

APPROVED

**Donner Summit Public Utility District
Board of Directors Regular Meeting Minutes
Tuesday, November 19, 2024 - 6:00 P.M.
DSPUD Office, 53823 Sherritt Lane, Soda Springs California**

STAFF PRESENT: Steven Palmer, General Manager; Jim King, Plant Manager;
Deleane Mehler, Office Assistant
OTHERS PRESENT: Geoffrey O. Evers, General Counsel, by Zoom

1. Call to Order

The Regular Meeting of November 19, 2024 of the Donner Summit Public Utility District Board of Directors was called to order at 6:00 p.m. by President Cathy Preis.

2. Roll Call

Cathy Preis, President	- Present	
Joni Kaufman, Vice President	- Present	
Dawn Parkhurst, Secretary	- Present	
Philip Gamick, Director	- Present	
Craig Combs, Director	- Present	by Zoom from: 2000 Panorama Drive Panorama, BC V0A1T0, Canada

3. Clear the Agenda- None

4. Public Participation – *This is time set aside for the public to address the Board on any matter not on the agenda. Comments related to any item already on the agenda should be addressed at the time that that item is considered. Each speaker will be limited to five minutes, but speaker time may be reduced at the discretion of the Board President if there are a large number of speakers on any given subject.* None.

5. Consent Calendar

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests an item to be removed from the Consent Calendar for a separate action. Any items removed will be considered after the motion to approve the Consent Calendar.

A. Approve Finance Report for November 2024

- 1. Cash Disbursements–General**, Month of October
- 2. Cash Disbursements–Payroll**, Month of October
- 3. Schedule of Cash and Reserves**, September
- 4. Accountants Financial Statements**, September

B. Approve Regular Meeting Minutes for October 15, 2024

Motion: Accept the Consent Calendar

By: Joni Kaufman

Second: Dawn Parkhurst

Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain, 0 Vacancy

Motion Carries

6. Department Reports

- A. Administration - Steven Palmer, General Manager.** Reported.
- B. Operations and Maintenance Summary, October.** Reported.

7. Information - None

8. Action

- A. Receive a First Quarter Fiscal Year 2024-2025 Budget to Actual Report and Adopt a Resolution Approving Amendments to the Operating Budget to: Fund a Full Time Operator Position, Fund a Seasonal Operator Position, Increase Medical Expenses, and Recognize Increased Recycled Water Revenue**

Motion: Adopt Resolution 2024-26 Approving Amendments to the Operating Budget to: Fund a Full Time Operator Position, Fund a Seasonal Operator Position, Increase Medical Expenses, and Recognize Increased Recycled Water Revenue

By Phil Gamick
Second: Joni Kaufman

Roll Call Vote

Cathy Preis - Aye
Phil Gamick - Aye
Craig Combs - Aye
Joni Kaufman - Aye
Dawn Parkhurst - Aye

Motion Carries

- B. Adopt a Resolution Approving a Professional Services Agreement with Woodard & Curran, Inc. in the Amount of \$96,150 for Renewal of the Waste Discharge Requirements for the Wastewater Treatment Plant**

Motion: Adopt Resolution 2024-27 Approving a Professional Services Agreement with Woodard & Curran, Inc. in the Amount of \$96,150 for Renewal of the Waste Discharge Requirements for the Wastewater Treatment Plant

By Joni Kaufman
Second: Dawn Parkhurst

Roll Call Vote

Cathy Preis - Aye
Phil Gamick - Aye
Craig Combs - Aye
Joni Kaufman - Aye
Dawn Parkhurst - Aye

Motion Carries

C. Adopt a Resolution Accepting the Lake Angela Dam Tendon Tensioning Project as Complete and Directing Recording of the Notice of Completion

Motion: Adopt Resolution 2024-28 Accepting the Lake Angela Dam Tendon Tensioning Project as Complete and Directing Recording of the Notice of Completion

By: Phil Gamick

Second: Joni Kaufman

Roll Call Vote

Cathy Preis - **Aye**

Phil Gamick - **Aye**

Craig Combs - **Aye**

Joni Kaufman - **Aye**

Dawn Parkhurst - **Aye**

Motion Carries

D. Approve a Volunteer Operator-In-Training Program

Motion: Approve the Volunteer Operator in Training Program

By: Phil Gamick

Second: Joni Kaufman

Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain, 0 Vacancy

Motion Carries

- 9. Director Reports:** *In accordance with Government Code Section 54954.2(a), Directors may make brief announcements or brief reports on their own activities (concerning the District). They may ask questions for clarification make a referral to staff or take action to have staff place a matter of business on a future agenda.*

10. Adjournment

Motion: Adjourn Meeting at 6:56 p.m.

By: Joni Kaufman

Second: Dawn Parkhurst

Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain, 0 Vacancy

Motion Carries

Schedule of Upcoming Meetings

Regular Meeting – December 17, 2024

Regular Meeting – January 21, 2025

Regular Meeting – February 18, 2025

Respectfully Submitted,

Deleane Mehler

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Administrative Assistant