridget Legnavsky, President & CEO

Print or Type Grantor's Name

ACKNOWLEDGEMENT

STATE OF CALIFORNIA)

COUNTY OF PLACER) ss.

On _____, before me, _____, Notary Public, personally appeared _____, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

ACCEPTED: DONNER SUMMIT PUBLIC UTILITY DISTRICT

DATED: _____ BY: _____
Steven Palmer, General Manager

ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California
County of _____)

On _____ before me, _____
(insert name and title of the officer)

personally appeared _____,
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____ (Seal)

EXHIBIT 'A'
Sewer Easement

REAL PROPERTY in the County of Placer, State of California, described as follows:

A PORTION of that parcel of land as described in the Grant Deed to Sugar Bowl Corporation, recorded on May 17, 2011, within Document Number 2011-0041607, Official Records Placer County, also a portion of Section 20, Township 17 North, Range 15 East, M.D.M., described as follows:

A NON-EXCLUSIVE SEWER EASEMENT upon, over, under, across a strip of land, 10 feet in width, the centerline being described more particularly as follows:

BEGINNING at a point on the Westerly Boundary of said Sugar Bowl Parcel, from which the Southwesterly corner of said Sugar Bowl Parcel bears South 11.70 feet; thence from said point of beginning along the centerline of the easement being described South 55° 43' 06" East 20.78 feet to a point on the Southerly boundary of said Sugar Bowl Parcel, said point being the centerline terminus of the herein described easement.

End of description.

Sidelines terminate on the North at the Westerly Boundary of said Sugar Bowl Parcel and South at the Southerly Boundary of said Sugar Bowl Parcel.

The area of this easement contained within that parcel of land as described within Document Number 2011-0041607, Official Records Placer County, is 208 Square Feet, more or less.

The attached Exhibit 'B' is made a part hereof.

Description Basis of Bearing

The meridian for the above description is based on that Subdivision Map recorded in Book 31 of Parcel Maps at Page 152, Placer County Records.



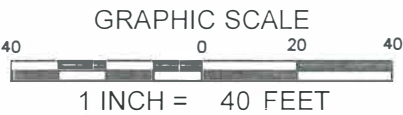
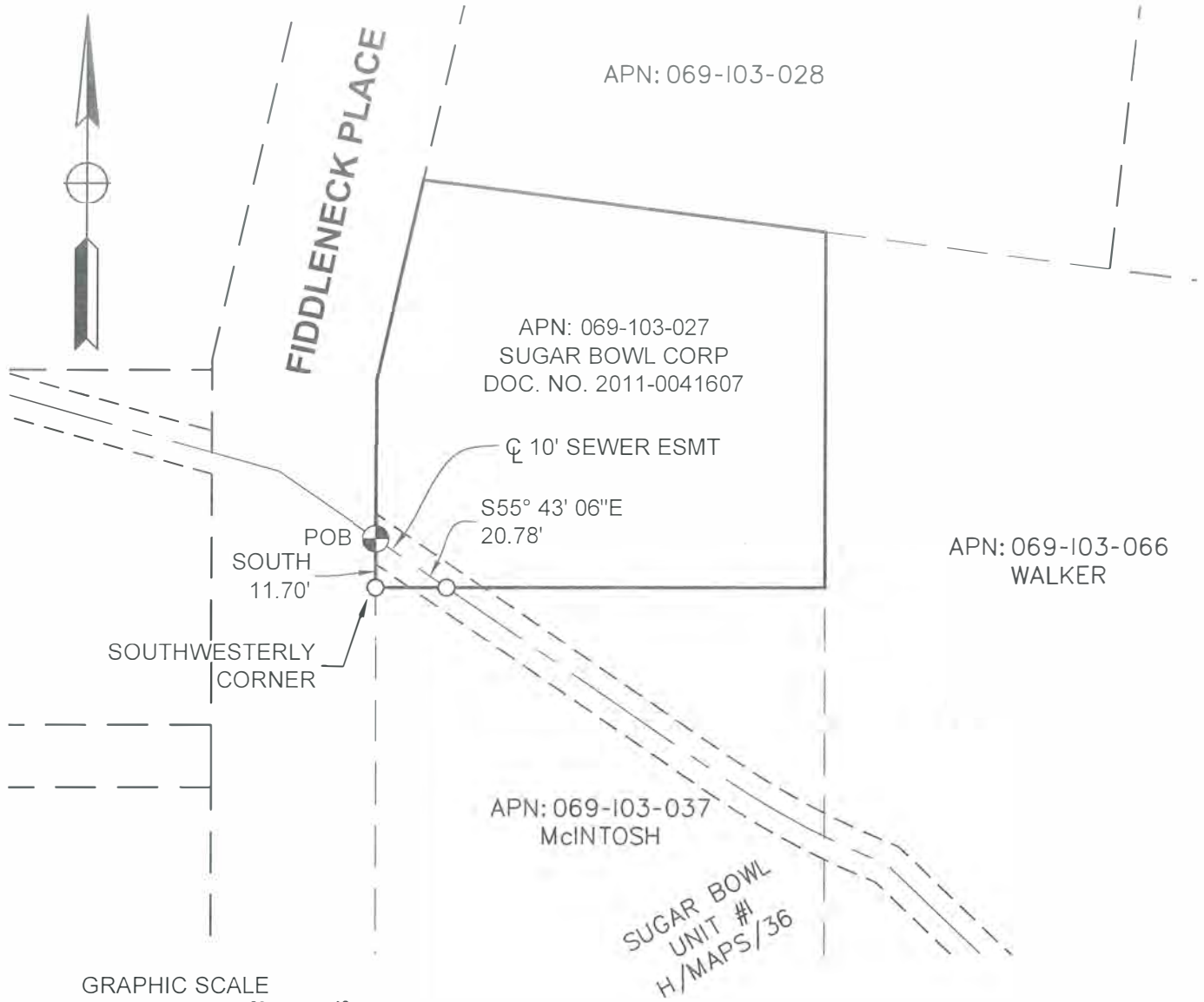
EXHIBIT "B"

SEWER EASEMENT

A PORTION OF THAT PARCEL OF LAND DESCRIBED WITHIN DOC. NO. 2011-0041607, O.R.P.C.,
ALSO A PORTION OF SECTION 20, TOWNSHIP 17 NORTH, RANGE 15 EAST, M.D.M.

COUNTY OF PLACER
SCALE: 1" = 40'

CALIFORNIA
NOVEMBER, 2020



BASIS OF BEARING:
THE MERIDIAN OF THIS SURVEY IS BASED ON
BOOK 31 OF PARCEL MAPS AT PAGE 152, P.C.R.

EXHIBIT TO ACCOMPANY
LEGAL DESCRIPTION



**AUERBACH
ENGINEERING
CORP** ESTD 1998

PREPARED FOR:
P. WYTHES
J/N:2227.02
J:\2227.02\Dwg\Exhibits\2227.02-Esmt_ss.dwg

When Recorded Mail To:

Donner Summit Public Utility District
Attn: Steven Palmer, General Manager
P.O. Box 610
Soda Springs, CA. 95728

Exempt from recording fees pursuant to
Government Code 6103 and 27383

Above for Recordors Use Only

APN 069-103-070

SUGAR BOWL CORPORATION, a California Corporation, as GRANTOR, in consideration of value paid by DONNER SUMMIT PUBLIC UTILITY DISTRICT, a California Special District, as GRANTEE receipt of which is hereby acknowledged, hereby GRANTS to GRANTEE an EASEMENT for the purpose of installing, constructing, completing, repairing, maintaining, operating, replacing, reconstructing, altering, inspecting, and removing a **SEWER** line and related facilities and appurtenances, on, across and under that certain real property situated in the area of the COUNTY OF PLACER, STATE OF CALIFORNIA, more particularly described in EXHIBIT A and EXHIBIT B attached hereto and incorporated herein by this reference.

GRANTOR further grants to GRANTEE: The perpetual right of ingress to and egress from said EASEMENT for the purpose of exercising, performing, and protecting GRANTEES' rights and privileges hereunder: PROVIDED such rights of ingress and egress shall be executed to cause the least practicable damage and inconvenience to GRANTOR.

GRANTOR reserves the right to use said EASEMENT for purposes which will not interfere with GRANTEES full enjoyment of the rights and privileges herein granted, PROVIDED, HOWEVER, the GRANTORS shall not erect, construct, or maintain any building, fence or structure, nor make any excavation within or drill or operate any well, nor add to the ground level within or upon said EASEMENT without first obtaining written consent of GRANTEE to do so.

The undersigned declares the documentary transfer tax is \$0.00.

The provisions hereof shall be binding upon and inure to the benefit of the successors and assigns of the respective parties hereto and shall be covenants which run with the land.

