

**APPROVED**

**Donner Summit Public Utility District  
Board of Directors Regular Meeting Minutes  
Tuesday, August 27, 2024 - 6:00 P.M.  
DSPUD Office, 53823 Sherritt Lane, Soda Springs California**

**STAFF PRESENT:** Steven Palmer, General Manager; Jim King, Plant Manager;  
Deleane Mehler, Office Assistant  
**OTHERS PRESENT:** Geoffrey O. Evers, General Counsel, by Zoom

**1. Call to Order**

The Regular Meeting of August 27, 2024 of the Donner Summit Public Utility District Board of Directors was called to order at 6:04 p.m. by President Cathy Preis.

**2. Roll Call**

Cathy Preis, President	- Present
Joni Kaufman, Vice President	- Present
Dawn Parkhurst, Secretary	- Present
Philip Gamick, Director	- Present
Craig Combs, Director	- Present

**3. Clear the Agenda- None**

**4. Public Participation –** *This is time set aside for the public to address the Board on any matter not on the agenda. Comments related to any item already on the agenda should be addressed at the time that that item is considered. Each speaker will be limited to five minutes, but speaker time may be reduced at the discretion of the Board President if there are a large number of speakers on any given subject.* None.

**5. Consent Calendar**

*All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests an item to be removed from the Consent Calendar for a separate action. Any items removed will be considered after the motion to approve the Consent Calendar.*

**A. Approve Finance Report for August 2024**

- 1. Cash Disbursements–General**, Month of July
- 2. Cash Disbursements–Payroll**, Month of July
- 3. Schedule of Cash and Reserves**, June
- 4. Accountants Financial Statements**, June

**B. Approve Regular Meeting Minutes for July 16, 2024**

**C. Approve Safety Meeting Minutes for July 2024**

**Motion:** Accept the Consent Calendar

**By:** Joni Kaufman

**Second:** Phil Gamick

**Vote:** 5 Ayes, 0 Noes, 0 Absent, 0 Abstain, 0 Vacancy

**Motion Carries**

**6. Department Reports**

- A. Administration - Steven Palmer, General Manager. Reported**
- B. Operations and Maintenance Summary, July. Reported**

**7. Information - None**

**8. Action**

**A. Adopt Ordinance 2024-01 Setting the Updated Recycled Water Fee**

**Motion: Adopt Ordinance 2024- 01 Setting the Updated Recycled Water Fee**

**By Joni Kaufman**

**Second: Craig Combs**

**Roll Call Vote**

**Cathy Preis - Aye**

**Phil Gamick - Aye**

**Craig Combs - Aye**

**Joni Kaufman - Aye**

**Dawn Parkhurst - Aye**

**Motion Carries**

**B. Adopt a Resolution Awarding a Construction Contract to Neil’s Controlled Blasting, LP in the Amount of \$49,350 for the Lake Angela Dam Tendon Tensioning Project and Authorizing the General Manager to Approve Change Orders up to a Total of \$4,935**

**Motion: Adopt Resolution 2024- 23 Awarding a Construction Contract to Neil’s Controlled Blasting, LP in the Amount of \$49,350 for the Lake Angela Dam Tendon Tensioning Project and Authorizing the General Manager to Approve Change Orders up to a Total of \$4,935**

**By Dawn Parkhurst**

**Second: Phil Gamick**

**Roll Call Vote**

**Cathy Preis - Aye**

**Phil Gamick - Aye**

**Craig Combs - Aye**

**Joni Kaufman - Aye**

**Dawn Parkhurst - Aye**

**Motion Carries**

**C. Adopt Resolution 2024-24 Setting the Hydrant Water Fee, Ordinance 2024-02 Regulating the Use of Hydrant Water, and Ordinance 2024-03 Regulating**

**Motion: Adopt Resolution 2024-24 Setting the Hydrant Water Fee**

**By Dawn Parkhurst**

**Second: Phil Gamick**

**Roll Call Vote**

**Cathy Preis - Aye**

**Phil Gamick - Aye**

**Craig Combs - Aye**

**Joni Kaufman - Aye**

**Dawn Parkhurst - Aye**

**Motion Carries**

**Motion: Adopt Ordinance 2024-02 Amending Ordinance 81-10 Adding Section 16 Regulating Bulk Potable Water Sales**

**By Craig Combs**

**Second: Phil Gamick**

**Roll Call Vote**

**Cathy Preis - Aye**

**Phil Gamick - Aye**

**Craig Combs - Aye**

**Joni Kaufman - Aye**

**Dawn Parkhurst - Aye**

**Motion Carries**

**Motion: Adopt Ordinance 2024-03 Amending Ordinance 81-10 Adding Section 17 Regulating the Unauthorized Use of Water**

**By Joni Kaufman**

**Second: Dawn Parkhurst**

**Roll Call Vote**

**Cathy Preis - Aye**

**Phil Gamick - Aye**

**Craig Combs - Aye**

**Joni Kaufman - Aye**

**Dawn Parkhurst - Aye**

**Motion Carries**

- 9. Director Reports:** *In accordance with Government Code Section 54954.2(a), Directors may make brief announcements or brief reports on their own activities (concerning the District). They may ask questions for clarification make a referral to staff or take action to have staff place a matter of business on a future agenda.*

Craig reported that he will be attending the September, October and November Board of Director meetings remotely.

- 9. Closed Session:** Public Employee Performance Evaluation (Government Code Section 54957) Title: General Manager  
The Board went into closed session at 6:58 p.m. The Board ended closed session and returned to open session at 7:48 p.m. There was no reportable action.

## 10. Adjournment

**Motion:** Adjourn Meeting at 7:48 p.m.  
**By:** Joni Kaufman  
**Second:** Dawn Parkhurst  
**Vote:** 5 Ayes, 0 Noes, 0 Absent, 0 Abstain, 0 Vacancy  
**Motion Carries**

### Schedule of Upcoming Meetings

Regular Meeting – September 17, 2024  
Regular Meeting – October 15, 2024  
Regular Meeting – November 19, 2024

Respectfully Submitted,

*Deleane Mehler*

Deleane Mehler  
Administrative Assistant