

APPROVED

**DONNER SUMMIT PUBLIC UTILITY DISTRICT
P.O. BOX 610 – SODA SPRINGS – CALIFORNIA – 95728
TELEPHONE (530) 426-3456 – FAX (530) 426-3460
Minutes of the Regular Meeting of the Board of Directors
Held: September 15, 2020**

STAFF PRESENT: Tom Skjelstad, General Manager; Jim King, Plant Manager; Julie Bartolini, Office Manager

OTHERS PRESENT: Geoffrey O. Evers, General Counsel by telephone from 8732 Casa Del Rio, Fair Oaks CA,

1. Call to Order

For the Regular Meeting (Section 54954), September 15, 2020 at 6:00 P.M., the meeting was conducted via Zoom due to the COVID-19 pandemic and in accordance with Governor Newsom's Executive Order N-29-20.

The Regular Meeting of September 15, 2020 of the Donner Summit Public Utility District Board of Directors was called to order at 6:09 p.m. by President Cathy Preis.

2. Roll Call

Cathy Preis, President	- Present
Sara Schrichte, Vice President	- Present
Bob Sherwood, Secretary	- Present
Philip Gamick, Director	- Present
Alex Medveczky, Director	- Present

3. Clear the Agenda-No Changes

4. Public Participation – None

5. Consent Calendar:

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests an item to be removed from the Consent Calendar for a separate action. Any items removed will be considered after the motion to approve the Consent Calendar.

- A. Cash Disbursements–General, Month of August \$204,798.14**
- B. Cash Disbursements–Payroll, Month of August \$85,760.74**
- C. Regular Meeting Minutes of August 2020**

Motion: Accept the Consent Calendar
By: Bob Sherwood
Second: Phil Gamick
Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain
Motion Carries

6. Department Reports

A. Administration: Tom Skjelstad, General Manager

1. USFS Land Exchange- Nothing new to report.

B. Sewer and Water Department – Jim King, Chief Plant Operator

1. Waste Water Flow Data – for August-Reported.
2. Fresh Water Flow Data – for August-Reported.
3. Operations and Maintenance Summary – activities during the month of August. Jim King reported the following:

Operations WWTP

- Began spray irrigation to the ski hill at Soda Springs Resort. Discharged 3.8 MG.
- Installed hook up for filling recycled water tank trucks.
- Completed the renewal process for the district’s radios with the FCC.
- Conducted sewer lateral test at the following locations, 21947 Lotta Crabtree, 701 Mule Ears Dr., 21882 Lotta Crabtree, 21202 Donner Pass Rd., 10095 Lola Montez and 10067 Sierra Drive.
- Staff met with a representative of Envirokem to look into slurry lime instead of dry bagged lime.

Operations Water Plant

- Completed and sent out the 2019 Consumer Compliance Report.

Repair and Maintenance WWTP

- Had the annual service done on all district fire extinguishers.

Repair and Maintenance WTP

- Cleaned out backwash tank at the water plant.
- Made multiple repairs to the main spring water line into the tank at Big Bend.

C. Monthly Safety Committee Meeting Minutes, Month of August.

Motion: Accept the Safety Committee Meeting Minutes for August

By: Bob Sherwood

Second: Sara Schrichte

Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain

Motion Carries

7. Committee Report: None

8. President Report- None

9. Resolutions: 2020-10 Donner Summit Public Utility District Accepting and Authorizing Execution of the Notice of Completion for the Big Bend Water System Improvement Project.

Motion: Adopt Resolution 2020-1010 Donner Summit Public Utility District Accepting and Authorizing Execution of the Notice of Completion for the Big Bend Water System Improvement Project.

By: Bob Sherwood
Second: Alex Medveczky

Roll Call Vote

Bob Sherwood	-	Aye
Phil Gamick	-	Aye
Cathy Preis	-	Aye
Alex Medveczky	-	Aye
Sara Schrichte	-	Aye

Motion Carries

10. Informational: In accordance with Government Code Section 54954.2(a), Directors may make brief announcements or brief reports on their own activities (concerning the District). They may ask questions for clarification make a referral to staff or take action to have staff place a matter of business on a future agenda. Tom Skjelstad discussed the Dam Tendon repairs. Direction was given to the General Manager to approve a proposal for the Dam Tendon Project not to exceed \$150,000.00.

11. Adjournment:

Motion: Adjourn Meeting at 6:52 p.m.

By: Bob Sherwood

Second: Alex Medveczky

Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain

Motion Carries

Schedule of Upcoming Meetings

Regular Meeting - October 20, 2020

Regular Meeting – November 17, 2020

Regular Meeting - December 15, 2020

The wording in these minutes are as reread from the notes by the Clerk of the Board.

Respectfully Submitted,

Deleane Mehler
Administrative Assistant