IN WITNESS WHEREOF, GRANTOR has executed this EASEMENT AGREEMENT set forth on ____ day of __, 2023.

Please sign only in the presence of a Notary Public.

GRANTOR(S)
SUGAR BOWL CORPORATION

Signature of Grantor

Bridget Legnavsky, President & CEO

Print or Type Grantor's Name

ACKNOWLEDGEMENT

STATE OF CALIFORNIA)

COUNTY OF PLACER) ss.

On _____, before me, _____, Notary Public, personally appeared _____, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

ACCEPTED: DONNER SUMMIT PUBLIC UTILITY DISTRICT

DATED: _____ BY: _____
Steven Palmer, General Manager

ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California
County of _____)

On _____ before me, _____
(insert name and title of the officer)

personally appeared _____,
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____ (Seal)

EXHIBIT 'A'
Sewer Easement

REAL PROPERTY in the County of Placer, State of California, described as follows:

A PORTION of that parcel of land as described in the Grant Deed to The Sugar Bowl Corporation, recorded within Document Number Book 2661, Official Records, Page 257, Placer County Official Records, also a portion of Section 20, Township 17 North, Range 15 East, M.D.M., described as follows:

A NON-EXCLUSIVE EASEMENT upon, over, under, across a strip of land, 10 feet in width, the centerline being described more particularly as follows:

COMMENCING at an angle point in the easterly line of said lands of The Sugar Bowl Corporation, said point the most Northwesterly corner of the Lands of the Brandywine Trust Company, Trustee of the Louise Patterson Family Trust U/A 9/9/2000, as described in Document Number 2004-0049193, Placer County Records; thence South 20°42'18" East 2.29 Feet to the **POINT OF BEGINNING** of the herein described Sanitary Sewer Easement, said point being at the centerline of said ten foot wide Easement; Thence North 47°28'41" West 50.67 Feet; Thence North 2°51'50" West 24.24 Feet to a point on the southerly line of Mule Ears Drive, the centerline terminus of the herein described easement.

Sidelines of the above described easement are to be lengthen or shorten to make a uniform width of ten feet.

The attached Exhibit 'B' is made a part hereof.

Description Basis of Bearing

The meridian for the above description is based on that Subdivision Map recorded in Book H of Maps at Page 36, Placer County Records.

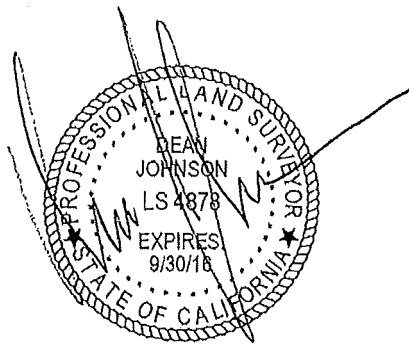


EXHIBIT "B"

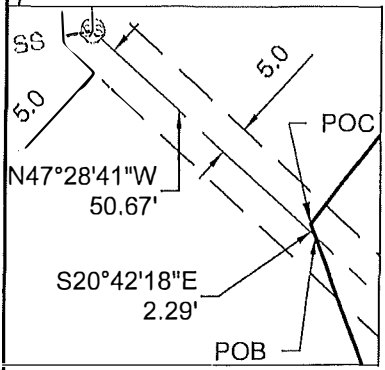
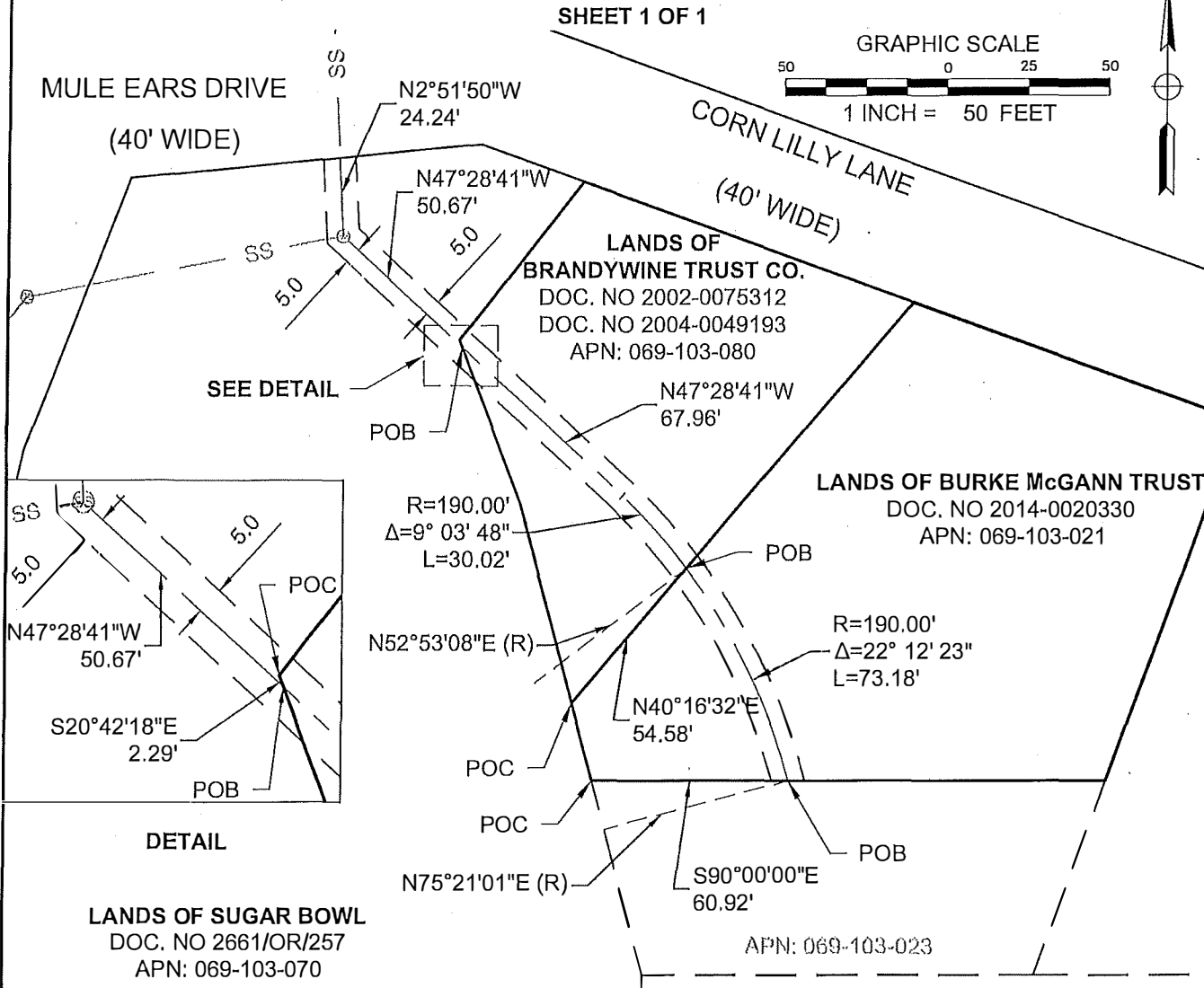
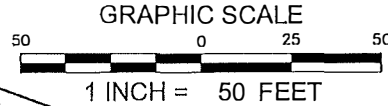
10' WIDE SANITARY SEWER EASEMENT

A PORTION OF SUGAR BOWL UNIT NO. 1 IN BOOK H AT PAGE 36,
 PLACER COUNTY OFFICIAL RECORDS,
 LOCATED IN SECTION 20, TOWNSHIP 17 NORTH, RANGE 15 EAST, M.D.M.

COUNTY OF PLACER
 SCALE: 1" = 50'

CALIFORNIA
 NOVEMBER 2015

SHEET 1 OF 1



DETAIL

LANDS OF SUGAR BOWL
 DOC. NO 2661/OR/257
 APN: 069-103-070

AUERBACH ENGINEERING CORP.
 CIVIL ENGINEERING • LAND SURVEYING • ENVIRONMENTAL PLANNING
 PROGRAM MANAGEMENT AND PLANNING
 P.O. BOX 5399 • 045 WEST LAKE • TAHOE CITY • CALIFORNIA 96145
 VOICE (530) 581-1118 • FAX (530) 581-3162
 WWW.AUERBACHENGINEERING.COM

PREPARED FOR:
 DONNER SUMMIT P.U.D.
 PROJECT NO. 2200.51T
 J:\2200.51T\Dwg\Exhibits\ESMT-SS-2200.51T_11-9-15.dwg



RESOLUTION NO. 2023-23

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE DONNER SUMMIT PUBLIC UTILITY DISTRICT ACCEPTING SEWER EASEMENTS FOR SEWER MAINS THAT WERE PRIVATELY CONSTRUCTED IN SUGAR BOWL EAST VILLAGE

WHEREAS, various sewer mains were privately constructed around 2017; and

WHEREAS, DSPUD has been maintaining those sewer main lines since the time of construction; and

WHEREAS, permanent easements are needed for the purpose of maintaining, servicing, and/or replacing sewer facilities for the parcels listed below.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF DONNER SUMMIT PUBLIC UTILITY DISTRICT DOES HEREBY RESOLVE that the District shall accept the easements offered to it by the owners of the parcels hereinafter listed:

Assessor's Parcel Number	Property Owner
069-103-024	Sprocketal Peck Two LP
069-103-037	James Castle McIntosh 2003 Separate Property Trust
069-103-027	Sugar Bowl Corporation
069-103-070	Sugar Bowl Corporation

BE IT FURTHER RESOLVED that the General Manager is authorized to execute the acceptances on behalf of the District.

