

**Donner Summit Public Utility District
Board of Directors Regular Meeting
Agenda
Tuesday May 20, 2014 - 6:00 P.M.
DSPUD Office, 53823 Sherritt Lane, Soda Springs California**

For the Regular Meeting (Section 54954), May 20, 2014 at 6:00 P.M., the meeting will commence at the District's Administration Office located at 53823 Sherritt Lane, Soda Springs California

Any member of the public desiring to address the Board on any matter within the Jurisdictional Authority of the District or on a matter on the Agenda before or during the Boards consideration of that item may do so. After receiving recognition from the Board President, please give your Name and Address (City) and your comments or questions. In order that all interested parties have an opportunity to speak, please limit your comments to the specific topics of discussion.

Unless specifically noted, the Board of Directors may act upon all items on the Agenda.

- 1. Call to Order**
- 2. Roll Call**
- 3. Clear the Agenda**
- 4. Public Participation**
- 5. Consent Calendar:**

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests an item to be removed from the Consent Calendar for a separate action. Any items removed will be considered after the motion to approve the Consent Calendar.

- A. Cash Disbursements – General, Month of April 2014 -- \$709,374.65**
- B. Cash Disbursements – Payroll, Month of April 2014 -- \$56,634.36**
- C. Regular Meeting Minutes of April 15, 2014**
- D. Financials through February 28, 2014**

6. Department Reports

- A. Administration: Tom Skjelstad, General Manager**

- 1. Stantec Monthly Construction Report for the Month of April 2014**

2. **Syblon Reid Progress Payment Request #19 DSPUD Disbursement Request #20-** Syblon's payment request for work performed and/or products purchased for the periods of April 1, 2014 to April 30, 2014 and DSPUD Disbursement Request #20.
3. **DSPUD Request for Amendment to State Revolving Fund Agreement # 12-805-550-** the District is requesting that the previously approved State Revolving Fund Agreement be amended to include additional monies for construction management services, engineering services, change orders incurred to date, and a 5% contingency on the amount remaining on the construction contract.
- B. **Sewer and Water Department – Jim King, Chief Plant Operator**
 1. **Waste Water Flow Data – for April**
 2. **Fresh Water Flow Data – for April**
 3. **Operations and Maintenance Summary –** activities during the month of April
 4. **Update on Water Treatment Plant Upgrade-** report of preliminary Water Treatment Plant Preliminary Design
 5. **Request to Purchase a Mini Excavator**
- C. **Monthly Safety Committee Meeting Minutes, Month of April**
7. **President's Report:**
 1. **Ballot for Special District Representative for the Placer County Local Agency Formation Commission**
 2. **DSAA Annual Community Picnic 2014 Sponsorship-** request for a donation.
8. **Committee Reports: None**
9. **Resolutions:**
 1. **Resolution 2014-01 Requesting Collection of Charges on the Nevada County Tax Roll**
 2. **Resolution 2014-02 Fixing and Placing a Special Tax Levy on Improvement Areas No. 1 and 3 of the Donner Summit Public Utility District Community Facilities District No. 1 for Collection by the County of Nevada**

3. **Resolution 2014-03 of the Donner Summit Public Utility District Declaring an Election Be Held in its Jurisdiction; Requesting the Board of Supervisors of Nevada County to Consolidate This Election With Any Other Election Conducted on Said Date; and Requesting Election Services By the County Clerk.**
 4. **Resolution 2014-04 Requesting Collection of Charges on the Placer County Tax Roll**
 5. **Resolution 2014-05 Fixing and Placing a Special Tax Levy on Improvement Areas No. 1 and 3 of the Donner Summit Public Utility District Community Facilities District No. 1 for Collection by the County of Placer**
 6. **Resolution 2014-06 of the Donner Summit Public Utility District Declaring an Election Be Held in its Jurisdiction; Requesting the Board of Supervisors of Placer County to Consolidate This Election With Any Other Election Conducted on Said Date; and Requesting Election Services By the County Clerk.**
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10. **Correspondence: None**
 11. **Closed Session: None**
 12. **Informational** In accordance with Government Code Section 54954.2(a), Directors may make brief announcements or brief reports on their own activities (concerning the District). They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.
 13. **Adjournment:**

Schedule of Upcoming Meetings

Regular Meeting - June 17, 2014
Regular Meeting - July 15, 2014
Regular Meeting - August 19, 2014

We certify that on May 16, 2014 a copy of this agenda was posted in public view at 53823 Sherritt Lane Soda Springs, California and the Soda Springs/Norden Post Office.

Deleane Mehler
Administrative Assistant

Thomas G. Skjelstad
General Manager