

APPROVED

**DONNER SUMMIT PUBLIC UTILITY DISTRICT
P.O. BOX 610 – SODA SPRINGS – CALIFORNIA – 95728
TELEPHONE (530) 426-3456 – FAX (530) 426-3460**

**Minutes of Regular Board of Directors Meeting
Held: February 20, 2007**

STAFF PRESENT: Tom Skjelstad, General Manager; Jim King, Plant Manager; Kristy Champagne, Recording Secretary

OTHERS PRESENT: Mike Livak, Royal Gorge LLC; Tim Taylor, Auerbach Engineering; Carrie Hoyt, Jim Tucson and other unidentified members of the public.

1. Call to Order

The Regular Meeting of the February 20, 2007 of the Donner Summit Public Utility District Board of Directors was called to order at 6:05 p.m., by President Cathy Preis, at the Board Meeting Room located at 53823 Sherritt Lane, Soda Springs California. Kristy Champagne is taking notes as recording secretary.

2. Roll Call

Cathy Preis, President	-	Present
Dave Oneto, Vice President	-	Present
Bob Sherwood, Secretary	-	Present
Philip Gamick, Director	-	Present
Rachel Tolmachoff, Director	-	Present

3. Clear the Agenda

There were no changes to the agenda.

4. Consent Calendar

Motion: Accept The Consent Calendar As Read
By: Dave Oneto
Second: Rachel Tolmachoff
Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain

Motion Carries

5. Public Forum

None

- 6. Auditors Report-** Mike Gibson presented the draft audit report for the fiscal year ending June 30, 2006.

7. Departmental Reports

A. ADMINISTRATION - Tom Skjelstad

1. Availability of EDU's-Plant Manager Jim King provided an evaluation of the wastewater treatment plant's performance and recommending the release of 50 EDU's. Sierra Lakes County Water District will be entitled to 44% of the 50 EDU's.

- A. Ordinance 2007-01 of the Donner Summit Public Utility District Defining and Classifying Connection Fees and Operating Charges For Sewer Service, and Method by Which Sewer Connections Will be Issued and Superseding Ordinance 93-04, Ordinance 94-04, Ordinance 81-09 and Modifying Ordinance 99-01: Reported

Motion: Adopt Ordinance 2007-01

By: Bob Sherwood

Second: Rachel Tolmachoff

Vote: 5 ayes, 0 Noes, 0 Absent, 0 Abstain

Motion Carries

2. Royal Gorge, Home sites at Summit Valley- recommendation by staff to notify Royal Gorge LLC that its previously purchased 25 EDU'S may be retained by Royal Gorge LLC upon adoption of and under the conditions and procedures of Ordinance 2007-01: Reported.

Motion: To Allow Royal Gorge to retain their current 25 EDU'S with a cost of \$ 5,800.00 per EDU.

By: Phil Gamick

Second: Bob Sherwood

Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain

Motion carries

6:50 p.m Recess - 7:20 p.m. Meeting Resumed

4. Report from Waste Discharge Permit Renewal Committee-announcement of accepting the proposal from ECO:LOGIC Consulting Engineers to negotiate and renew the District's Waste Discharge Permit, and recommending a Professional Services Agreement be signed by the Board President – Reported

Motion: Authorizing the Board President to Execute the Professional Services Agreement from ECO:LOGIC Engineering, costs not to exceed \$112,000.00.

By: Rachel Tolmachoff

Second: Bob Sherwood

Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain

Motion carries

5. Status Report from ECO:LOGIC Consulting Engineers- report of activity to date re: the Districts Report of Waste Discharge Permit Renewal: Reported

3. Selection Process for Selecting District Engineering Services-Committee recommend selection of ECO:LOGIC and Sauer's engineering. ECO:LOGIC to oversee wwtp upgrade and design. Sauer's to provide all other District engineering needs fresh water plant operations, reports, and studies. Reported

6. Notice of Extension to Complete Report of Waste Discharge Permit – Letter from the Regional Water Quality Board, Central Valley region, granting an extension until April 30, 2007 submission of the Districts discharge permit. Reported

7. Proposal upgrade or /recreate the districts Website- Proposal from Small Pond Marketing Arts & Design- direction was given to staff to proceed and pay Small Pond Marketing Arts & Design to redesign Districts web site: Reported

Motion: Authorize staff to sign contract with Small Pond Marketing Arts & Design

By: Bob Sherwood

Second: Dave Oneto

Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain

Motion carries

8. Letter of Engagement from Barnard, Vogler & Co. – Reported

Motion: Authorize Board President to Sign Letter of Engagement from Barnard, Vogler & Co

By: Bob Sherwood

Second: Phil Gamick

Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain

Motion Carries

B. Sewer and Water Department – Jim King, ECO:LOGIC Engineers, Plant Manager

1. 2006/07 Wastewater treatment Plant Improvement Project-
Status of project: Reported
2. Waste Water Flow Data- for January: Reported
3. Fresh Water Flow Data- for January: Reported
4. Operations and Maintenance Summary-activities during the month of December: Reported

C. Safety Committee Meeting Minutes

1. Administrative and Operations Department Safety Committee-
January Minutes- Reported

Motion: Accepted Committee Meeting Minutes

By: Bob Sherwood

Second: Phil Gamick

Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain

Motion Carries

8. Presidents Report

1. Scheduling of Meeting with The Truckee Fire Protection District's Board President and Donner Summit PUD's Board President to discuss the CSA # 31 funds transfer- Cathy Pries requests that Rachel Tolmachoff also attend the meeting, Rachel accepts and meeting date and time will be arranged, and then reported.

10. Public Participation: Audience thanks Board for Job well done

11. Correspondence:

- A. Letter from Bill Oudegeest, SLCWD Director thanking staff for the tour of the waste treatment plant. - Reported

- B. Letter from Ulrich Luscher, SLWD Director, thanking General Manager, Tom Skjelstad for attending the SLCWD's Dec. 8, 2006 Board meeting- Reported

12. Closed session: None

13. Informational: In accordance with Government Code Section 54954.2(a), Directors may make brief announcements or brief reports on their own activities (concerning the District). They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.

None

14. Adjournment

Motion: To Adjourn at 8:27 pm

By: Bob Sherwood

Second: Dave Oneto

Vote: 5-0

Motion Carries

Schedule of Upcoming Meetings

Next Regular Meeting – March 20, 2007

The wording of these minutes are as reread from the notes taken by the recording secretary.

Respectfully submitted,

Kristy S. Champagne
Recording Secretary