PASSED AND ADOPTED by the Board of Directors of Donner Summit Public Utility District, this 17th day of October 2023, by the following vote:

- AYES:
- NOES:
- ABSENT:
- ABSTAIN:

DONNER SUMMIT PUBLIC UTILITY DISTRICT

By: _____
Cathy Preis
President, Board of Directors

ATTEST:

By: _____
Dawn Parkhurst
Secretary of the Board

Agenda Item: 8B



STAFF REPORT

TO: Board of Directors

PREPARED BY: Steven Palmer, PE, General Manager *SP*

SUBJECT: Adopt the Water Shortage Contingency Plan

RECOMMENDATION

Adopt the Water Shortage Contingency Plan.

BACKGROUND

Donner Summit Public Utility District (DSPUD) received a grant from Placer County Water Agency (PCWA) Financial Assistance Program (FAP) to perform a drought resiliency study. A Request for Proposals was issued, proposals were received, and GEI Consultants was selected to provide the services listed in the RFP. The agreement with GEI Consultants was approved by the DSPUD Board on November 15, 2022.

One task included in GEI's scope of work is to prepare a Water Shortage Contingency Plan (WSCP). The State requires small water suppliers serving 1,000 to 2,999 connections and providing less than 3,000 acre-feet per year of water to develop an abridged WSCP. DSPUD is not required to prepare a WSCP because it serves approximately 360 connections. However, since DSPUD has only one source of supply it is prudent to have a document that outlines a course of action if the district is faced with reduced or impaired water supply.

GEI prepared a Draft WSCP for review by the community and the Board. The Draft WSCP was posted on the DSPUD website on September 1, 2023 and customers were mailed a flyer. Staff presented the Draft WSCP at the September 2023 Board meeting and there were no comments from the public.

DISCUSSION

The Final WSCP (Attachment 1) is virtually identical to the Draft that was presented to the Board in September. Only two changes were made from the draft version:

Stage 3 Response – ACUTE Water Shortage Conditions

- Use of water from hydrants shall be limited to firefighting, related activities, or other activities necessary to maintain public health, safety, and welfare such as hauling water to domestic well residents. ~~The use of water for construction purposes from fire hydrants is to be discontinued. Designated fire hydrants for construction purposes may be allowed but require a special permit from DSPUD so that usage can be tracked and assessed.~~

Stage 4 Response – CRITICAL Water Shortage Conditions

- ~~• The use of water for construction purposes from designated fire hydrants under special permit is to be discontinued. Supplying residents with domestic wells may be allowed under special permits with CDPH certified potable water haulers.~~

Formal action to approve is requested from the Board at this time.

The complete drought resiliency plan will be presented at a future meeting.

FISCAL IMPACT

There is no cost associated with this action.

CEQA ASSESSMENT

The approval of this WSCP is not a CEQA project.

ATTACHMENTS

1. Final Water Shortage Contingency Plan
2. Presentation

SAVE WATER. SAVE CALIFORNIA.

**Water Shortage Contingency
Plan
for
Donner Summit Public Utility
District (DSPUD)**

53823 Sherritt Lane, Soda Springs, CA 95728

Public Water System CA #2910016

Effective: October 17, 2023

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Section I: Declaration of Policy, Purpose, and Intent

In order to conserve the available water supply and protect the integrity of public water system (PWS) supply facilities, with particular regard for domestic water use, sanitation, and fire protection, to protect and preserve public health, welfare, and safety and minimize the adverse impacts of water supply shortage or other water supply emergency conditions, Donner Summit Public Utility District (DSPUD, or District) hereby adopts the following regulations and restrictions on the delivery and consumption of water through this abridged Water Shortage Contingency Plan (WSCP, or Plan).

In relation to the ongoing drought, in September 2021, Governor Gavin Newsom signed Senate Bill 552 (SB 552) requiring small water suppliers serving 1,000 to 2,999 connections and providing less than 3,000 acre-feet per year of water to develop an abridged WSCP, along with other prescriptive drought resiliency measures between 2023 and 2032. DSPUD serves approximately 360 domestic water customers in the Donner Summit area and is exempt from the requirements to develop, adopt, and maintain an abridged WSCP; however, the District is not immune to the challenges associated with climate change and drought. Due to these challenges, the District may see water supply–demand imbalances, especially at future levels of development. This abridged WSCP will address the water supply–demand imbalances by identifying standard water shortage levels corresponding to progressive ranges based on the water supply conditions, including catastrophic interruptions of water supply including regional power outage, earthquake, fire, and other potential emergency events.

Water uses regulated or prohibited under this Plan are considered to be non-essential and continuation of such uses during times of water shortage or other emergency water supply condition are deemed to constitute a waste of water subjecting the offender(s) to penalties as defined in Section XI of the Plan.

Section II: Public Involvement

While DSPUD is not required to prepare an abridged WSCP under SB 552, the District provided the opportunity for the public to provide input into the preparation of the Plan by posting the Plan on their website and through their regular Board meeting held on September 19, 2023. Hard copy mailers were distributed ahead of this meeting to notify the public of the opportunity for input into the Plan. Final adoption of the Plan occurred at a properly noticed Board meeting on October 17, 2023.

Section III: Public Education

DSPUD will regularly provide the public with information about the Plan, including information about the conditions under which each stage of the Plan is to be initiated or terminated and the drought response measures to be implemented in each stage, including but not limited to the value of water, sources of water being used, methods and opportunities for conservation. Detailed information on public education is provided in Section X of the Plan.

Section IV: Coordination with Regional Water Planning Groups

The service area of DSPUD is located within the Lake Angela watershed and the District has provided a copy of this Plan to the State Water Resources Control Board, Division of Drinking Water. The final plan was also posted on the DSPUD website.

Section V: Authorization

The General Manager, or designee, is hereby authorized and directed to implement the applicable provisions of this Plan upon determination that such implementation is necessary to protect public health, safety, and welfare. The General Manager, or designee, shall have the authority to initiate or terminate drought or other water supply emergency response measures as described in this Plan. The contact information for the General Manager is: 530-426-3456 and via email at SPalmer@dspud.com.

Section VI: Application

The provisions of this Plan shall apply to all persons, customers, and properties utilizing water provided by DSPUD. The terms “person” and “customer” as used in the Plan may include individuals, corporations, partnerships, associations, and all other legal entities.

Section VII: Definitions

For the purposes of this Plan, the following definitions shall apply:

Aesthetic water use: water use for ornamental or decorative purposes such as fountains, reflecting pools, and water gardens.

Commercial and Institutional water use: water use which is integral to the operations of commercial and non-profit establishments and governmental entities such as schools, hospitals, clinics, retail establishments, hotels and motels, restaurants, and office buildings.

Conservation: those practices, techniques, and technologies that reduce the consumption of water, reduce the loss or waste of water, improve the efficiency in the use of water or increase the recycling and reuse of water so that a supply is conserved and made available for future or alternative uses.

Customer: any person, company, or organization using water supplied by DSPUD.

Domestic water use: water use for personal needs or for household or sanitary purposes such as drinking, bathing, heating, cooking, sanitation, or for cleaning a residence, business, industry, or institution.

Even number address: street addresses, box numbers, or rural postal route numbers ending in 0, 2, 4, 6, or 8 and locations without addresses.

Industrial water use: the use of water in processes designed to convert materials of lower value into forms having greater usability and value.

Landscape irrigation use: water used for the irrigation and maintenance of landscaped areas, whether publicly or privately owned, including residential and commercial lawns, gardens, golf courses, parks, rights-of-way and medians.

