

**Donner Summit Public Utility District
Board of Directors Regular Meeting
Agenda
Tuesday June 21, 2016 - 6:00 P.M.
DSPUD Office, 53823 Sherritt Lane, Soda Springs California**

For the Regular Meeting (Section 54954), June 21, 2016 at 6:00 P.M., the meeting will commence at the District's Administration Office located at 53823 Sherritt Lane, Soda Springs California

Any member of the public desiring to address the Board on any matter within the Jurisdictional Authority of the District or on a matter on the Agenda before or during the Boards consideration of that item may do so. After receiving recognition from the Board President, please give your Name and Address (City) and your comments or questions. In order that all interested parties have an opportunity to speak, please limit your comments to the specific topics of discussion.

Unless specifically noted, the Board of Directors may act upon all items on the Agenda.

- 1. Call to Order**
- 2. Roll Call**
- 3. Clear the Agenda**
- 4. Public Participation**
- 5. Consent Calendar:**

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests an item to be removed from the Consent Calendar for a separate action. Any items removed will be considered after the motion to approve the Consent Calendar.

- A. Cash Disbursements--General, Month of May 2016--\$162,272.04**
- B. Cash Disbursements--Payroll, Month of May 2016-- \$66,298.37**
- C. Regular Meeting Minutes of May 17, 2016**
- D. Special Meeting Minutes of June 1, 2016**

Public Hearing: Proposed Water Rate Increase- the Board will be presented with letters from ratepayers who are protesting the proposed sewer rate increase. Oral comments are welcome but will not count as official protests per Proposition 218 rules.

Ordinance 03-2016 of the Donner Summit Public Utility District to Amend and Modify Ordinance No. 2008-02, Setting Water Rates and Charges

6. Department Reports

A. Administration: Tom Skjelstad, General Manager

1. **DSPUD Pre-Employment Drug Policy**- a review of the District's pre-employment drug policy. Discussion and possible action.
2. **Status of DWSRF Loan for the Water Treatment Plant Upgrade Project**- report on project funding.
3. **Draft Ordinance** - discussion of a draft ordinance establishing procedures for relinquishing and acquiring unused sewer capacity.
4. **Proposal from Stantec Consulting Services, Inc.**- a proposal to close out the Wastewater Treatment Facilities Upgrade and Expansion Project. Discussion and possible action.

B. Sewer and Water Department – Jim King, Chief Plant Operator

1. **Waste Water Flow Data – for May**
2. **Fresh Water Flow Data – for May**
3. **Operations and Maintenance Summary** –activities during the month of May.

C. Monthly Safety Committee Meeting Minutes, Month of May

7. President's Report: None

8. Committee Reports:

A. Budget and Finance Committee: Draft 2016/17 Fiscal Year Operating Budgets: presentation of the District's spending plan for 2016/17. Discussion and possible action.

B. Memorandum of Understanding Between DSPUD and Sierra Lakes County Water District- a Memorandum allowing for and the conditions under which Sierra Lakes is reimbursed by DSPUD for its portion of the expansion of the wastewater treatment facility upgrade and expansion project. Discussion and possible action.

C. Long Term Service Agreement with Sierra Lakes County District- discussion regarding the DRAFT Long Term Service Agreement which allows for DSPUD to treat Sierra Lake's wastewater. Discussion and possible action.

9. Resolutions:

1. **Resolution 2016-08 of the Donner Summit Public Utility District Establishing Appropriation Limits for the 2016/17 Fiscal Year**

2. Resolution 2016-09 of the Donner Summit Public Utility District Adopting the Sewer, Water and Administrative Service Department Budgets for the 2016-2017 Fiscal Year

10. Correspondence: None

11. Closed Session: Pursuant to Government Code Section 54956.9(b)(1) significant exposure to litigation.

12. Informational In accordance with Government Code Section 54954.2(a), Directors may make brief announcements or brief reports on their own activities (concerning the District). They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.

13. Adjournment:

Schedule of Upcoming Meetings

Regular Meeting - July 19, 2016
Regular Meeting - August 16, 2016
Regular Meeting - September 20, 2016

We certify that on June 17, 2016 a copy of this agenda was posted in public view at 53823 Sherritt Lane Soda Springs, California and the Soda Springs/Norden Post Office.

Deleane Mehler
Administrative Assistant

Thomas G. Skjelstad
General Manager