

APPROVED

**Donner Summit Public Utility District
Board of Directors Regular Meeting
Minutes
Tuesday, August 15, 2023 - 6:00 P.M.
DSPUD Office, 53823 Sherritt Lane, Soda Springs California**

STAFF PRESENT: Steven Palmer, General Manager; Jim King, Plant Manager;
Deleane Mehler, Office Assistant

OTHERS PRESENT: Geoffrey O. Evers, General Counsel, by Zoom,

1. Call to Order

The Regular Meeting of August 15, 2023 of the Donner Summit Public Utility District Board of Directors was called to order at 6:05 p.m. by President Cathy Preis.

2. Roll Call

Cathy Preis, President	- Present
Joni Kaufman, Vice President	- Present
Dawn Parkhurst, Secretary	- Present
Philip Gamick, Director	- Present - via Zoom from 1021 Cliff Dr. Apt. 14, Santa Barbara, CA 93109
Craig Combs, Director	- Present

3. Clear the Agenda- None

4. Public Participation – *This is time set aside for the public to address the Board on any matter not on the agenda. Comments related to any item already on the agenda should be addressed at the time that that item is considered. Each speaker will be limited to five minutes, but speaker time may be reduced at the discretion of the Board President if there are a large number of speakers on any given subject.* None.

5. Consent Calendar

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests an item to be removed from the Consent Calendar for a separate action. Any items removed will be considered after the motion to approve the Consent Calendar

A. Approve Finance Report for August 2023

- 1. Cash Disbursements–General, Month of July**
- 2. Cash Disbursements–Payroll, Month of July**
- 3. Schedule of Cash and Reserves, June**
- 4. Accountants Financial Statements, June**

B. Approve Regular Meeting Minutes for July 18, 2023

C. Approve Monthly Safety Meeting Minutes – July 2023

D. Approve Purchase of Membrane Permeate Pump and Ultraviolet Light Wipers in the Amounts of \$25,000 and \$16,896, Respectively

E. Approve Sludge Heat Exchanger Preventative Maintenance Agreement with EMCOR Services for Five Years in the Total Amount of \$143,601

Motion: Accept the Consent Calendar
By: Craig Combs
Second: Phil Gamick
Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain, 0 Vacancy
Motion Carries

6. Department Reports

- A. Administration - Steven Palmer, General Manager. Reported.**
- B. Operations and Maintenance Summary, July. Reported.**

7. Information

- A. Fiscal Year 2022/2023 Budget to Actual Report (Unaudited).** Steve Palmer presented the Fiscal Year 2022/2023 Budget to actual Report (Unaudited) to the Board of Directors.

8. Action

- A. Declare Tucker Snow Cat as Surplus, Authorize Sale at Auction, and Approve Rental of Snow Removal Equipment for \$48,800**

Motion: Adopt Resolution 2023-16 a Resolution of the Board of Directors of the Donner Summit Public Utility District Declaring the Tucker Sno-Cat Model 2000B as Surplus and Authorizing Sale by Public Auction

By: Dawn Parkhurst
Second: Joni Kaufman
Roll Call Vote:
Cathy Preis - Aye
Phil Gamick - Aye
Craig Combs - Aye
Joni Kaufman - Aye
Dawn Parkhurst - Aye

Motion Carries

Motion: Adopt Resolution 2023-17 a Resolution of the Board of Directors of the Donner Summit Public Utility District Waiving Formal Bidding and Approving the Rental Agreement with Ski Cat Snowcat Rentals in the amount of \$48,800.

By: Joni Kaufman
Second: Craig Combs
Roll Call Vote:
Cathy Preis - Aye
Phil Gamick - Aye
Craig Combs - Aye
Joni Kaufman - Aye
Dawn Parkhurst - Aye

Motion Carries

B. Approve Reimbursement Agreement with the Wythes for Construction of Sugar Bowl East Village Sewer in the Amount of \$36,165

Motion: Adopt Resolution 2023-18 a Resolution of the Board of Directors of the Donner Summit Public Utility District Approving a Reimbursement Agreement with the Paw Revocable Trust U/A/D September 15, 2004 in the Amount of \$36,165.00 for Sewer Line Construction in Sugar Bowl East Village

By: Joni Kaufman

Second: Dawn Parkhurst

Roll Call Vote:

Cathy Preis - Aye

Phil Gamick - Aye

Craig Combs - Aye

Joni Kaufman - Aye

Dawn Parkhurst - Aye

Motion Carries

C. Approve Excused Absences for Director Craig Combs

Motion: Approve Excused Absences for Director Craig Combs for the September 19, 2023 and October 17, 2023 Board of Directors Meetings

By: Dawn Parkhurst

Second: Craig Combs

Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain, 0 Vacancy

Motion Carries

9. Closed Session: Public Employee Performance Evaluation (Government Code Section 54957) Title: General Manager. The Board went into closed session at 6:35 p.m. The Board ended closed session and returned to open session at 7:27 p.m. There was no reportable action.

10. Director Reports: *In accordance with Government Code Section 54954.2(a), Directors may make brief announcements or brief reports on their own activities (concerning the District). They may ask questions for clarification make a referral to staff or take action to have staff place a matter of business on a future agenda.*

11. Adjournment

Motion: Adjourn Meeting at 7:32 p.m.

By: Dawn Parkhurst

Second: Craig Combs

Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain, 0 Vacancy

Motion Carries

Schedule of Upcoming Meetings

Regular Meeting – September 19, 2023
Regular Meeting – October 17, 2023
Regular Meeting – November 21, 2023

Respectfully Submitted,

Deleane Mehler

Deleane Mehler
Administrative Assistant