

**Donner Summit Public Utility District
Board of Directors Regular Meeting
Agenda
Tuesday, April 20, 2021 - 6:00 P.M.
DSPUD Office, 53823 Sherritt Lane, Soda Springs California**

For the Regular Meeting (Section 54954), April 20, 2021 at 6:00 P.M., the meeting will be conducted via Zoom due to the COVID-19 pandemic and in accordance with Governor Newsom's Executive Order N-29-20. **The Zoom Meeting ID 97011288242 Password 082975** **If your computer does not have audio or visual capabilities, you may participate in the meeting by phone 1 669-900-6833.**

Any member of the public desiring to address the Board on any matter within the Jurisdictional Authority of the District or on a matter on the Agenda before or during the Boards consideration of that item may do so **by logging into Zoom and using the meeting ID and password or dial in only number referenced above.** After receiving recognition from the Board President, please give your Name and Address (City) and your comments or questions. In order that all interested parties have an opportunity to speak, please limit your comments to the specific topics of discussion.

Unless specifically noted, the Board of Directors may act upon all items on the Agenda.

- 1. Call to Order**
- 2. Roll Call**
- 3. Clear the Agenda**
- 4. Public Participation** – please limit your comments to 5 minutes.
- 5. Consent Calendar:**

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests an item to be removed from the Consent Calendar for a separate action. Any items removed will be considered after the motion to approve the Consent Calendar.

- A. Cash Disbursements–General, Month of March \$101,974.33**
- B. Cash Disbursements–Payroll, Month of March \$83,055.24**
- C. Special Meeting Minutes of March 23, 2021**

6. Department Reports

- A. Administration: Tom Skjelstad, General Manager**
 - 1. Notice of Rate Increase and Public Hearing-** document mailed to property owners within the District notifying of a rate increase and Prop. 218 public hearing. Informational.

2. **Recruitment of General Manager-** status of search for a new General Manager, proposed interview process, and appoint Board Committee. Discussion and action.
3. **Sugar Bowl East and West Village Sewer Expansion Project-** update on project activity. Informational.
4. **Barnard & Vogler, Co. Engagement Letter for Bookkeeping Services thru December 31, 2021** - renew annual letter of agreement. Discussion and action.

B. Sewer and Water Department – Jim King, Chief Plant Operator

1. **Waste Water Flow Data – for March**
2. **Fresh Water Flow Data – for March**
3. **Operations and Maintenance Summary – activities during the month of March.**

C. Monthly Safety Committee Meeting Minutes, Month of March.

7. Correspondence: None

8. President Report- Appointment of Budget Committee- selection of the Budget Committee for the fiscal year 2021/22 District budgets.

9. Informational: In accordance with Government Code Section 54954.2(a), Directors may make brief announcements or brief reports on their own activities (concerning the District). They may ask questions for clarification make a referral to staff or take action to have staff place a matter of business on a future agenda.

10. Adjournment:

Schedule of Upcoming Meetings

Regular Meeting – May18, 2021

Regular Meeting and Public Hearing – June 15, 2021

Regular Meeting – July 20, 2021

We certify that on April 16, 2021 a copy of this agenda was posted in public view at 53823 Sherritt Lane Soda Springs, California and the Soda Springs/Norden Post Office.

Deleane Mehler
Administrative Assistant

Tom Skjelstad
General Manager