

APPROVED

DONNER SUMMIT PUBLIC UTILITY DISTRICT
P.O. BOX 610 – SODA SPRINGS – CALIFORNIA – 95728
TELEPHONE (530) 426-3456 – FAX (530) 426-3460
Minutes of the Regular Meeting of the Board of Directors
Held: May 19, 2020

STAFF PRESENT: Tom Skjelstad, General Manager; Jim King, Plant Manager; Julie Bartolini, Office Manager; Deleane Mehler, Office Assistant

OTHERS PRESENT: Geoffrey O. Evers, General Counsel by telephone from 8732 Casa Del Rio, Fair Oaks CA,

1. Call to Order

For the Regular Meeting (Section 54954), May 19, 2020 at 6:00 P.M., the meeting will be conducted via Zoom due to the COVID-19 pandemic and in accordance with Governor Newsom's Executive Order N-29-20. **The Zoom Meeting ID 915 2612 6542 Password 097894. If your computer does not have audio or visual capabilities, you may participate in the meeting by phone 1 669-900-6833.**

Any member of the public desiring to address the Board on any matter within the Jurisdictional Authority of the District or on a matter on the Agenda before or during the Boards consideration of that item may do so **by logging into Zoom and using the meeting ID and password or dial in only number referenced above.** After receiving recognition from the Board President, please give your Name and Address (City) and your comments or questions. In order that all interested parties have an opportunity to speak, please limit your comments to the specific topics of discussion.

The Regular Meeting of May 19, 2020 of the Donner Summit Public Utility District Board of Directors was called to order at 6:14p.m. by President Cathy Preis.

Unless specifically noted, the Board of Directors may act upon all items on the Agenda.

2. Roll Call

3. Clear the Agenda

4. Public Participation – None

5. Consent Calendar:

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests an item to be removed from the Consent Calendar for a separate action. Any items removed will be considered after the motion to approve the Consent Calendar.

- A. **Cash Disbursements–General, Month of February \$87,015.71
April \$129,065.07**
- B. **Cash Disbursements–Payroll, Month of February \$84,044.61
April \$82,020.47**
- C. **Regular Meeting Minutes of April 21, 2020**
- D. **Financials through March 2020**

Motion: Accept the Consent Calendar
By: Bob Sherwood
Second: Alex Medveczky
Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain

Motion Carries

6. Department Reports

A. Administration: Tom Skjelstad, General Manager

- 1. **Recycled Water for Donner Pass Rd. Improvement Project-** use of recycled water for dust control and construction for the Project. Tom Skjelstad reported that the request for the permit to use recycled water is still in committee review.
- 2. **Donner Pass Road Improvement Project-** report from the preconstruction meeting of April 15. Reported.

B. Sewer and Water Department – Jim King, Chief Plant Operator

- 1. **Waste Water Flow Data – for April-Reported**
- 2. **Fresh Water Flow Data – for April-Reported**
- 3. **Operations and Maintenance Summary –** activities during the month of April. Jim King reported the following:

Operations WWTP

- Staff worked with ECO-Green solutions on future updates to help with energy savings at its sewer lift stations.
- Staff attended a teleconference regarding the upcoming Hwy. 40 improvements.

Operations Water Plant

- Completed and sent in to the SWRCB the annual reports for water rights and production.

Repair and Maintenance WWTP

- Serviced the F-150 and the F-250 trucks.

C. Monthly Safety Committee Meeting Minutes, Month of April.

Motion: Accept the Safety Committee Meeting Minutes for February and March

By: Alex Medveczky

Second: Bob Sherwood

Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain

Motion Carries

7. Resolutions:

1. Resolution 2020-02 of the Donner Summit Public Utility District Requesting Collection of Charges on the Nevada County Tax Roll.

Motion: Adopt Resolution 2020-02 of the Donner Summit Public Utility District Requesting Collection of Charges on the Nevada County Tax Roll.

By: Phil Gamick

Second: Alex Medveczky

Roll Call Vote

Bob Sherwood - Aye

Phil Gamick - Aye

Cathy Preis - Aye

Alex Medveczky - Aye

Sara Schrichte - Aye

Motion Carries

2. Resolution 2020-03 of the Donner Summit Public Utility District Fixing and Placing a Special Tax Levy on Improvement Areas No. 1 and 3 of the Donner Summit Public Utility District Community Facilities District No.1 for Collection by the County of Nevada.