Non-essential water use: water uses that are not essential nor required for the protection of public, health, safety, and welfare, including:

- (a) irrigation of landscape areas, including parks, athletic fields, and golf courses, except otherwise provided under this Plan;
- (b) use of water to wash any motor vehicle, motorbike, boat, trailer, airplane or other vehicle;
- (c) use of water to wash down any sidewalks, walkways, driveways, parking lots, tennis courts, or other hard-surfaced areas;
- (d) use of water to wash down buildings or structures for purposes other than immediate fire protection;
- (e) flushing gutters or permitting water to run or accumulate in any gutter or street;
- (f) use of water to fill, refill, or add to any indoor or outdoor swimming pools or Jacuzzi-type pools;
- (g) use of water in a fountain or pond for aesthetic or scenic purposes except where necessary to support aquatic life;
- (h) failure to repair a controllable leak(s) within a reasonable period after having been given notice directing the repair of such leak(s); and
- (i) use of water from hydrants for construction purposes or any other purposes other than firefighting or hauling water for a domestic water use.

Odd numbered address: street addresses, box numbers, or rural postal route numbers ending in 1, 3, 5, 7, or 9.

Section VIII: Summary of Drought Response Stages and Response Actions

The General Manager, or designee, shall monitor a) water supply and/or demand conditions on a monthly basis and b) Bulletin 120 forecasts as they are released in the months of February, March, April, and May. The General Manager, or designee, shall determine when conditions warrant initiation or termination of each stage of the Plan, that is, when the specified “triggers” are reached.

The triggering and termination criteria described in subsequent sections of this document are based on:

- Projected surface water storage;
- Bulletin 120 runoff forecasts for the American River below Folsom Lake (<https://cdec.water.ca.gov/reportapp/javareports?name=B120>)
- Emergencies such as fire, earthquake, etc. resulting in potential water outages

The response actions described in subsequent sections of this document are based on the following general precepts:

- Source capacity augmentation is proposed through the provision of hauled or bottled water since DSPUD does not have an emergency intertie.
- Conservation techniques employed include progressively implementing more strict water use policies, primarily focused on outdoor irrigation and increasingly restrictive water use in business functions. In natural disaster type scenarios, water supplies are limited based on a per capita per day scenario.
- Notification of the public is performed in a variety of ways to ensure drought messaging is received by the residents. Depending on the severity of the drought stage, this may include messages on DSPUD’s website to county emergency messaging text alerts.
- DSPUD will coordinate with a variety of agencies, including but not limited to County Office of Emergency Services, County Environmental Health, and the State Water Resources Control Board, Division of Drinking Water, depending upon the severity of drought or water shortage.

A summary of the triggers and water reduction targets associated with each of the stages presented in this section is provided in table format below.

Summary of Drought Response Stages

Month	Index	Trigger	Shortage Level	Target	Stage	
January	Lake Angela Storage OR Previous April Bulletin 120 Apr-Jul runoff forecast for American River below Folsom Lake	Lesser of:				
		Lake Angela Storage < 50 AF	15-25%	25%	2	
		OR			OR	
		Greater than 50% of average	0%	0%	-	
		30-50% of average	0-15%	15%	1	
		< 30% of average	15-25%	25%	2	
	-	DSPUD discretion	25-35%	35%	3	
			35-45%	45%	4	
			45-55%	55%	5	
		Emergencies such as fire, earthquake, etc.	> 55%	≥ 55%	6	
February/March/ April-December	February 1/March 1/April 1 Bulletin 120 Apr – Jul Runoff Forecast For American River below Folsom Lake	Greater than 50% of average	0%	0%	-	
		30-50% of average	0-15%	15%	1	
		< 30% of average	15-25%	25%	2	
	-	DSPUD discretion	25-35%	35%	3	
			35-45%	45%	4	
			45-55%	55%	5	
		Emergencies such as fire, earthquake, etc.	> 55%	≥ 55%	6	

Section IX: Drought Response Triggers

The drought response triggers and terminations discussed below provides details on when varying levels of drought responses, further discussed in Section X, will be implemented and then subsequently terminated. The DSPUD Board of Directors may choose to make modifications to the triggers and terminations depending on real-time scenarios, however these response triggers stand in the absence of other Board decisions.

Stage 1 Triggers – Water Shortage WATCH Conditions

Requirements for initiation

Customers shall be required to comply with the restrictions on certain non-essential water uses provided in Section X of this Plan when the Bulletin 120 April to July runoff forecast for the American River below Folsom Lake is 30 to 50% of average.

Requirements for termination

Stage 1 of the Plan may be rescinded when the Bulletin 120 April to July runoff forecast for the American River below Folsom Lake is updated to be greater than 50% of average.

Stage 2 Triggers – WARNING Water Shortage Conditions

Requirements for initiation

Customers shall be required to comply with the restrictions on certain non-essential water uses provided in Section X of this Plan when the Bulletin 120 April to July runoff forecast for the American River below Folsom Lake is less than 30% of average **OR** if Lake Angela storage falls below 50 acre-feet in the month of January.

Requirements for termination

Stage 2 of the Plan may be rescinded when the Bulletin 120 April to July runoff forecast for the American River below Folsom Lake is updated to be greater than 30% of average. Upon termination of Stage 2, Stage 1 becomes operative unless the runoff forecast is updated to be greater than 50% of average, in which case there would be no restrictions on non-essential water uses.

Stage 3 Triggers – ACUTE Water Shortage Conditions

Requirements for initiation

Customers shall be required to comply with the restrictions on certain non-essential water uses provided in Section X of this Plan when DSPUD recommends

Stage 3 drought response measures.

Requirements for termination

Stage 3 of the Plan may be rescinded when triggering events have ceased to exist for a period of 10 consecutive days. Upon termination of Stage 3, Stage 2 becomes operative unless otherwise specified.

Stage 4 Triggers – CRITICAL Water Shortage Conditions

Requirements for initiation

Customers shall be required to comply with the restrictions on certain non-essential water uses provided in Section X of this Plan when DSPUD recommends Stage 4 drought response measures.

Requirements for termination

Stage 4 of the Plan may be rescinded when triggering events have ceased to exist for a period of 10 consecutive days. Upon termination of Stage 4, Stage 3 becomes operative unless otherwise specified.

Stage 5 Triggers – EMERGENCY Water Shortage Conditions

Requirements for initiation

Customers shall be required to comply with the restrictions on certain non-essential water uses provided in Section X of this Plan when DSPUD recommends Stage 5 drought response measures.

Requirements for termination

Stage 5 of the Plan may be rescinded when triggering events have ceased to exist for a period of 10 consecutive days. Upon termination of Stage 5, Stage 4 becomes operative unless otherwise specified.

Stage 6 Triggers – CATASTROPHIC Water Shortage Conditions

Requirements for initiation

Customers shall be required to comply with the restrictions on certain non-essential water uses provided in Section X of this Plan when DSPUD recommends Stage 3 drought response measures. Triggers may also include earthquakes resulting in significant infrastructure damage, emergency conservation needed for fire protection, or other actual or threatened catastrophic water infrastructure failure as determined by the General Manager, or designee.

Requirements for termination

Stage 6 of the Plan may be rescinded when all the conditions listed as triggering events have ceased to exist and coordination with the health and safety authorities have indicated that the water source and distribution system is safe. Upon termination of Stage 6, Stage 5 becomes operative unless otherwise specified.

Section X: Drought Response Stages and Actions

The General Manager, or designee, shall monitor a) water supply and/or demand conditions on a monthly basis and b) Bulletin 120 forecasts as they are released in the months of February, March, April, and May. Based on this monitoring and in accordance with the triggering criteria set forth in Section IX of this Plan, the General Manager or his designee shall determine if a water shortage condition exists and the severity of any such water shortage conditions (e.g., 1-Watch, 2-Warning, 3-Acute, 4-Critical, 5-Emergency, 6-Catastrophic Water Loss), and shall implement the following notification procedures accordingly:

Notification

Description of Customer Notification Methods:

The General Manager, or designee, shall notify the public by means of one of the following Methods:

- Method 1: Notice on DSPUD website
- Method 2: Notice to local radio stations
- Method 3: Email to customer list
- Method 4: Direct Mail to each customer, in bill or flyer format
- Method 5: Door to door outreach in parts of the distribution system impacted by emergency
- Method 6: Nevada County and Placer County Emergency Messaging text alert through CodeRED (Nevada County) and Placer Alert (Placer County)

Prepared materials from the Department of Water Resources, "Save Our Water Toolkit", may be used as drought communication tools with the DSPUD logo added. The link for these materials is provided below:

<https://saveourwater.com/en/Partner-Toolkit>

Public Safety Contacts:

The General Manager, or designee, shall notify directly the following individuals and entities of restrictions and water shortages, as defined in the subsections below, as appropriate for each response stage.

