

**Donner Summit Public Utility District
Board of Directors Special Meeting
Agenda
Tuesday, December 6, 2011 - 6:00 P.M.**

For the Special Meeting (Section 54956), December 6, 2011 at 6:00 P.M., the meeting will commence at the District's Administration Office located at 53823 Sherritt Lane, Soda Springs California.

Any member of the public desiring to address the Board on any matter within the Jurisdictional Authority of the District or on a matter on the Agenda before or during the Boards consideration of that item may do so. After receiving recognition from the Board President, please give your Name and Address (City) and your comments or questions. In order that all interested parties have an opportunity to speak, please limit your comments to the specific topics of discussion.

Unless specifically noted, the Board of Directors may act upon all items on the Agenda.

- 1. Call to Order**
- 2. Roll Call**
- 3. Clear the Agenda**
- 4. Public Participation**
- 5. Consent Calendar:**

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests an item to be removed from the Consent Calendar for a separate action. Any items removed will be considered after the motion to approve the Consent Calendar.

- A. Cash Disbursements – General, Month of November 2011 --
\$106,310.78**
- B. Cash Disbursements – Payroll, Month of November 2011 --
\$56,221.30**
- C. Regular Meeting Minutes of November 15, 2011**

Public Hearing: Proposed Sewer Rate Increase- the Board will be presented with letters from ratepayers who are protesting the proposed sewer rate increase. Oral comments are welcome but will not count as official protests per Proposition 218 rules.

6. Department Reports

A. Administration: Tom Skjelstad, General Manager

1. **Cal-Trans Rest Area EDU Update-** update of conversations between the District and Cal-Trans relating to increased EDUs at the Interstate 80, Donner Summit rest areas.
2. **Stantec Monthly Activities-** a summary of the ongoing work for the District's wastewater treatment plant upgrade and expansion project.
3. **Cost Estimate for Establishing Donner Summit Public Utility District Community Facilities District (CFD) No. 2** – an estimate of costs to conduct the process of forming a CFD for the failed DSPUD, CFD No.1, Area #2.
4. **Service Agreement with Nicolas and Hicks, Inc. for the Donner Summit Public Utility District's Money Purchase Pension Plan.**

B. Sewer and Water Department – Jim King, Chief Plant Operator

1. **Waste Water Flow Data – for November**
2. **Fresh Water Flow Data – for November**
3. **Operations and Maintenance Summary** – activities during the month of November.

C. Monthly Safety Committee Meeting Minutes, Month of November

**7. President's Report:
None**

**8. Correspondence
1. Rate Protest Letter from Herb Busboom**

**9. Resolution:
None**

**10. Committee Reports:
Joint Facilities Committee: Memorandum of Understanding Pertaining to Advance Costs for DSPUD Wastewater Treatment Plant Project**

11. Informational In accordance with Government Code Section 54954.2(a), Directors may make brief announcements or brief reports on their own

activities (concerning the District). They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.

12. Adjournment

Schedule of Upcoming Meetings

Regular Meeting - January 17, 2012
Regular Meeting - February 21, 2012
Regular Meeting - March 20, 2012

We certify that on December 2 , 2011 a copy of this agenda was posted in public view at 53823 Sherritt Lane Soda Springs, California and the Soda Springs/Norden Post Office.

Deleane Mehler
Administrative Assistant

Thomas G. Skjelstad
General Manager