

**APPROVED**

**DONNER SUMMIT PUBLIC UTILITY DISTRICT  
P.O. BOX 610 – SODA SPRINGS – CALIFORNIA – 95728  
TELEPHONE (530) 426-3456 – FAX (530) 426-3460**

**Minutes of the Special Meeting of the Board of Directors  
Held: June 1, 2016**

**STAFF PRESENT:** Tom Skjelstad, General Manager

**OTHERS PRESENT:** Geoffrey O. Evers, General Counsel by telephone from 8732 Casa Del Rio, Fair Oaks CA 95628; Dean Marsh, Sauers Engineering from 440 Lower Grass Valley Rd. #A, Nevada City, CA 95959

**1. Call to Order**

The Special Meeting of June 1, 2016 of the Donner Summit Public Utility District Board of Directors was called to order at 6:06 p.m. by President Cathy Preis, at 53823 Sherritt Lane Soda Springs, California.

**2. Roll Call**

Cathy Preis, President	- Present
Sara Schrichte, Vice President	- Present
Bob Sherwood, Secretary	- Present
Philip Gamick, Director	- Present
Alex Medveczky	- Present

**3. Clear the Agenda:** No Changes

**4. Public Participation:** None

**5. Award of Bid for the Donner Summit PUD Water Treatment Plant Improvements Project-** review of bids from May 26, 2016. Discussion and possible action. Dean Marsh reviewed his bid tabulations with the Board. After discussion with Dean Marsh and legal council, it was decided to award the bid to Koch & Koch.

**Motion: Award of Bid in the Amount of \$2,227,000.00 for the Donner Summit Public Utility District Water Treatment Plant Improvement Project to Koch & Koch**

By: Bob Sherwood

Second: Phil Gamick

Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain

**Motion Carries**

**6. Notice to Proceed-** authorize the General Manager to issue the Notice to Proceed to the bidder who was awarded the bid. Discussion and possible action. Tom Skjelstad stated that in order to expedite the paperwork that is necessary prior to actual construction, he is requesting that he be given the authority to issue the Notice to Proceed to the successful bidder, once all of the performance bonds, contract signatures, etc have been reviewed and approved by District counsel.

**Motion: Authorize the General Manager to Issue the Notice to Proceed to Koch & Koch**

By: Sara Schrichte

Second: Alex Medveczky

Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain

**Motion Carries**

## **7. Adjournment:**

**Motion: Adjourn Meeting at 6:29 p.m.**

By: Bob Sherwood

Second: Sara Schrichte

Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain

**Motion Carries**

## Schedule of Upcoming Meetings

Regular Meeting - June 21, 2016

Regular Meeting - July 19, 2016

Regular Meeting - August 16, 2016

The wording in these minutes are as reread from the notes by the Clerk of the Board.

Respectfully Submitted,

Deleane Mehler  
Administrative Assistant