Organization or Department	Name & Position	Telephone	Email
Truckee Fire Protection District	Kevin McKechnie Fire Chief	911 or (530) 536-6142 (non-emergency)	kevinmckechnie@truckeefire.org
Sugar Bowl Ski Resort	Andy Chapko, Resort Maintenance Manager	(760) 694-6984	AChapko@sugarbowl.com
Boreal Ski	Mike Spain, Director of Soda Operations	(530) 426-3901 ext. 44130	mspan@skisodasprings.com
Donner Summit Association	Beth Tanhoff		
Nevada County Office of Emergency Services	Craig Griesbach, OES Director	(530) 265-1515	oes@nevadacountyca.gov
Placer County Office of Emergency Services	Stephen Fletcher, Emergency Coordinator	911 or (530) 886-5300 (non-emergency)	placeroes@placer.ca.gov
Nevada County Env. Health	Amy Irani, Director	911 or (530) 265-1222 Option 3 (non-emergency)	Env.health@nevadacountyca.gov
Placer County Env. Health	Jason Phillippe	911 or (530) 745-2300 (non-emergency)	environmentalhealth@placer.ca.gov
CalWARN Contact	Lisa Deklinski or Karla Tejada	(916) 808-1309 or (916) 804-2481	LDeklinski@cityofsacramento.org or Karla.Tejada@gswater.com
Division of Drinking Water Engineer	Ali Rezvani, District Engineer	(916) 445-5285	Ali.Rezvani@waterboards.ca.gov

Support Services Contacts:

The following is a listing of support services that may be appropriate for a water shortage emergency.

Organization or Department	Company & Name	Phone	Email
Water Hauler	H2O To Go	(530) 432-8440	pinktruck@grassvalleywater.com
Water Hauler	Christensen & Son LLC	(530) 710-4827	
Emergency Showers and Portable Toilets	Outlaw Foods LLC	(530) 913-3418	
Bottled Water Vendor	Baxter Canyon Water Company	(530) 906-5288	baxtercanyonwater@gmail.com
Storage Tank Vendor	Service Pump Co.	(530) 268-3850	dsparks@sparks.com
Community Service Partners: Red Cross	Sierra-Delta Chapter	(916) 993-7070	

Drought Responses Actions:

Stage 1 Response – Water Shortage WATCH Conditions

Target: Achieve a 15% reduction in total monthly water usage.

Best Management Practices for Supply Management:

- (a) Organize and ensure joint messaging and actions between DSPUD and communities/ski resorts served by the District.
- (b) Verify CalWARN membership is active and in good standing.

Voluntary Water Use Restrictions for Reducing Demand:

- (a) Water customers are requested to voluntarily limit the irrigation of landscaped areas to Sundays and Thursdays for customers with a street address ending in an even number (0, 2, 4, 6 or 8), and Saturdays and Wednesdays for water customers with a street address ending in an odd number (1, 3, 5, 7 or 9), and to irrigate landscapes only between the hours of 5:00 a.m. and 6:00 a.m. and 8:00 p.m. to midnight on designated watering days.
- (b) Water customers are requested to practice water conservation and to minimize or discontinue water use for non-essential purposes such as ornamental fountains, washing down of sidewalks or hard surface areas.
- (c) All restaurants are requested to serve water to patrons only upon request.
- (d) Water customers are requested to not irrigate during rain or within 48 hours after measurable rainfall.
- (e) Hotels/Motels are requested to provide guests the option of not having towels and linens laundered daily.

Notification Method(s) and Frequency:

Methods: 1 and 4 (via monthly bills) – Permanent website, monthly outreach

Agencies Contacted:

Contact communities and ski resorts to align potential future actions.

Stage 2 Response – WARNING Water Shortage Conditions

Target: Achieve a 25% reduction in total monthly water usage.

Best Management Practices for Supply Management:

- (a) Continue to organize and ensure joint messaging and aligned actions between communities/ski resorts served by the District.
- (b) Verify CalWARN membership is active and in good standing.
- (c) Identify potential long-term mitigation strategies.

Mandatory Water Use Restrictions for Reducing Demand:

- (a) Irrigation of landscaped areas with hose-end sprinklers or automatic irrigation systems shall be limited to Sundays and Thursdays for customers with a street address ending in an even number (0, 2, 4, 6 or 8), and Saturdays and Wednesdays for water customers with a street address ending in an odd number (1, 3, 5, 7 or 9), and irrigation of landscaped areas is further limited to the hours of 5:00 a.m. and 6:00 a.m. and 8:00 p.m. to midnight on designated watering days. However, irrigation of landscaped areas is permitted at any time if it is by means of a filled bucket or watering can of five (5) gallons or less.
- (b) Use of water to wash any motor vehicle, motorbike, boat, trailer, airplane or other vehicle is prohibited except on designated watering days between the hours of 5:00 a.m. and 6:00 a.m. and 6:00 p.m. to midnight. Such washing, when allowed, shall be done with a hand-held bucket or a hand-held hose equipped with a positive shutoff nozzle for quick rinses. Vehicle washing may be done at any time on the immediate premises of a commercial car wash or commercial service station that utilizes internally recycled water. Further, such washing may be exempted from these regulations if the health, safety, and welfare of the public is contingent upon frequent vehicle cleansing, such as garbage trucks and vehicles used to transport food and perishables.
- (c) Use of water to fill, refill, or add to any indoor or outdoor swimming pools, wading pools, or Jacuzzi-type pools is prohibited except on designated watering days between the hours of 5:00 a.m. and 6:00 a.m. and 6:00 p.m. to midnight.
- (d) Operation of any ornamental fountain or pond for aesthetic or scenic purposes is prohibited except where necessary to support aquatic life.
- (e) The following uses of water are defined as non-essential and are prohibited:

- i. washdown of any sidewalks, walkways, unless being performed by a County or emergency response employee addressing a public health issue such as fecal waste removal, etc.;
- ii. washdown of driveways, parking lots, tennis courts, or other hard-surfaced areas;
- iii. use of water to wash down buildings or structures for purposes other than immediate fire protection;
- iv. use of water for dust control;
- v. flushing gutters or permitting water to run or accumulate in any gutter or street; and
- vi. failure to repair a controllable leak(s) within a reasonable period after having been given notice directing the repair of such leak(s).

Notification Method(s):

Methods: 1, 2, 3, and 4 (via bill and separate conservation flyer). At least monthly outreach.

Agencies Contacted:

Work with communities and ski resorts to align potential future actions. If Stage 2 is initiated within one month of Stage 1 between January and April of any given year, inform County Environmental Health and/or State Water Resources Control Board District Engineer of decreasing production and initiate feasibility evaluation for long-term mitigation strategies.

Stage 3 Response – ACUTE Water Shortage Conditions

Target: Achieve a 35% reduction in total weekly water usage.

Best Management Practices for Supply Management:

- (a) Continue to organize and ensure joint messaging and aligned actions between communities/ski resorts served by the District. Joint public workshops may be appropriate for messaging.
- (b) Execute agreements to prepare engineering designs, cost estimates and estimated schedule for long-term mitigation strategy. Seek to evaluate if drought construction funding is available.

Mandatory Water Use Restrictions for Reducing Demand:

All requirements of Stage 2 shall remain in effect during Stage 3 with the following modifications:

- (a) Use of water from hydrants shall be limited to firefighting, related activities, or other activities necessary to maintain public health, safety, and welfare such as hauling water to domestic well residents. The use of water for construction purposes from fire hydrants is to be discontinued.
- (b) Use of water to wash any motor vehicle, motorbike, boat, trailer, airplane or other vehicle not occurring on the premises of a commercial car wash and commercial service stations, that utilizes internally recycled water, or not in the immediate interest of public health, safety, and welfare is prohibited.
- (c) All restaurants are prohibited from serving water to patrons except upon request of the patron.

Notification Method(s) and Frequency:

Methods: 1, 2, 3 and 4 (via bill and separate conservation flyer). At least monthly outreach.

Agencies Contacted:

Continue to work with communities and ski resorts to align potential future actions. Continue to collaborate with County Environmental Health and/or State Water Resources Control Board District Engineer. Initiate planning for short-term alternative water scenarios and long-term mitigation strategies. Coordinate with County Public Health to consider needs of vulnerable persons registered with the County in the event drought conditions worsen.

Stage 4 Response – CRITICAL Water Shortage Conditions

Target: Achieve a 45% percent reduction in total daily water usage.

Best Management Practices for Supply Management:

- (a) Seek Board approval for long-term mitigation strategy and secure funding. Prepare necessary CEQA documentation.
- (b) Evaluate the feasibility of water transfers.

Mandatory Water Use Restrictions for Reducing Demand:

All requirements of Stage 2 and 3 shall remain in effect during Stage 4 with the following modifications:

- (a) Use of water to fill, refill, or add to any indoor or outdoor swimming pools, wading pools, or Jacuzzi-type pools is prohibited. The only exception is for the County public swimming pool during the months of June, July and August.
- (b) Irrigation of landscaped areas with hose-end sprinklers or automatic irrigation systems shall be limited to Thursdays for customers with a street address ending in an even number (0, 2, 4, 6 or 8) and Wednesdays for water customers with a street address ending in an odd number (1, 3, 5, 7 or 9), and irrigation of landscaped areas is further limited to the hours of 5:00 a.m. and 6:00 a.m. and 8:00 p.m. to midnight on designated watering days. However, irrigation of landscaped areas is permitted at any time if it is by means of a filled bucket or watering can of five (5) gallons or less.