Motion: Adopt Resolution 2020-03 of the Donner Summit Public Utility District Fixing and Placing a Special Tax Levy on Improvement Areas No. 1 and 3 of the Donner Summit Public Utility District Community Facilities District No.1 for Collection by the County of Nevada.

By: Alex Medveczky

Second: Sara Schrichte

Roll Call Vote

Bob Sherwood - Aye

Phil Gamick - Aye

Cathy Preis - Aye

Alex Medveczky - Aye

Sara Schrichte - Aye

Motion Carries

**4. Resolution 2020-04 of the Donner Summit Public Utility District
Requesting Collection of Charges on the Placer County Tax Roll.**

**Motion: Adopt Resolution 2020-04 of the Donner Summit Public Utility
District Requesting Collection of Charges on the Placer
County Tax Roll.**

By: Alex Medveczky

Second: Phil Gamick

Roll Call Vote

Bob Sherwood - Aye

Phil Gamick - Aye

Cathy Preis - Aye

Alex Medveczky - Aye

Sara Schrichte - Aye

Motion Carries

**5. Resolution 2020-05 of the Donner Summit Public Utility District Fixing
and Placing a Special Tax Levy on Improvement Areas No. 1 and 3 of
the Donner Summit Public Utility District Community Facilities District
No.1 for Collection by the County of Placer.**

**Motion: Adopt Resolution 2020-05 of the Donner Summit Public Utility
District Fixing and Placing a Special Tax Levy on
Improvement Areas No. 1 and 3 of the Donner Summit Public
Utility District Community Facilities District No.1 for
Collection by the County of Placer.**

By: Sara Schrichte

Second: Alex Medveczky

Roll Call Vote

Bob Sherwood - Aye

Phil Gamick - Aye

Cathy Preis - Aye

Alex Medveczky - Aye

Sara Schrichte - Aye

Motion Carries

6. Resolution 2020-06 of the Donner Summit Public Utility District Declaring an Election Be Held in its Jurisdiction; Requesting the Board of Supervisors of Placer County to Consolidate This Election With Any Other Election Conducted on Said Date; and Requesting Election Services By the County Clerk.

Motion: Adopt Resolution 2020-06 of the Donner Summit Public Utility District Declaring an Election Be Held in its Jurisdiction; Requesting the Board of Supervisors of Placer County to Consolidate This Election With Any Other Election Conducted on Said Date; and Requesting Election Services By the County Clerk

By: Sara Schrichte
Second: Alex Medveczky

Roll Call Vote

Bob Sherwood	-	Aye
Phil Gamick	-	Aye
Cathy Preis	-	Aye
Alex Medveczky	-	Aye
Sara Schrichte	-	Aye

Motion Carries

7. Resolution 2020-07 of the Donner Summit Public Utility District Declaring an Election Be Held in its Jurisdiction; Requesting the Board of Supervisors of Nevada County to Consolidate This Election With Any Other Election Conducted on Said Date; and Requesting Election Services By the County Clerk.

Motion: Adopt Resolution 2020-07 of the Donner Summit Public Utility District Declaring an Election Be Held in its Jurisdiction; Requesting the Board of Supervisors of Nevada County to Consolidate This Election With Any Other Election Conducted on Said Date; and Requesting Election Services By the County Clerk.

By: Alex Medveczky
Second: Sara Schrichte

Roll Call Vote

Bob Sherwood	-	Aye
Phil Gamick	-	Aye
Cathy Preis	-	Aye
Alex Medveczky	-	Aye
Sara Schrichte	-	Aye

Motion Carries

8. Informational: In accordance with Government Code Section 54954.2(a), Directors may make brief announcements or brief reports on their own activities (concerning the District). They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda. None.

9. Adjournment:

Motion: **Adjourn Meeting at 6:47 p.m.**
By: Bob Sherwood
Second: Phil Gamick
Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain
Motion Carries

Schedule of Upcoming Meetings

Regular Meeting - June 16, 2020
Regular Meeting - July 20, 2020
Regular Meeting - August 18, 2020