

**APPROVED**

**DONNER SUMMIT PUBLIC UTILITY DISTRICT  
P.O. BOX 610 – SODA SPRINGS – CALIFORNIA – 95728  
TELEPHONE (530) 426-3456 – FAX (530) 426-3460  
Minutes of the Regular Meeting of the Board of Directors  
Held: May 18, 2021**

**STAFF PRESENT:** Tom Skjelstad, General Manager; Jim King, Plant Manager; Julie Bartolini, Office Manager

**OTHERS PRESENT:** Geoffrey O. Evers, General Counsel by telephone from 8732 Casa Del Rio, Fair Oaks CA; Schaelene Rollin, Pando Public Relations; Rob Sherman; J.R. Strele; Dr. William Brown; 415-260-6936. James Chein; 415-260-6936

**1. Call to Order**

For the Regular Meeting (Section 54954), May 18, 2021 at 6:00 P.M., the meeting was conducted via Zoom due to the COVID-19 pandemic and in accordance with Governor Newsom's Executive Order N-29-20.

The Regular Meeting of May 18, 2021 of the Donner Summit Public Utility District Board of Directors was called to order at 6:02 p.m. by President Cathy Preis.

**2. Roll Call**

Cathy Preis, President	- Present
Sara Schrichte, Vice President	- Present
Bob Sherwood, Secretary	- Absent -Excused
Philip Gamick, Director	- Present
Alex Medveczky, Director	- Present

**3. Clear the Agenda- No Changes**

**4. Appointment of Interim Secretary**

**Motion: Appoint Alex Medveczky as Interim Secretary of the Board of Directors**

By: Sara Schrichte

Second: Phil Gamick

Vote: 4 Ayes, 0 Noes, 1 Absent, 0 Abstain

**Motion Carries**

**5. Public Participation- None**

**6. Consent Calendar:**

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests an item to be removed from the Consent Calendar for a separate action. Any items removed will be considered after the motion to approve the Consent Calendar.

- A. Cash Disbursements–General, Month of April \$122,512.55**
- B. Cash Disbursements–Payroll, Month of April \$130,389.13**
- C. Regular Meeting Minutes of April 20, 2021**
- D. Financials through March 2021**

**Motion: Accept the Consent Calendar**  
By: Alex Medveczky  
Second: Sara Schrichte  
Vote: 4 Ayes, 0 Noes, 1 Absent, 0 Abstain

**Motion Carries**

**Rate Workshop**

**Presentation by Catherine Hansford of Hansford Economic Consulting, LLC.  
Projected and recommended water and wastewater rates increase.**  
Catherine Hansford of Hansford Economic Consulting, LLC presented the Draft 2021 Utilities Rate Study for the Donner Summit Public Utility District.

**7. Department Reports**

- A. Administration: Tom Skjelstad, General Manager**
  - 1. Sugar Bowl East and West Village Sewer Expansion Project-** Tom Skjelstad gave an update on the Sugar Bowl East and West Expansion Project.
- B. Sewer and Water Department – Jim King, Chief Plant Operator**
  - 1. Waste Water Flow Data – for April -Reported**
  - 2. Fresh Water Flow Data – for April-Reported**
  - 3. Operations and Maintenance Summary – activities during the month of April.** Jim King reported the following:

**Operations WWTP**

- River discharge for the last month was 8.0 MG.
- Added new sand to sludge drying beds and began use.
- Continued lime slurry feed and adjustments.

**Operations Water Plant**

- Continued feeding chlorine at Big Bend. Had no positive coliform results during the month.

**Repair and Maintenance WWTP**

- Staff assisted EMCOR with service on the heat exchangers.
- Replaced outlet valve on the Sludge polymer feed system.
- Replaced failed permeate pump on membrane train #3.

**Repair and Maintenance WTP**

- Had all the filter level transducers calibrated.
- Trouble shot problems with the check valve at Boreal Pump Station.