Notification Method(s) and Frequency:

Methods: 1, 2, 3, 4 (via bill and separate conservation flyer), 5. At least weekly outreach through 2 or more methods.

Agencies Contacted:

Continue to work with communities and ski resorts to align potential future actions. Continue to collaborate with County Environmental Health and/or State Water Resources Control Board District Engineer. Continue coordinating with County Public Health to consider needs of vulnerable persons registered with the County should drought conditions worsen.

Stage 5 Response – EMERGENCY Water Shortage Conditions

Target: Achieve a 55% percent reduction in total daily water usage.

Best Management Practices for Supply Management:

- (a) Evaluate the feasibility of water transfers.
- (b) Identify other long-term mitigation strategies as needed.

Mandatory Water Use Restrictions for Reducing Demand:

All requirements of Stage 2, 3 and 4 shall remain in effect during Stage 5 except with the following modifications:

- (a) All outdoor irrigation is prohibited.
- (b) Swamp coolers are only permitted for use when temperatures exceed 85°F.

Notification Method(s) and Frequency:

Methods: 1, 2, 3, 4 (via bill and separate conservation flyer), 5. At least weekly outreach via three or more methods.

Agencies Contacted:

Weekly coordination and status updates to all agencies.

Stage 6 Response – CATASTROPHIC Water Shortage Conditions

Target: Achieve >55% reduction in total daily water usage or implement allocation plan requirements depending on situation.

Best Management Practices for Supply Management:

- (a) Initiate CATASTROPHIC Water Allocation Plan

Mandatory Water Use Restrictions for Reducing Demand:

All requirements of Stage 5 shall remain in effect during Stage 6 and indoor conservation such as utilizing showers instead of baths, decreasing frequency of clothes washing and decreasing toilet flushing are further promoted.

Notification Method(s) and Frequency:

Methods: 1, 2, 3, and 4 (via bill and separate conservation flyer). Daily communication. Methods 5 and 6 as appropriate.

Agencies Contacted:

Daily or weekly coordination and status updates to all agencies, depending on the severity of the issue.

CATASTROPHIC Water Allocation Plan

In the event that water shortage conditions threaten public health, safety, and welfare, the General Manager, or designee, is hereby authorized to allocate water according to the following water allocation plan:

Single and MultiFamily Residential Customers

In the event of a catastrophic water shortage, DSPUD will allocate to single- and multi-family residential customers sufficient water to meet minimum human health and safety demands. This allocation will be communicated to customers through the appropriate outreach and communication methods identified above.

Additional decreases for short-term emergency response to earthquakes, fires, etc. Any short-term decrease (defined as less than 72 hours) to the allocation to single- and multi-family customers will be determined by the General Manager along with provision for alternative water supplies for any period of water outage greater than 10 hours. Any conservation decreases, for greater than 72 hours, requires a properly noticed board meeting (regular or special) for public input and Board adoption.

Commercial Customers

A monthly water allocation shall be established by the General Manager, or designee, for each nonresidential, non-industrial commercial water customer who uses water for processing purposes. The allocation to nonresidential, non-industrial commercial water customers shall be as follows: 40% of monthly water usage and no irrigation. All restaurants shall only provide water upon request, hotels must only wash linens upon exist of customers, and all commercial customers must post drought conservation messaging.

Industrial Customers

DSPUD does not have industrial customers.

CATASTROPHIC Interim Replacement Water Supply for Water Outages

In the event that water outages occur, the following is the plan to provide interim alternative water supply for customers to meet short-term public health needs. Longer-term hauling of water directly to the distribution storage tanks would be coordinated with the Office of Emergency Services and CalWARN as soon as possible if the wells and intertie continue to be inaccessible.

Source of Alternative Water Supply:

Water will be hauled to DSPUD by one of the California Department of Public Health certified potable water haulers identified in this plan. Coordination will also be done with the State Water Resource Control Board's Division of Drinking Water and County Environmental Health on any chlorination and special water quality testing or noticing prior to serving hauled water.

Distribution of Alternative Water Supply:

There will be up to two portable plastic 10,000-gallon storage tanks and pumps brought in to the DSPUD office located at 53823 Sherritt Lane in Soda Springs, California. Residents may come and fill up to 10 gallons of water per person per day¹. Water will be provided free of charge and may not be sold by the person receiving the water to others, or used for any purposes other than human consumption, cooking or sanitation.

If water outages occur only in part of the distribution system, a similar but abridged version of the alternative water supply plan will be initiated to focus only

1 The World Health Organization (WHO) information on minimum water needs during humanitarian emergencies states that "15 liters per person per day should be provided as soon as possible, though in the immediate post-impact period, it may be necessary to limit treated water to a minimum of 7.5 liters per day per person."

WHO website: <https://www.who.int/teams/environment-climate-change-and-health/water-sanitation-and-health/environmental-health-in-emergencies/humanitarian-emergencies>

on those parts of the distribution that are impacted.

If bringing in water must occur and continue for a longer period of time, water will be shipped to the area on rail cars from a CalWARN mutual aid water supplier, and then hauled directly to the storage tanks and pumped into them. If necessary, boil water orders will be in place until the water quality is stabilized and the distribution system has been determined to be bacteriologically safe. While the boil water orders are in place, bottled water will continue to be provided to residents needing special assistance.

Public Notification Regarding Access to Alternative Water Supplies:

Methods: All methods (Methods 1-5) will be utilized to inform residents of the location of alternative water and sanitation access and availability of additional services for the elderly/disabled or those without transportation. American Red Cross may also be utilized to provide flyers to homes.

CATASTROPHIC Notification of Emergency Service Providers

If adequate water supply will potentially become unavailable for fire response, public services, etc., then the following emergency providers will be notified as soon as possible to ensure that adequate planning, response and assistance may be provided:

Local Fire Agency: Shall be contacted immediately when any water outages are believed to be potentially imminent or is occurring in any part of the distribution system.

State Water Resources Control Board and/or County Environmental Health: The State Water Resources Control Board's Division of Drinking Water and the Nevada and/or Placer County Environmental Health shall be contacted when any water outage is believed to be potentially imminent or is occurring in the distribution system.

County Office of Emergency Services: The Nevada and/or Placer County Office of Emergency Services may be contacted when any water outage is believed to be potentially imminent or is occurring in the distribution system as the result of a natural disaster and/or additional County or State support is needed.

Section XI: Enforcement

- (a) No person shall knowingly or intentionally allow the use of water from this water system for residential, commercial, industrial, agricultural, governmental, or any other purpose in a manner contrary to any provision of this Plan, or in an amount in excess of that permitted by the drought response stage in effect at the time pursuant to action taken by General Manager, or designee, in accordance with provisions of this Plan.

- (b) Any person, including a person classified as a water customer of the water system, in apparent control of the property where a violation occurs or originates shall be presumed to be the violator, and proof that the violation occurred on the person's property shall constitute a presumption that the person in apparent control of the property committed the violation, but any such person shall have the right to show that he/she did not commit the violation.
- (c) If a person or persons is in violation of this Plan, DSPUD shall notify the person in writing, specifying the violation. Upon failure of the person or persons to cease or prevent further violation within five days, DSPUD shall provide a financial penalty of up to \$300 per day. Each day that one or more of the provisions in this Plan is violated shall constitute a separate offense.

Section XII: Variances

The General Manager, or designee, may grant, in writing, a temporary variance for existing water uses otherwise prohibited under this Plan if it is determined that failure to grant such variance would cause an emergency condition adversely affecting the health, sanitation, or fire protection for the public or the person requesting such variance and if one or more of the following conditions are met:

- (a) Compliance with this Plan cannot be technically accomplished during the duration of the water supply shortage or other condition for which the Plan is in effect.
- (b) Alternative methods can be implemented which will achieve the same level of reduction in water use.

Persons requesting an exemption from the provisions of this Ordinance shall file a petition for variance with the water system within 5 days after the Plan or a particular drought response stage has been invoked. All petitions for variances shall be reviewed by the General Manager, or designee, and shall include the following:

- (a) Name and address of the petitioner(s).
- (b) Purpose of water use.
- (c) Specific provision(s) of the Plan from which the petitioner is requesting relief.
- (d) Detailed statement as to how the specific provision of the Plan adversely affects the petitioner or what damage or harm will occur to the petitioner or others if petitioner complies with this Ordinance.
- (e) Description of the relief requested.
- (f) Period of time for which the variance is sought.
- (g) Alternative water use restrictions or other measures the petitioner is taking or proposes to take to meet the intent of this Plan and the compliance date.

