

**APPROVED**  
**DONNER SUMMIT PUBLIC UTILITY DISTRICT**  
**P.O. BOX 610 – SODA SPRINGS – CALIFORNIA – 95728**  
**TELEPHONE (530) 426-3456 – FAX (530) 426-3460**

**Minutes of the Regular Meeting of the Board of Directors**  
**Held: June 16, 2015**

**STAFF PRESENT:** Tom Skjelstad, General Manager; Jim King, Plant Manager;  
Julie Bartolini, Office Manager

**OTHERS PRESENT:** Geoffrey O. Evers, General Counsel by telephone from 8732  
Casa Del Rio, Fair Oaks CA 95628

**1. Call to Order**

The Regular Meeting of June 16, 2015 of the Donner Summit Public Utility District Board of Directors was called to order at 6:05 p.m. by President Cathy Preis, at 53823 Sherritt Lane Soda Springs, California.

**2. Roll Call**

Cathy Preis, President	- Present
Sara Schrichte, Vice President	- Present
Bob Sherwood, Secretary	- Present
Philip Gamick, Director	- Present
Alex Medveczky	- Present

**3. Clear the Agenda:** No Changes

**4. Public Participation:** None

**5. Consent Calendar:**

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests an item to be removed from the Consent Calendar for a separate action. Any items removed will be considered after the motion to approve the Consent Calendar.

- A. Cash Disbursements–General, Month of May 2015--\$106,780.18**
- B. Cash Disbursements–Payroll, Month of May 2015--\$73,150.93**
- C. Special Meeting Minutes of May 12, 2015**
- D. Financials through March 2015**

**Motion: Accept the Consent Calendar**

By: Bob Sherwood

Second: Phil Gamick

Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain

**Motion Carries**

## 6. Department Reports

### A. Administration: Tom Skjelstad, General Manager

1. **Donner Summit PUD Waste Discharge Requirements-** the California Regional Water Quality Control Board adopted the District's WDR. Tom Skjelstad reported that the California Regional Water Quality Control Board approved the District's new waste discharge permit on Thursday June 4, 2015. Tom Skjelstad attended the hearing and no one spoke against the proposed permit which the Board unanimously approved. The next renewal will be in 2020.
2. **Recycled Water Use-** development of a recycled water use program. Tom Skjelstad reported with the upgrade to the wastewater facility and the approval of the permit, the District is now in a position to consider utilizing its recycled water (treated effluent). Staff would like to develop a program where District customers and businesses can use the recycled water for irrigation purposes, dust control, etc. This item will be addressed at a future board meeting.
3. **Status of Central Sierra Electric Stop Payment Notice-** Central Sierra has issued a Partial Release of Stop Payment Notice. Reported.
4. **Update on the July 18 Ribbon Cutting Ceremony-** Tom Skjelstad reported that progress continues to be made for the Ceremony. Invitations have been mailed to elected officials, consultants, contractors, and others this week. We have received RSVPs from Placer County Supervisor Jennifer Montgomery, Bill Oudegeest, Sierra Lakes County Water District Director, Barbara Getz, President of SYRCL. Senator McClintock's office called and he may attend.

Staff has reserved a tent, tables and podium with microphone. An interactive map for the District website is under construction and information poster boards to be placed at each component of the treatment facility are in development.

5. **Dedication Plaque-** review and discussion of plaques dedicating the wastewater treatment plant. Reported.

### B. Sewer and Water Department – Jim King, Chief Plant Operator

1. **Waste Water Flow Data – for May-**Reported
2. **Fresh Water Flow Data – for May-**Reported
3. **Operations and Maintenance Summary –** activities during the month of April. Jim King reported the following:

#### Operations WWTP

- ◆ Continued using sludge drying beds.
- ◆ Assisted SRC with the removal of a failed air control valve on reactor 1.
- ◆ Drained flow equalization tank #2.
- ◆ Staff continued to work with the contractor regarding issues with the lime feed system.

#### **Operations Water Plant**

- ◆ Staff met with Sauers Engineering to review 10 year requirement to have the tendons on Lake Angela Dam tested.

#### **Repairs and Maintenance WWTP**

- ◆ Cleaned y-strainers on the headworks drum screens.
- ◆ Replaced 24VDC power supply on UV Train 3 Vessel 2.
- ◆ Staff conducted the bi-annual recovery cleaning

#### **C. Monthly Safety Committee Meeting Minutes, Month of May**

**Motion: Accept the Safety Committee Meeting Minutes for May**  
**By: Sara Schrichte**  
**Second: Alex Medveczky**  
**Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain**

#### **7. President's Report: None**

#### **8. Committee Reports:**

**A. Budget and Finance Committee: Draft 2015/16 Fiscal Year Operating Budgets:** presentation of the District's spending plan for 2015/16. Discussion and possible action. Cathy Preis reviewed the memo dated June 12, 2015 and provided the Board of Directors with an overview of the draft budget.

#### **9. Resolutions:**

##### **1. Resolution 2015-07 of the Donner Summit Public Utility District Establishing Appropriation Limits for the 2015/16 Fiscal Year**

**Motion: Adopt Resolution 2015-07 of the Donner Summit Public Utility District Establishing Appropriation Limits for the 2015/16 Fiscal Year**  
**By: Bob Sherwood**  
**Second: Phil Gamick**  
**Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain**

#### **Motion Carries**

**2. Resolution 2015-08 of the Donner Summit Public Utility District to Amend and Restate the Donner Summit Public Utility Money Purchase Pension Plan and the Donner Summit Public Utility District Money Purchase Pension Retirement Trust**

**Motion: Adopt Resolution 2015-08 of the Donner Summit Public Utility District to Amend and Restate the Donner Summit Public Utility Money Purchase Pension Plan and the Donner Summit Public Utility District Money Purchase Pension Retirement Trust**

By: Sara Schrichte  
Second: Alex Medveczky  
Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain

**Motion Carries**

**3. Resolution 2015-09 of the Donner Summit Public Utility District for the Adoption of 2009 Interim Plan Amendment**

**Motion: Adopt Resolution 2015-09 of the Donner Summit Public Utility District for the Adoption of 2009 Interim Plan Amendment**

By: Alex Medveczky  
Second: Phil Gamick  
Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain

**Motion Carries**

**4. Resolution 2015-10 of the Donner Summit Public Utility District Adopting the Sewer, Water and Administrative Service Department Budgets for the 2015-2016 Fiscal Year**

**Motion: Adopt the Operating Budget for the Fiscal Year 2015/16**

By: Sara Schrichte  
Second: Phil Gamick  
Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain

**Motion Carries**

**10. Correspondence: None**

**11. Closed Session: None**

**12. Informational** In accordance with Government Code Section 54954.2(a), Directors may make brief announcements or brief reports on their own activities (concerning the District). They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda. Sara proved the Board of Directors with an update regarding the DSAA annual 4<sup>th</sup> of July Picnic.

**13. Adjournment:**

**Motion: Adjourn Meeting at 7:12 p.m.**

By: Bob Sherwood  
Second: Phil Gamick  
Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain

**Motion Carries**

### Schedule of Upcoming Meetings

- Regular Meeting - July 21, 2015
- Regular Meeting - August 18, 2015
- Regular Meeting - September 15, 2015

The wording in these minutes are as reread from the notes by the Clerk of the Board.

Respectfully Submitted,  
Deleane Mehler

Administrative Assistant