**C. Monthly Safety Committee Meeting Minutes, Month of April.**

**Motion: Accept the Safety Committee Meeting Minutes for April March**  
By: Alex Medveczky  
Second: Phil Gamick  
Vote: 4 Ayes, 0 Noes, 1 Absent, 0 Abstain  
**Motion Carries**

**8. Resolutions:**

**1. Resolution 2021-01 of the Donner Summit Public Utility District Requesting Collection of Charges on the Nevada County Tax Roll.**

**Motion: Adopt Resolution 2021-01 of the Donner Summit Public Utility District Requesting Collection of Charges on the Nevada County Tax Roll.**

By: Sara Schrichte  
Second: Alex Medveczky

**Roll Call Vote**

Bob Sherwood	-	Absent
Phil Gamick	-	Aye
Cathy Preis	-	Aye
Alex Medveczky	-	Aye
Sara Schrichte	-	Aye

**Motion Carries**

**2. Resolution 2021-02 of the Donner Summit Public Utility District Fixing and Placing a Special Tax Levy on Improvement Areas No. 1 and 3 of the Donner Summit Public Utility District Community Facilities District No.1 for Collection by the County of Nevada.**

**Motion: Adopt Resolution 2021-02 of the Donner Summit Public Utility District Fixing and Placing a Special Tax Levy on Improvement Areas No. 1 and 3 of the Donner Summit Public Utility District Community Facilities District No.1 for Collection by the County of Nevada.**

By: Phil Gamick  
Second: Alex Medveczky

**Roll Call Vote**

Bob Sherwood	-	Absent
Phil Gamick	-	Aye
Cathy Preis	-	Aye
Alex Medveczky	-	Aye
Sara Schrichte	-	Aye

**Motion Carries**

**3. Resolution 2021-03 of the Donner Summit Public Utility District Requesting Collection of Charges on the Placer County Tax Roll.**

**Motion: Adopt Resolution 2021-03 of the Donner Summit Public Utility District Requesting Collection of Charges on the Placer County Tax Roll.**

By: Sara Schrichte  
Second: Alex Medveczky

Roll Call Vote

Bob Sherwood	-	Absent
Phil Gamick	-	Aye
Cathy Preis	-	Aye
Alex Medveczky	-	Aye
Sara Schrichte	-	Aye

**Motion Carries**

**4. Resolution 2021-04 of the Donner Summit Public Utility District Fixing and Placing a Special Tax Levy on Improvement Areas No. 1 and 3 of the Donner Summit Public Utility District Community Facilities District No.1 for Collection by the County of Placer.**

**Motion: Adopt Resolution 2021-04 of the Donner Summit Public Utility District Fixing and Placing a Special Tax Levy on Improvement Areas No. 1 and 3 of the Donner Summit Public Utility District Community Facilities District No.1 for Collection by the County of Placer.**

By: Phil Gamick  
Second: Sara Schrichte

Roll Call Vote

Bob Sherwood	-	Absent
Phil Gamick	-	Aye
Cathy Preis	-	Aye
Alex Medveczky	-	Aye
Sara Schrichte	-	Aye

**Motion Carries**

9. **Correspondence:** Letter from Kelly Perry 10150 Ski Ranch Lane regarding road safety. Reported.
10. **Closed Session: Pursuant to California Government Code 54957(b)(1)** –President Preis announced the Board would be going into Closed Session Pursuant to California Government Code 54957(b)(1). Review of the selected applicants for the position of General Manager. The Board went into Closed Session at 8:44PM. The Board came out of Closed Session at 9:41PM. Direction was given to staff. No action was taken.
11. **Informational:** In accordance with Government Code Section 54954.2(a), Directors may make brief announcements or brief reports on their own activities (concerning the District). They may ask questions for clarification make a referral to staff or take action to have staff place a matter of business on a future agenda.
12. **Adjournment:**

**Motion: Adjourn Meeting at 9:51 p.m.**  
By: Alex Medveczky  
Second: Phil Gamick  
Vote: 4 Ayes, 0 Noes, 1 Absent, 0 Abstain

**Motion Carried**

Schedule of Upcoming Meetings

Special Meeting May 24, 2021  
Regular Meeting and Public Hearing – June 15, 2021  
Regular Meeting – July 20, 2021

Respectfully Submitted,

Deleane Mehler  
Administrative Assistant