(h) Other pertinent information.

A decision on the variance request will be returned to the customer within no more than 5 business days.

While submittal of a variance is required, the following exemptions are pre-approved:

1. Use of a residential swamp cooler on days where the ambient temperature is greater than 80° F for residents that can demonstrate a medical need.
2. Use of water for the operation of a medical support device needed by a resident.

Appendix A: Water System Information

DSPUD provides water to approximately 360 domestic water customers in the area of Donner Summit. DSPUD has a single source of supply for domestic water purposes, Lake Angela.

Annual consumptive demand for the District is approximately 203 acre-feet per year. The District also utilizes an additional 20 percent of raw water supply to backwash their water treatment plant in addition to the consumptive demand. Thus, the total existing demand is approximately 243 acre-feet per year. DSPUD has water rights to Lake Angela which allows the District to directly divert up to 1.54 cubic feet per second between November 1 through June 1 and divert up to 310 acre-feet to storage collected from November 1 through July 31.

DSPUD does not currently have an emergency intertie to assist with supply augmentation during drought or a natural disaster. However, the District is exploring the potential for an intertie with Sierra Lakes County Water District as of the writing of this Plan.

DRAFT WATER SHORTAGE CONTINGENCY PLAN

Steven Palmer, General Manager
Donner Summit Public Utility District
October 17, 2023

Purpose

- Identify water shortage “indicators”
- Define water shortage conditions (ie. Stages)
- Outline responses to water shortage conditions

Indicators

- Lake Angela Storage
- Bulletin 120 Runoff Forecasts for the American River below Folsom Lake for February through April

Stages

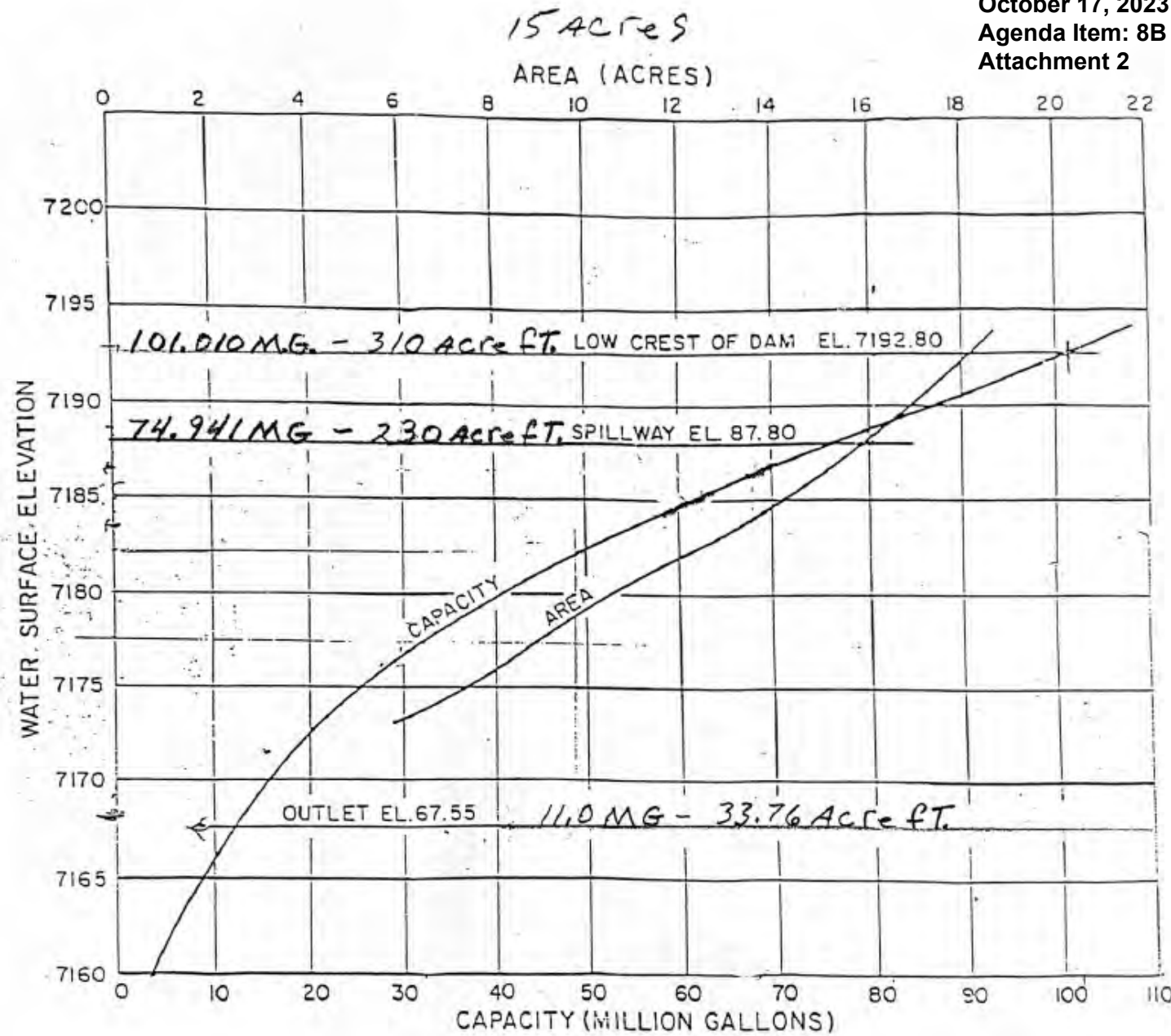
- ▶ Build out scenario and current climate change impact models

Month	Index	Trigger	Shortage Level	Target	Stage
January	Lake Angela Storage OR Previous April Bulletin 120 Apr-Jul runoff forecast for American River below Folsom Lake	Lake Angela Storage < 50 AF	15-25%	25%	2
		OR		OR	
		Greater than 50% of average	0%	0%	-
		30-50% of average	0-15%	15%	1
	< 30% of average	15-25%	25%	2	
	-	25-35%	35%	3	
	DSPUD discretion	35-45%	45%	4	
-	45-55%	55%	5		
-	Emergencies such as fire, earthquake, etc.	> 55%	≥ 55%	6	
February/March/ April-December	February 1/March 1/April 1 Bulletin 120 Apr – Jul Runoff Forecast For American River below Folsom Lake	Greater than 50% of average	0%	0%	-
		30-50% of average	0-15%	15%	1
		< 30% of average	15-25%	25%	2
	-	25-35%	35%	3	
	DSPUD discretion	35-45%	45%	4	
	-	45-55%	55%	5	
	-	Emergencies such as fire, earthquake, etc.	> 55%	≥ 55%	6

Lake Angela Storage

- ▶ 50AF = 14 MG
- ▶ Water Surface Elevation ~ 7170

Date	WSEL	Storage (MG)
7/18/22	7191.24	86
8/16/22	7190.75	80
9/13/22	7188.30	78
6/30/23	7192.8	90
7/31/23	7192.0	88
8/26/23	7191.0	86.5



DWR Bulletin 120

FEBRUARY 1, 2022 FORECASTS APRIL-JULY UNIMPAIRED RUNOFF

HYDROLOGIC REGION and Watershed	Unimpaired Runoff in 1,000 Acre Feet (1)					
	HISTORICAL			FORECAST		
	30 Yr Avg (2)	Max of Record (13)	Min of Record (13)	Apr-Jul Forecast	Pct of Avg	80% Probability Range (1)
North Coast						
Trinity River at Lewiston Lake	648	1,593	80	430	66%	200 - 850
SACRAMENTO RIVER						
American River						
North Fork at North Fork Dam (7)	240	562	40	230	96%	
Silver Creek below Camino Diversion Dam (8)	157	390	31	155	99%	
American River below Folsom Lake	1,247	3,074	189	1,170	94%	630 - 2,210

Stage 1 - WATCH

- Target – 15% Reduction
- Response
 - Voluntary Use Restrictions
 - Limit landscape irrigation to two days per week
 - No irrigation for 48 hours after measurable rainfall
 - No washing of hard surfaces
 - Restaurants serve water only on request
 - Hotels/motels provide daily laundry only on request

Stage 2 - WARNING

- Target – 25% Reduction
- Response
 - Mandatory Use Restrictions
 - Limit landscape irrigation to two days per week
 - No irrigation for 48 hours after measurable rainfall
 - No washing of hard surfaces
 - Vehicle washing only on designated irrigation days
 - Restaurants serve water only on request
 - Hotels/motels provide daily laundry only on request
 - No water for ornamental fountain or pond
 - Identify long term mitigation strategies

Stage 3 - ACUTE

- Target – 35% Reduction
- Response
 - Mandatory Use Restrictions
 - Stage 2 Restrictions
 - No fire hydrant meters
 - No vehicle washing
 - Begin working on long term mitigation strategies

Stage 4 - CRITICAL

- Target – 45% Reduction
- Response
 - Mandatory Use Restrictions
 - Stage 2-3 Restrictions
 - Limit outdoor irrigation to one day per week
 - Begin working on water from other agencies

Stage 5 - EMERGENCY

- Target – 55% Reduction
- Response
 - Mandatory Use Restrictions
 - Stage 2-4 Restrictions
 - Outdoor irrigation prohibited
 - Evaporative coolers prohibited unless temperature exceeds 85 degrees
 - Work to complete long term mitigation strategy
 - Secure agreement for water from other agencies

Stage 6 - CATASTROPHIC

- Target – >55% Reduction
- Response
 - Mandatory Use Restrictions
 - Stage 2-5 Restrictions
 - Use water for minimum health & safety only
 - Indoor conservation mandatory
 - Use restricted to 40% of monthly average

OUTAGES

- Interim alternative water supply
- Obtain temporary potable water tanks at office
- Obtain potable water to be hauled to office
 - Local agencies
 - CalWARN
 - CalOES
- Use restricted to 10 gallons per person per day

Next Steps

- Post on website

Agenda Item: 8C



STAFF REPORT

TO: Board of Directors

PREPARED BY: Steven Palmer, PE, General Manager *SP*

SUBJECT: Authorize the General Manager to Request Technical Assistance from the Rural Community Assistance Corporation to Submit a Grant Application for a Detailed Evaluation of a Domestic Water System Intertie with Sierra Lakes County Water District

RECOMMENDATION

Authorize the General Manager to request Technical Assistance from the Rural Community Assistance Corporation to submit a grant application for a detailed evaluation of a domestic water system intertie with Sierra Lakes County Water District.

BACKGROUND

Rural Community Assistance Corporation (RCAC) reached out to DSPUD to see if we could use their Technical Assistance (TA) to apply for State funding to improve our water supply resilience. RCAC receives funding from the State to provide TA to small and disadvantaged agencies, so the TA would be free to DSPUD.

The approach that was discussed is for RCAC to apply for a State grant to fund a feasibility study and conceptual plan to connect the DSPUD and Sierra Lakes County Water District (SLCWD) water systems. This intertie would provide a way to move treated water back and forth between the agencies, thereby providing both districts with an emergency backup supply and some flexibility in case of drought. RCAC has requested letters of support from DSPUD and SLCWD so they can obtain approval to proceed with the grant application.

DISCUSSION

A draft letter of support for the grant application (Attachment 1) was provided to SLCWD for their consideration. The SLCWD Board reviewed and approved the letter of support at their meeting on Thursday October 12, 2023. The staff report for that SLCWD Board meeting is included in Attachment 2.

The General Manager requests that the Board authorize the request for TA and approve the letter of support for a grant application for a detailed evaluation of a domestic water system intertie with Sierra Lakes County Water District.

FISCAL IMPACT

There is no cost associated with this action.

CEQA ASSESSMENT

The approval of the letter of support and request for TA is not a CEQA project.

ATTACHMENTS

1. Letter of Support
2. SLCWD Staff Report

09/28/2023

Ms. Zoe Wu, P.E.
Senior Water Resource Control Engineer
State Water Resources Control Board
Division of Financial Assistance
1001 I Street, Sacramento, CA 95814

Subject: Letter of Support to Evaluate Interconnection

Dear Recipient,

On September 27, 2023, the Donner Summit Public Utility District reached out to the Sierra Lakes County Water District to inquire about interconnection. The Sierra Lakes County Water District has 820 service connections and Donner Summit Public Utility District has 350 service connections. Neither agency is a disadvantaged community or under compliance orders. Interconnection would benefit both agencies as it would provide a way to move treated water to either agency in the event of an emergency or severe drought.

Sierra Lakes County Water District supports the evaluation of an interconnection with Donner Summit Public Utility District.

Sincerely,

Community Name 1

Community Name 2

Signors Name/Title

Signors Name/Title

Authorized Signature

Authorized Signature

STAFF REPORT

TO: Board of Directors

FROM: Shauna Lorance, General Manager

SUBJECT: Study of Water Intertie with DSPUD

DATE: October 2, 2023

STAFF RECOMMENDATION

Staff recommends supporting the study of a feasibility study and conceptual plan to connect the DSPUD and SLCWD water systems for use in emergency situations.

BACKGROUND

DSPUD is in the process of conducting a Water Resiliency and Intertie Feasibility Study. DSPUD initiated the study after receiving comments from the State during their annual inspection. The State is concerned that DSPUD has only one source of supply and has experienced significant algal blooms in their one source in the past. The State has directed DSPUD to develop a contingency plan that addresses the loss or significant impact to their raw water source (Lake Angela). The State indicated this needs to include identification and discussion of potential secondary sources of supply.

The Water Resiliency Study is nearing completion and one of the secondary supply options identified is a water system intertie between SLCWD and DSPUD. A conceptual design hasn't been prepared, but it appears this could be accomplished by constructing ~3,700 feet of water main and a metering station from the DSPUD system to the SLCWD system. A pump/booster station may be needed depending on the hydraulic grade lines of each of the systems.

The Rural Community Assistance Corporation (RCAC) reached out to DSPUD to see if DSPUD was interested in using their Technical Assistance (TA) to apply for State funding to improve our water supply resiliency. The assistance would be at no cost to DSPUD. DSPUD discussed with RCAC the possibility of applying for a State grant to fund a feasibility study and conceptual plan to connect the DSPUD and SLCWD water systems. This intertie would provide a way to move treated water back and forth between the agencies, thereby providing both districts with an emergency backup supply and some flexibility in case of drought. Right now, RCAC has requested letters of support from DSPUD and SLCWD so they can obtain approval to proceed with the grant application.

CURRENT STATUS

7/31/2023

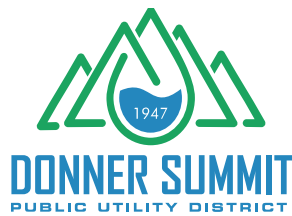
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SLCWD has a small secondary source of water supply with our groundwater well. However, the groundwater well would not meet the peak water demands that are seen during holiday periods. If SLCWD ever did have an issue with our surface water supply, an intertie could be beneficial in an emergency.

DSPUD has provided a draft letter of support for SLCWD to consider signing, which is attached to this staff report.

Enclosure: draft letter

Agenda Item: 8D



STAFF REPORT

TO: Board of Directors

PREPARED BY: Steven Palmer, PE, General Manager *SP*

SUBJECT: Provide Direction on Whether to Opt Out of the Class Action Lawsuit Settlements with 3M and DuPont Regarding PFAS

RECOMMENDATION

Provide direction on whether to opt out of the class action lawsuit settlements with 3M and DuPont regarding PFAS.

BACKGROUND

The General Manager received an email (Attachment 1) from the California Water Board about PFAS Class Action Lawsuit Settlements with 3M and DuPont. The settlements have been approved by the US District Court and are binding on all California water agencies and include a waiver of the right to pursue future litigation against 3M and Dupont unless a water agency opts out of the settlement by filing a request for exclusion by December 4 and 11, respectively.

DISCUSSION

District legal counsel will provide some information and the Board can take action to direct the General Manager regarding opting out of this settlement.

FISCAL IMPACT

There is no cost associated with this action.

CEQA ASSESSMENT

This action is not a CEQA project.

ATTACHMENTS

1. Email from California Water Boards

Steve Palmer

From: California Water Boards <public@info.waterboards.ca.gov>
Sent: Tuesday, September 12, 2023 4:33 PM
To: Steve Palmer
Subject: PFAS Class Action Lawsuit Announcement

Having trouble viewing this? [View it as a webpage](#)



PFAS News: 3M and DuPont Class Action Lawsuit Settlements approved by U.S District Court. These settlement terms are binding on all California water providers and will result in a waiver of the right to pursue future litigation against 3M and DuPont UNLESS a water provider “opts out” of the settlement by filing a request for exclusion by December 4 and 11, 2023, respectively. The settling parties have provided information about these settlements at <https://www.pfaswatersettlement.com> and water providers will be sent a court ordered notice via e-mail and U.S. mail. Additional information and resources related to these settlements will be provided on this website and through the Division of Drinking Water’s email distribution list for water systems.

The settlement agreements can be viewed at the following links:

3M Settlement: <https://www.pfaswatersettlement.com/wp-content/uploads/2023/09/6.-ECF-59-1-Settlement-Agreement-as-amended.pdf>

DuPont Settlement: <https://www.pfaswatersettlement.com/wp-content/uploads/2023/09/3.-ECF-4-2-Settlement-Agreement.pdf>

DuPont Settlement Amendments: <https://www.pfaswatersettlement.com/wp-content/uploads/2023/09/7.-ECF-30-1-Settlement-Agreement-as-amended.pdf>

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